



REQUEST FOR QUALIFICATIONS

PROJECT
Kootenai County Jail Expansion
Coeur d'Alene, Idaho

Sletten Construction Company (Sletten) is inviting firms to submit Qualifications for the Prequalification process to be qualified to submit bids for the **Kootenai County Jail Expansion** project located at 5500 North Government Way, Coeur d'Alene, Idaho 83815. Responses from all interested subcontractors to the Prequalification process will only be accepted utilizing this specific Request for Qualifications (RFQ) form.

RFQ Responses are due to the Sletten office at 5825 South Polaris Ave., Las Vegas, NV 89118 via hand delivery, mail, email Brad Malm (bmalm@sletteninc.com), or fax no later than 02/24/17 at 3:00pm (PST). It is the responsibility of the subcontractor to verify receipt by Sletten.

Project Description

Sletten Construction Company has been awarded a pre-construction contract as the Construction Manager/General Contractor (CM/GC) for the above referenced project. As part of the project requirements, we are prequalifying subcontractors/suppliers. In general terms, the project includes new construction of an approximately 29,000sf, renovation of existing facilities of approximately 1,500sf and associated site work/modifications. The completed project will provide the facility with 115 additional inmate beds and shell space for future expansion of 108 inmate beds. The scope includes; selective demolition, earthwork, underground utilities, asphalt and concrete paving, landscaping, chain link fences and gates, site lighting, conventional concrete foundations, structural masonry walls, structural steel floor and roof systems, membrane roofing, skylights, detention hollow metal doors, frames and hardware, security glazing, security metal wall panels, furnishings and equipment, fire suppression system, mechanical, plumbing, electrical, fire alarm and security electronics systems.

All new construction will be adjacent to an active operating facility and on a limited access site. The renovation work is inside the existing facility with limited/controlled access. The anticipated construction start date is May 1, 2017 with a proposed duration of 365 calendar days. A proposed Site Plan showing the location of the facility is attached for reference only.

Requests for Proposals (RFP) will be solicited from a short list of prequalified firms at a later date to be determined. Final subcontracts will be contingent upon Sletten presenting an acceptable



GMP to the Kootenai County Board of Commissioners and award of the construction phase of the project.

Evaluation Criteria

The qualification proposal will be evaluated based on the following criteria with the relative order of importance of each being identified by the number of points assigned. The top 3 to 5 scoring subcontractors for each of the project scopes will be short-listed (based on highest cumulative scores from this form). Please organize the information in your submittal in the same order as they are listed below. If, in the sole judgment of Sletten, any section is absent or significantly incomplete, Sletten reserves the right to reject the submittal.

****Note: Only the short-listed subcontractors will be provided access to bid documents for preparation of a bid proposal for the specific scope of work. A confidentiality agreement will be provided at that time.****

RFQ Responses Due to Sletten:	02/24/17, by 3:00pm (Pacific Standard Time)
Subcontractor Shortlist Notification:	3/13/17
Bids Due (TENTATIVE):	4/17/17

RFQ Submittal Requirements

RFQ Responses will be received by Sletten Construction Company, the project CM/GC. Provide **(1) copy by mail, hand delivery, fax, or E-mail**. (it is the responsibility of the proposer to verify receipt by Sletten)

Contractors not pre-qualified after review of the RFQ Responses will not be approved to furnish a bid for this project.

On the submittal package, please display: Firm name, Scope of work, and Project title.



For nearly 100 years, Sletten Construction has continuously endeavored to create lasting relationships with our subcontracting partners. We believe in treating every member of our team fairly and with respect. We are requesting all our subcontractor, as a condition of working with us, demonstrate their financial capacity and strength. This is similar to the information required by one's own surety company. We trust that you will not view this as an invasion of your firm's privacy but as an effort by Sletten to assemble a highly qualified and financially sound team of subcontracting partners. Sletten will use the information provided for evaluation purposes only and maintain it in the strictest of confidence.

RFQ Form:

Point values are noted as maximum possible and not solely determined on Yes/No answers. Information as requested may be further verified by Sletten. False information may result in disqualification of RFQ submission. For explanations, add extra pages.

Cover letter (REQUIRED – maximum 1 page)

In the Cover Letter, clearly indicate the name, telephone number, facsimile number and direct e-mail address for the primary point-of-contact for the submitting firm. Include in your cover letter the firm's unique qualifications for this project. Also, please clearly identify in the cover letter if the submitting firm is a certified MBE, DBE, WBE, DVBE, SBE, SBDE or SMBE. Evidence of Certification must also be submitted.

Company Information letter (OPTIONAL – maximum 2 pages)

Include one page of any company information that you would like to present as part of the RFQ response. All information provided on this page can be reviewed and utilized in determining final evaluation score.



