



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

February 08, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order
- B. Pledge of Allegiance
- C. Changes to the Agenda (Action)
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- D. Approve Meeting Minutes (Action)
 - 1. 01/19/2022 Elected Officials Minutes
 - 2. 01/25/2022 Business Meeting Minutes
 - 3. 01/25/2022 Airport and Airport Advisory Board Update Minutes
 - 4. 01/27/2022 Human Resources: Personnel Changes Minutes
 - 5. 01/28/2022 Advisory Board Interview Minutes
 - 6. 02/01/2022 Business Meeting Minutes
 - 7. 02/02/2022 Historic Preservation Commission Minutes
 - 8. 02/02/2022 Requests for Cancellation of Taxes Minutes
- E. Approve Consent Calendar (Action)

9. Property Evaluation Adjustment Due to a Homeowner's Exemption
10. BOCC Signatures for Indigent Cases: 01/27/2022 - 02/02/2022
11. Resolution 2022-13 Cancellation of Taxes Penalties and Interest / AIN 214962 Northwest Place / HK Holding LLC
12. Resolution 2022-14 Cancellation of Taxes, Penalties & Interest / Idaho Transportation Department / AIN 112975 / AIN 180080
13. Resolution 2022-15 Adjust Taxes to Reflect Circuit Breaker / Winston / AIN 148871
14. Denial / Request for Cancellation of Late Charges / The Hagadone Corporation / Multiple Parcels
15. Hayden Area Regional Sewer Board (HARSB) -STRATA; Huber Technology; Panhandle Health District; CDA Crane and Construction; Whitney Equipment Co.; JTL Engineering; AQUA Engineering; Panhandle Area Council; Century West; J-U-B; TML Construction; City of Hay
16. Human Resources PAF/SCF Report for FY22 PP04 Week 1

F. Approve Payables List (Action)

17. Payables List for January 31-February 4, 2022

G. Business

- | | |
|---|------------------|
| 18. Bid-Award Bid#2022-01 / Landfill Operations Building Recommendation / Solid Waste (Action) | John Phillips |
| 19. Avista Electric Service Agreement Stateline Park Bridge / AVISTA / Parks & Waterways (Action) | Nick Snyder |
| 20. Grant Application / 2022 Coronavirus Emergency Supplemental Funding (CESF) Program / Idaho State Police \$71,094 / No Match Requirement / Sheriff - Jail (Action) | Sgt. Chris Case |
| 21. FY22 Agreement / University of Idaho Extension Office / BOCC (Action) | Leighanna Keiser |
| 22. Correspondence - Board Approval: Update to Coeur d'Alene Airport Minimum Standards / Airport (Action) | Steven Kjergaard |
| 23. Approve extension of Professional Service Agreement - Stan Brennan / Stan Brennan / Information Technology (Action) | Matthew Snow |

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|---|------------------|
| 24. To Approve Contract / Galena Consulting / BOCC (Action) | Bill Brooks |
| 25. Advisory Board: Appointment - Waterways - Dixon - Terms Ending 12/31/2024 / BOCC (Action) | Jonathan Gillham |
| 26. Advisory Board: Appointment - Waterways - Price - Terms Ending 12/31/2024 / BOCC (Action) | Jonathan Gillham |
| 27. Advisory Board: Appointment - North Idaho Fair - Kirking - Alternate - Term Expires 12/31/25 / BOCC (Action) | Jonathan Gillham |
| 28. Advisory Board: Appointment - North Idaho Fair - Petit - Alternate - Term Expires 12/31/25 / BOCC (Action) | Jonathan Gillham |
| 29. Advisory Board: Appointment - Noxious Weed - Hanson - Reappointment - Term Expires 12/31/2023 / BOCC (Action) | Jonathan Gillham |
| 30. Advisory Board - Appointment / John Hunt / Appoint John Hunt to Fleet Management / BOCC (Action) | Duncan |
| 31. Resolution 2022-12 / Surplus Equipment and Assets Deletion KCSO-911 / 9 1 1 (Action) | Collin McRoy |
| 32. Updates from Idaho Association of Counties MidWinter Conference (Discussion) | Leslie Duncan |
| 33. Status Update Pending / Board of Commissioners (Action) | |

H. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

I. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

February 8, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February 1/11 - LCA to meet with stakeholders in Jan, then the BOCC 1/25 - Stakeholder meeting Jan 27 2/1 - LCA meeting with the BOCC Feb 18
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board 12/21 - Wally made counter offer. Steven to weigh in 12/28 - Steven & Bill to sit down with PAC 1/4 & 11 & 18 & 25- Lease agreed upon. Will be signed by PAC and come to business meeting
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter, Feb 1 Next update 2/1 - Spending and Revenues on track

February 8, 2022

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5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15 12/21 - Bill waiting for response to his questions 12/28 - Waiting for response 1/4 - Contract ready for review and signature 1/11 & 18 - Contract with legal - A couple minors changes to the contract needed. Should be on Feb 1 business meeting agenda 1/25 2/1 - Will be
8/24/2021	North Lot land sale		X		8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 12/28&1/4 - Letter sent, waiting for response 1/18 - Leslie will consult with legal on next steps 1/25 - Sending letter to property owners 2/1 - Letter received from property owners with an offer to adjust the lot line. Will address on Feb 8

February 8, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal 11/2 - Bill to follow up with Tribe for alternate location 11/16 - 75% done with appraisal 11/23 - No word from Tribe. Steven on vacation 11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot 12/7 & 14 & 21 & 28 & 1/4 - Waiting for appraisal 1/11 - Will revisit proposed lease rates based on appraisal Jan 25 1/25 - Steven to meet w/ skeet club to present some numbers 2/1 -
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address. March 1, 2022 deadline for submissions.

Weekly Calendar Review Items

November 2, 2020

<u>Meeting Date</u>	<u>Topic or Person</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>	<u>Comments</u>
10/29/2020	Commissioners Property Tax Round Table	X	X	X		