



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

February 24, 2026

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance.

**E. Public Comment (Discussion)**

**F. Approve Meeting Minutes (Action)**

1. 01/14/2026 Board of Equalization Minutes
2. 01/15/2026 Human Resources Minutes
3. 01/07/2026 Board of Equalization Minutes
4. 01/20/2026 Business Meeting Minutes

**G. Approve Consent Calendar (Action)**

5. Treasurer's Settlements and Statements Report For December 2025
6. Treasurer's Monthly Report For December 2025
7. Treasurer's Monthly Report For January 2026
8. Treasurer's Settlements and Statements Report For January 2026
9. Order of Decision - CUP25-0011 / Case No. CUP25-0011 / Lakes Highway District Brine Facility

10. Order of Decision - CUP25-0010 / Case No. CUP25-0010 / Worley Fire Station Safety Facility
11. Resolution - 2026-19 Adjust Taxes to Reflect 2026 Casualty Loss / Fire Damage / Inspiring Lifestyle Properties / AIN 103436
12. Resolution - 2026-20 Adjust Taxes to Reflect 2025 Casualty Loss / Fire Damage / Sabia / 135051
13. Resolution - 2026-21 Adjust Taxes to Reflect 2025 Casualty Loss / Fire Damage / Westphal / AIN 107122
14. Resolution - 2026-22 Adjust Taxes to Reflect PTR Credit / Wynia Family Living Trust / AIN 197248
15. Resolution - 2026-23 Adjust Taxes to Reflect PTR Credit / Carran / AIN 234468
16. Resolution - 2026-24 Adjust Taxes to Reflect PTR Credit / Boyd / AIN 186094
17. Resolution - 2026-25 Adjust Taxes to Reflect PTR Credit / Burgess / AIN 203214
18. Resolution - 2026-26 Adjust Taxes to Reflect Value / Wild Ridge Homeowners Association Inc. / AIN 339640
19. Resolution - 2026-27 Cancel Taxes, Interest and Penalties / House of Prayer Church / Dwelling Place Church / AIN 134140
20. Denial Letter / Request to Adjust Penalties / Interest / Gabrielsen / AIN Nos. 231129; 194884; 315848; 200291
21. Notice of Termination of Agreement / Waste Management Recycling Bin Service / KCSO
22. BOCC Signatures for Indigent Cases: 02/12/2026 - 02/18/2026
23. Human Resources PAF/SCF Report for 2026 PP5 Week 2

**H. Approve Payables List (Action)**

24. Payables List for February 16-20, 2026

**I. Business**

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| <ol style="list-style-type: none"> <li>25. Bid-Award Bid#25JC-KC-03 &amp; 01 / I90 Armstrong Park to Sunnyside 50 Acre FireSmart Project / Office of Emergency Mgmt (Action)</li> <li>26. Forest Lake at Mullan Trail, 14.02 Acres / Majestic View Forestry, LLC/Bernhard / Office of Emergency Mgmt (Action)</li> </ol> | <p>Andrea Littlefield</p> <p>Andrea Littlefield</p> |
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| 27. Board Approval Request: Ratify / Professional Services Agreement/<br>Ricciardo / Coroner (Action)  | Duke Johnson         |
| 28. Board Approval Request: Higher Duty Pay Request / Coroner (Action)   | Duke Johnson         |
| 29. Grant Agreement # C2579KC / Idaho Transportation Department /<br>FTA 5339 Statewide Funding Agreement Bus & Bus Facilities Program<br>\$396,000/ Match \$99,000 / Transit (Action) | Chad Ingle           |
| 30. Board Approval Request: PO Grant-Funded Replacement of End-of-<br>Life Paratransit Buses / Transit (Action)  | Chad Ingle           |
| 31. Professional Services Agreement / ClientFirst Technology Consulting /<br>Auditor (Action)  | Brandi Falcon        |
| 32. Advisory Board - Appointment / Scott Tostengard / Alternate / Kootenai<br>County Fair / Term Expiring 1/15/2029 / BOCC (Action)  | Sara Masters         |
| 33. Advisory Board - Appointment / Dave Paul / Kootenai County Fair /<br>Term Expiring 1/17/2028 / BOCC (Action)   | Sara Masters         |
| 34. Advisory Board - Appointment / Kristy Reed Johnson / Aquifer<br>Protection District/ Term Expiring 12/31/2026 / BOCC (Action)  | Sara Masters         |
| 35. Resolution 2026-28 / Surplus Equipment / Asset Deletion / Prosecuting<br>Attorney (Action)   | Stanley<br>Mortensen |
| 36. Resolution 2026-29 / Classify Treasurer Records / Treasurer (Action)   | Jill Smith           |
| 37. Resolution 2026-30 / Destroy Treasurer Records / Treasurer (Action)  | Jill Smith           |
| 38. Resolution 2026-31 / Classify Treasurer Digital Records Maintained in<br>OnBase / Treasurer (Action)   | Jill Smith           |
| 39. Resolution 2026-32 / Destroy Treasurer Digital Records Maintained in<br>OnBase / Treasurer (Action)  | Jill Smith           |

**J. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue. Comments related to future public hearings should be held for that public hearing.

**K. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.