Subcontractor Request for Qualification Form

**** (5 points) Overall preparation and completeness of RFQ response ****

Subcontractor Name: _____

Subcontractor Address: _____

Contact Name: _____

Contact Phone Number: _____

Contact E-mail Address: _____

Scope of work for this RFQ – (select scope for this RFQ response from list):

- | | |
|---|--|
| <input type="radio"/> Selective Demolition | <input type="radio"/> Membrane Roofing and Trim |
| <input type="radio"/> Earthwork/Excavation | <input type="radio"/> Firestopping |
| <input type="radio"/> Underground Utilities | <input type="radio"/> Caulking/Sealants |
| <input type="radio"/> Asphalt Paving | <input type="radio"/> HM Doors, Frames and Hardware |
| <input type="radio"/> Concrete Paving | <input type="radio"/> Access Doors |
| <input type="radio"/> Chain Link Fencing and Gates | <input type="radio"/> Glazing |
| <input type="radio"/> Landscape and Irrigation | <input type="radio"/> Skylights |
| <input type="radio"/> Cast-in-Place Concrete | <input type="radio"/> Detention Doors, Frames and Hardware |
| <input type="radio"/> Masonry | <input type="radio"/> Security Glazing |
| <input type="radio"/> Structural Steel and Erection | <input type="radio"/> Non-structural Framing and Drywall |
| <input type="radio"/> Steel Joist Framing and Decking | <input type="radio"/> Acoustical Panels |
| <input type="radio"/> Misc. Metal Fabrications | <input type="radio"/> Acoustical Tile Ceilings |
| <input type="radio"/> Cold-Formed Metal Framing | <input type="radio"/> Resilient Tile/ Carpet Flooring |
| <input type="radio"/> Rough Carpentry | <input type="radio"/> Painting |
| <input type="radio"/> Architectural Casework | <input type="radio"/> High Performance Coatings |
| <input type="radio"/> Building Dampproofing and Waterproofing | <input type="radio"/> Toilet, Bath and Laundry Accessories |
| <input type="radio"/> Building Insulation | |



- Fire Protection Cabinets and Extinguishers
 - Security HM Wall Panels
 - Detention Equipment
 - Fire Sprinkler
 - Plumbing (only)
 - Mechanical (only)
 - Plumbing/Mechanical (combined)
 - Electrical (only)
 - Low Voltage (only)
 - Electrical/Low Voltage (Combined)
 - Security Electronics System
 - Fire Alarm System
-

1) **(Pass/Fail)** Is Subcontractor properly licensed in the State, where work is performed, to execute this scope of work?

- Yes
- No

- a. Current State Contractors License Number and Type: _____
- b. Monetary Limit (\$) _____

Current Copy Attached
(attach copy of current Contractors License)

2) **(5 points)** Has subcontractor been disciplined or fined by the State Contractor’s Board or another state or federal agency for conduct that relates to the ability of the applicant to perform the work required by this contract and local government?

- Yes
- No

If yes please explain:

3) **(5 points)** Has subcontractor breached any contracts with a public agency, General Contractor or Construction Manager in the last (5) years?

- Yes
- No



If yes, please explain:

4) **(10 points)** Can the subcontractor obtain a 100% Payment and Performance Bond for the required value of this scope of work? Bonds must be issued from a surety licensed to do business in the State where work is performed, registered in the Federal Register, with an AM Best Rating of at least A-, VIII or better.

Yes

No

a. Bond Rate _____

b. Surety Company contact, address and phone number:

5) **(5 points)** Does the subcontractor have the ability to obtain and maintain insurance coverage per the rates and requirements of the attached Sample Insurance Certificate for the duration of the subcontract and warranty period? (see Attachment A: Sample Insurance Certificate)

Yes

No

a. Commercial General Liability - \$1,000,000 (\$2,000,000 in aggregate)

b. Auto and Employers Liability- \$1,000,000

c. Workers Compensation – appropriate for State where work is performed

d. Provide issuing insurance Agent contact, phone number and address:

6) **(15 points)** Has subcontractor completed (3) projects of similar size and scope in the last 5 years? Please specifically list any experience on detention specific type projects.

Yes

No

a. List (3) example projects: name, location, scope performed, value of scope, name of owner and phone number:



1. _____

2. _____

3. _____

7) **(10 points)** Provide the name and length of time with your firm, for the proposed Project Manager and Lead Field employee. Provide resumes. INCLUDE A COPY OF FIELD SUPERINTENDENT's 30-HOUR OSHA CARD.

a. Project Manager:

Name _____
Time with firm _____

b. Field Superintendent:

Name _____
Time with firm _____
30-Hour OSHA? _____

8) **(15 points)** Does subcontractor maintain and utilize a full-time safety program?

Yes

No

a. Provide frequency of on-site safety meetings (ie. daily, weekly, etc.) _____

b. Provide EMOD rating: _____

c. Provide Incident Rate: _____



9) **(10 points)** Has subcontractor received any Serious, Willful or Repeated OSHA Violations in last (5) years?

Yes

No

If Yes, please explain:

10) **(5 points)** During the last (10) years, has the subcontractor ever been assessed liquidated damages or defaulted on a project?

Yes

No

If Yes, please explain:

11) **(5 points)** During the last (5) years, has the subcontractor ever been involved in a claim with an owner, GC or CM for an amount in excess of \$50,000?

Yes

No

If yes, please explain:

12) **(10 points)** Does the subcontractor have the staff and equipment readily available to perform the work as required by this RFQ?

Yes

No



- a. Please list a Reference from (2) current or past projects (within the past 5 years) to verify current performance and workload. Please provide at a minimum, reference name, organization, phone number. (Phone interview may occur):

1. _____

2. _____

13) Bid documents will be provided only to short-listed subcontractors. Submission of a bid for this project demonstrates the subcontractor's acceptance of the Sletten Company standard subcontract terms and conditions in full. (Int: _____)

****End of RFQ form****

Please direct all RFQ and project specific questions to Sletten Company, Brad Malm, Phone: (702) 739-8770, e-mail: bmalm@sletteninc.com or Stephanie Hable, Phone: (702) 739-8770, e-mail: shable@sletteninc.com.

Sletten Company is an Equal Opportunity Employer

VICINITY MAP

PROJECT SITE



D

E



NORTH

COEUR D'ALENE, IDAHO

6

7

