



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

January 10, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Changes to the Agenda (Action)**
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- E. Approve Meeting Minutes (Action)**
- F. Approve Consent Calendar (Action)**
 - 1. Solid Waste Fee Adjustment
 - 2. Hayden Area Regional Sewer Board (HARSB) Payment Request Forms / Aqua Engineering / TML Construction / Century West / Panhandle Area Council / J-U-B Engineering /
 - 3. Human Resources PAF/SCF Report for 2023 PP02 Week 1
 - 4. BOCC Signatures for Indigent Cases: 12/29/2022 - 1/4/2023
- G. Approve Payables List (Action)**
 - 5. Payables List for January 2-6, 2023

H. Business

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| 6. | MOU with StanCraft Construction for Emergency Transportation / Kootenai County / StanCraft Construction / Office of Emergency Mgmt (Action) | Sarah Loffredo |
| 7. | MOU Renewal for Facility Use with Coeur d'Alene North HOA / Kootenai County/ COEUR D'ALENE NORTH HOMEOWNERS ASSOCIATION / Office of Emergency Mgmt (Action) | Sarah Loffredo |
| 8. | Amendment Paratransit/Demand Response Contract / MV Transportation / Resource Management Office (Action) | Jody Bieze |
| 9. | Consultant Services American Rescue Plan Act (ARPA) Funded Projects / Hill International / Resource Management Office (Action) | Jody Bieze |
| 10. | Riverstone Transit Center Phase II Supplemental Agreement No. 3 / Coffman Engineers, Inc. / Resource Management Office (Action) | Jody Bieze or
Chad Ingle |
| 11. | Board Approval Request: Authorize Trailer Purchase / Sheriff (Action) | Thomas Reed |
| 12. | Board Approval Request: Utilize Drug Forfeiture funds for SO Equipment / Sheriff (Action) | Stephanie Drobny |
| 13. | Board Approval Request: Retirement of Sergeant John Stach - Request to be awarded his Sheriff's badge, duty weapon and ID card upon his retirement. / Sheriff (Action) | Marcia Heglie |
| 14. | Board Approval Request: Allocation of Capital Funds to non-budgeted building repair. / Sheriff - Jail (Action) | Captain Stu Miller |
| 15. | Board Approval Request: Request to transfer funds from the Jail's Capital Fund to Non-Capital / Sheriff - Jail (Action) | Captain Stu Miller |
| 16. | Board Approval Request: Ratify / Resolution 2022-88 / Adjust Taxes to Reflect Circuit Breaker / Arnett / AIN 208021 / BOCC (Action) | BOCC |
| 17. | Assign Commissioner for Airport Mediation / Full Settlement Authority (Action) | Leslie Duncan |
| 18. | Status Update Pending (Discussion) | Leslie Duncan |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

January 10, 2023

<u>Date Started</u>	<u>Project</u>	<u>Bruce</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p> <p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p>
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review.
					12/6 - Bouten ready for negotiations this week or next.
					12/13 - Negotiation complete, contract next business meeting.
					12/20 - Contract signed. Bouten will work to bring costs down on total project.
					12/27 - LCA updated contract approved by BOCC.
					1/3 - Bouten kick off meeting being scheduled.
5/24/2021	Impact Fees			X	<p>12/6 - Bill will reach out to Mayors. Public hearing to be scheduled.</p> <p>12/13 - Bill will reach out to Mayors this week.</p> <p>12/20 - Bill spoke to Anne Westcott regarding contacting Mayors.</p> <p>12/27 - Bill will contact Mayors after the holidays.</p> <p>1/3 - No one contacted.</p>