



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

March 21, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 02/08/2023 Coeur d' Alene Economic Development Corporation Minutes
2. 02/23/2023 Auditor Minutes
3. 03/07/2023 Business Meeting Minutes
4. 03/14/2023 Executive Session 74-206(1)(f) Minutes
5. 03/14/2023 Business Meeting Minutes

F. Approve Consent Calendar (Action)

6. Assessor Allow Homeowner Exemption
7. Adjustment to Tax-Valuation/ Ag Land/Millhorn Farms Inc.

8. Request Additional Petty Cash Funds / Adult Misdemeanor Probation
9. Cell Phone Stipend / New Employee / Juvenile Diversion
10. Resolution 2023-34 / Adjust Taxes to Reflect Circuit Breaker / Winter / AIN 225166
11. Human Resources PAF/SCF Report for 2023 PP7 Week 1
12. BOCC Signatures for Indigent Cases: 03/09/2023 - 03/15/2023

G. Approve Payables List (Action)

13. Payables List for March 13-17, 2023

H. Business

- | | |
|---|-----------------------------------|
| 14. Professional Services Agreement, Leachate Treatment Pilot Project / Jacobs Engineering / Solid Waste (Action) | John Phillips |
| 15. Contract for Treasurer's Office remodel. / Longwell and Trapp Architects / Treasurer (Action) | Jill Smith |
| 16. Board Approval Request: Kootenai County Public Transportation Proposed FY24 Program of Projects - FY23 5307 Apportionment / Resource Management Office (Action) | Chad Ingle |
| 17. Board Approval Request: Hazard Mitigation Grant Program (HMGP) Certifications and Assurances / Office of Emergency Mgmt (Action) | Tiffany Westbrook |
| 18. Development and Ground Lease AAL-2023-100 Hangar development / CDA Northwest , LLC / Airport (Action) | Kim Stevenson |
| 19. Jail Discussion (Discussion) | Sheriff Norris;
Captain Miller |
| 20. Admin Building Staffing / Sheriff (Discussion) | Undersheriff
Nelson |
| 21. Offer to Purchase Tax Deed - Sealed Bid / AIN# 314675 / Ross (Action) | BOCC |
| 22. Offer to Purchase Tax Deed - Sealed Bid / AIN# 140940 / Plass (Action) | BOCC |
| 23. Resolution 2023-36 / Designation of Fair Housing Officer / Resource Management Office (Action) | Dorian Komberc |
| 24. Financial/Budget: AUTHORIZATION TO PURCHASE PROGRAM | Nick Snyder |

SNOWMOBILES AND RETAIN SURPLUS FUNDS / Snowgroomers
(Action)

25. Resolution 2023-22 / Public Hearing/Kootenai County Waterways
Ordinance Amendment, Moorage Limitation / Parks & Waterways
(Action)

Nick Snyder

26. Status Update Pending (Discussion)

Leslie Duncan

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

March 21, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

March 21, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review. 12/6 - Bouten ready for negotiations this week or next. 12/13 - Negotiation complete, contract next business meeting. 12/20 - Contract signed. Bouten will work to bring costs down on total project. 12/27 - LCA updated contract approved by BOCC. 1/3 - Bouten kick off meeting being scheduled. 1/10 - Meeting scheduled for Jan 25th. 1/24 - Meeting tomorrow for initial kickoff. 2/7 - Bouten Construction will work with LCA then present to the BOCC. 2/28 - Meeting March 16th to review cost saving options.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report. 2/28 - Letters of Support coming from Mayors by end of March. 3/7 - No Update 3/14 -