



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

---

### Agenda

#### **Business Meeting**

January 17, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 12/21/2022 Elected Officials Minutes
2. 12/27/2022 Business Meeting Minutes
3. 01/03/2023 Business Meeting Minutes
4. 01/04/2023 Solid Waste Minutes
5. 01/05/2023 Community Development Deliberations and Updates Minutes

**F. Approve Consent Calendar (Action)**

6. Assessor Adjustment to Tax-Valuation
7. Assessor Adjustment to Tax-Valuation

8. Assessor Adjustment to Tax-Valuation
9. Assessor Allow Homeowner Exemption
10. Assessor Allow Homeowner Exemption
11. Human Resources PAF/SCF Report for 2023 PP02 Week 2
12. BOCC Signatures for Indigent Cases: 01/05/2023-01/11/2023

**G. Approve Payables List (Action)**

13. Payables List for January 9-13, 2023

**H. Business**

- |  |                    |
|--|--------------------|
| 14. Grant Agreement / FS238COE/AIP054-057/Rehab RWY Lighting-Rehab TWY-SRE Building / Idaho Transportation Department (ITD) \$114,615.83 / Cash Match \$ / Airport (Action)  | Steven Kjergaard   |
| 15. Grant Agreement (Use) # EMW-2022-SS-00109 / FY22 SHSP City of Spirit Lake Police Department / Idaho Office of Emergency Management \$16,682 / No Match Requirement / Office of Emergency Mgmt (Action)   | Andrea Littlefield |
| 16. Grant Agreement (Use) # EMW-2022-SS-00109 / FY22 SHSP Idaho Disaster Dogs / Idaho Office of Emergency Management \$30,000 / No Match Requirement / Office of Emergency Mgmt (Action)   | Andrea Littlefield |
| 17. Grant Agreement # C1779KC / FTA 5339 Small Urban Funding Agreement Amendment 2 Bus Stop Improvements / Idaho Transportation Department (ITD) \$279,200 / Cash and In Kind Match PFHD, PHD, KCPT \$69,800 / Resource Management Office (Action) | Jody Bieze         |
| 18. Board Approval Request: K9 Retirement, Sale and Purchase of new K9 / Sheriff/Patrol (Action)   | Lt. Mark Ellis     |
| 19. Board Approval Request: Opioid Settlement Participation Forms / BOCC (Action)  | Nanci Plouffe      |
| 20. Resolution 2023-01 / Classify Records / Parks & Waterways (Action)   | Nick Snyder        |
| 21. Resolution 2023-02 / Destroy Records / Parks & Waterways (Action)  | Nick Snyder        |
| 22. Resolution 2023-03 / Surplus Equipment and Asset Deletion / Snowgroomers (Action)  | Nick Snyder        |
| 23. Board Approval Request: Ratify / Resolution 2022-91 / Adjust Taxes to Reflect Circuit Breaker / Musante / AIN 223566 / BOCC (Action)   | BOCC               |

- |   |               |
|---|---------------|
| 24. Board Approval Request: Ratify / Resolution 2022-101 / Cancellation of Omitted Occupancy / #355 Pioneer Exchange Accommodation / Rynearson / AIN 115660 / BOCC (Action) | BOCC          |
| 25. Professional Advocate / Public Defender (Discussion)  | Leslie Duncan |
| 26. Status Update Pending (Action)  | Leslie Duncan |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**January 17, 2023**

<u>Date Started</u>	<u>Project</u>	<u>Bruce</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p> <p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp &amp; Bouten to document scope of work.</p>
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review.
					12/6 - Bouten ready for negotiations this week or next.
					12/13 - Negotiation complete, contract next business meeting.
					12/20 - Contract signed. Bouten will work to bring costs down on total project.
					12/27 - LCA updated contract approved by BOCC.
					1/3 - Bouten kick off meeting being scheduled.
					1/10 - Meeting scheduled for Jan 25th.
5/24/2021	Impact Fees			X	<p>12/6 - Bill will reach out to Mayors. Public hearing to be scheduled.</p> <p>12/13 - Bill will reach out to Mayors this week.</p> <p>12/20 - Bill spoke to Anne Westcott regarding contacting Mayors.</p> <p>12/27 - Bill will contact Mayors after the holidays.</p> <p>1/3 - No one contacted.</p> <p>1/10 - Bill will make contact with Mayors by the end of February.</p>