



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

March 15, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 03/01/2022 Galena Consulting Minutes
2. 03/01/2022 Business Meeting Minutes
3. 03/02/2022 Executive Session §74-206 (1)(f) Minutes
4. 03/08/2022 Executive Session 74-206(1)(d) Minutes
5. 03/08/2022 Executive Session §74-206 (1)(c) Minutes
6. 03/08/2022 Board of Community Guardians Minutes
7. 03/10/2022 Signing MSP21-0005 The Estates at Farragut / Community Development Minutes

**F. Approve Consent Calendar (Action)**

8. Assessor Adjustment to Tax-Valuation
9. Assessor Adjustment to Tax-Valuation
10. Assessor Adjustment to Tax-Valuation
11. KCSO Freezer Repair Request
12. Human Resources PAF/SCF Report for FY22 PP6h Week 2
13. BOCC Signatures for Indigent Cases: 03/03/2022 to 03/09/2022

**G. Approve Payables List (Action)**

14. Payables List for March 7-11, 2022

**H. Business**

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|--|-------------------|
| 15. Bid-Opening Bid#2022-04 / Snow Removal Equipment (SRE) and Airport Office Building / FAA / AIP 3-16-0010-052-2021 / Airport (Action)   | Stephen Kjergaard |
| 16. Bid-Opening Bid#Specification Number 280222 / Invitation for Bids (IFB) Bus Stop Improvements Panhandle Health (C15) Hayden and Huetter/Seltice (B3) Coeur d'Alene Specification Number 280222 / Resource Management Office (Action) | Chad Ingle        |
| 17. Authorization for Additional Services Bus Stop Improvements / J-U-B / Resource Management Office (Action)  | Chad Ingle        |
| 18. Airport Work Order Work Order 22-02 Rehabilitate Runway 6/24 and Construct Taxiway B4 (Design Only) / T-O Engineers / Airport (Action)   | Steven Kjergaard  |
| 19. Contract Renewal / Everbridge / 9 1 1 (Action)   | Alan Mallory      |
| 20. County Department Annual Report: Idaho Department of Juvenile Corrections / Juvenile Probation (Action)  | Zlata Myr         |
| 21. Orthoimagery Acquisition Contract / Pictometry International Corp. / Information Technology (Action)   | Dave Christianson |
| 22. Financial/Budget: LF Pipe Purchase Approval / Solid Waste (Action)   | John Phillips     |
| 23. Financial/Budget: Insurance Settlement of Transfer Trailer (Asset #4575) / Solid Waste (Action)  | John Phillips     |
| 24. ASC Fee Schedule addenda (ASC and Stop Loss) / Regence BlueShield of Idaho / Human Resources (Action)  | Dorothy Cross     |

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|---|---------------|
| 25. Regence addenda (ASC and Stop Loss) / Regence BlueShield of Idaho / Human Resources (Action)  | Dorothy Cross |
| 26. Stop Loss / Experience Rated Refund Program Addenda / Regence BlueShield of Idaho / Human Resources (Action)                          | Dorothy Cross |
| 27. Stop Loss Rate Cap Guarantee addendum (ASC and Stop Loss) / Regence BlueShield of Idaho / Human Resources (Action)                    | Dorothy Cross |
| 28. Agreement for Protection of Surface Water Recharge Zones of the Rathdrum Prairie Aquifer / Rand Wichman Planning, LLC / BOCC (Action) | Necia Maiani  |
| 29. Agreement for Aquifer Protection District Master Plan / Rand Wichman Planning, LLC / Auditor (Action)                                 | Necia Maiani  |
| 30. Offer to Purchase Tax Deed - Sealed Bid / AIN# 257186 / Cazier (Action)   | BOCC          |
| 31. Property Survey / Lot Line Adjustment / Crazier (Discussion)  |               |
| 32. Resolution 2022-19 / Finalize resolution to PW Emergency Vessel Approach No Wake Speed Limit / Sheriff - Marine (Action)              | Ryan Miller   |
| 33. Status Update Pending (Discussion)  |               |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**March 15, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March.
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal. 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal. 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates. 10/12 - Appraisal expected by week of Oct 18. 10/19 - Later this week for proposal. 10/26 - Waiting for Appraisal. 11/2 - Bill to follow up with Tribe for alternate location. 11/16 - 75% done with appraisal. 11/23 - No word from Tribe. Steven on vacation. 11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot. 12/7, 14, 21, 28 & 1/4 - Waiting for appraisal. 1/11 - Will revisit proposed lease rates based on appraisal Jan 25. 1/25 - Steven to meet w/ skeet club to present some numbers. 2/1 - Steven is still waiting to hear from them. 2/8, 2/15, 2/22, 3/8 - Current lease ends April 2023

**March 15, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
8/24/2021	North Lot Land Sale		X		<p>8/24 - Greg to get price estimate &amp; BOCC to approach owners of adjacent lots.</p> <p>8/31 - Chris had conversation with Widmyer &amp; told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase.</p> <p>12/28 &amp; 1/4 - Letter sent, waiting for response.</p> <p>1/18 - Leslie will consult with legal on next steps.</p> <p>1/25 - Sending letter to property owners.</p> <p>2/1 - Letter received from property owners with an offer to adjust the lot line. Will address on Feb 8.</p> <p>2/8 - Offer will be on business meeting Feb 15</p> <p>2/15 - Approved. Will work on lot line adjustment and deed correction to be ratified when finished.</p> <p>3/1 - At legal for deed 3/8 - Stakes in the ground. With legal</p>
12/23/2020	Financial Snapshot	X	X	X	<p>1/4 - All departments within 25% for first quarter. Feb 1 Next update.</p> <p>2/1 - Spending and Revenues on track. Next update March 1.</p> <p>3/1 - On track with 40% spending</p>