

Resolution 2017-20
Classify Records/Treasurer

WHEREAS, section 31-871A, *Idaho Code* provides that a county official may reproduce and retain documents in any photographic, digital or other non-paper medium which accurately reproduces the document in paper form during the period for which the document must be retained under section 31-871, *Idaho Code*, and precludes unauthorized alteration of the document; and

WHEREAS, section 31-871A, *Idaho Code* further provides that a document retained by the county in a form or medium permitted under that section shall be deemed an original public record for all purposes, and that a reproduction or copy of such a document, certified by the county official, shall be deemed to be a transcript or certified copy of the original and shall be admissible before any court or administrative hearing; and

WHEREAS, pursuant to section 31-871A, *Idaho Code*, once a paper document is retained in a non-paper medium, the original paper document may be disposed of or returned to the sender without the need to comply with the otherwise applicable requirements of section 31-871, *Idaho Code*; and

WHEREAS, the Kootenai County Treasurer's Office has in its possession certain records dated prior to November 2016, more particularly described on Exhibit "A" attached hereto and incorporated herein by reference, said records having been maintained in the normal course of business as required by Idaho law; and

WHEREAS, the physical county records referenced above are duplicate records which have surpassed their statutory life for retention as public records, and the Treasurer's Office desires to destroy only the paper records and retain the originals in an alternative electronic medium as authorized by section 31-871A, *Idaho Code*; and

NOW THEREFORE, BE IT HEREBY RESOLVED that the original paper records of the Kootenai County Treasurer's Office referenced above be classified as duplicate records which have been retained in alternative electronic medium and therefore are eligible for destruction.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Bingham, seconded by Commissioner Fillios, the following vote was recorded:

Commissioner Bingham:	Aye
Commissioner Fillios:	Aye
Chairman Eberlein:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 7th day of March, 2017.

Dated this 7th day of March, 2017.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

Marc Eberlein, Chairman

Chris Fillios, Commissioner

Bob Bingham, Commissioner

ATTEST:
JIM BRANNON, CLERK

By: _____
Deputy Clerk