

# ***16+* YEARS OF AGE RENEWAL**

## **U.S. PASSPORT BOOK AND CARD REQUIREMENTS**

A *passport book* is valid for international travel by **air**, land, or sea.

A *passport card* is valid for travel to and from Canada, Mexico, Bermuda, or the Caribbean by **land or sea only**.

To be able to renew your passport you must meet the following requirements:

- Be able to submit your most recent passport book and/or card
- Have been at least 16 years of age when you were issued your most recent passport book and/or card
- **Your passport book or card must have been issued within the last 15 years (must not be expired by more than 5 years)**
- Your passport book or card has not been lost, stolen, damaged, or mutilated
- You are using the same name on your most recent passport book or card

OR

- You have had your name changed by marriage or court order and can submit proper documentation to reflect that change

**You must submit the following:**

- Completed renewal application filled out in black ink only, no white out, Social Security Number required
- One passport photo
- Most recent, undamaged passport book and/or card (if you are submitting a current passport book or card and do not want it cancelled, please submit a short note stating “do not cancel”)
- If your name has changed, a certified copy of a court order or marriage certificate\*\*
- One check or money order to the U.S. Department of State; separate check per applicant

**You** will mail the documents to the address listed on the renewal application.

We **recommend** using a traceable mailing service.

Routine Service is 4-6 weeks, Expedited Service is 3 weeks.

<b>RENEWAL FEES</b>	Dept of State (4-6 weeks)	Expedite Fee (3 weeks)	Expedited Return Mail Optional
Passport Book	\$110.00	\$170.00	185.45
Passport Card	\$30.00	\$90.00	N/A

***If you have international travel dates scheduled within 14 days:*** you must make an appointment with Passport Services in Seattle to apply in person (1-877-487-2778 [travel.state.gov](http://travel.state.gov)).

\*\*Certified copies of documentation and old passports must be temporarily surrendered at time of application; Passport Services will return these documents to the mailing address you provided after your application is processed.