



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

March 28, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 03/21/2023 Request for Debt Forgiveness 2019-20; 2019-42 Minutes

**F. Approve Consent Calendar (Action)**

2. Assessor Adjustment to Tax-Valuation
3. Assessor Adjustment to Tax-Valuation
4. Solid Waste Fee Adjustment
5. Tax Charge Correction Only
6. Canvass of Election / Consolidated Election / Coeur d' Alene School District / Kootenai Joint School District / Lakeland School District / Post Falls School District / March 22, 2023
7. Human Resources PAF/SCF Report for 2023 PP7 Week 2

8. BOCC Signatures for Indigent Cases: 03/16/2023 - 03/22/2023

**G. Approve Payables List (Action)**

9. Payables List for March 20-24, 2023

**H. Business**

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|--|-----------------------------|
| 10. Bid-Opening / TWY N/H/G/L/Aircraft parking apron-Pavement Maintenance / Airport (Action)   | Phil Cummings               |
| 11. Bid-Award / Rehab Rwy 6/24 and construct Twy B-4 / Airport (Action)  | Phil Cummings               |
| 12. Development and Ground Lease AAL-+2022-2600 Hangar development / Sensor Ave LLC / Airport (Action)   | Kim Stevenson               |
| 13. Proclamation: Declaring April 9-15th 2023, As National Telecommunicator's Week / 9 1 1 (Action)  | Lt. Ryan Higgins            |
| 14. Board Approval Request: Board Approval Request Per Policy 930/ Payment of Election Services/ March 14, 2023 Consolidated Election/ K&H Integrated Print Solutions / Elections (Action) | Asa Gray                    |
| 15. Board Approval Request: Approval of Great Floors Bid for flooring of Court rooms and Judges Offices / Building and Grounds (Action)  | Greg Manley                 |
| 16. Financial/Budget: Request to purchase two snowmobiles / Snowgroomers (Action)  | Nick Snyder                 |
| 17. Financial/Budget: Request Approval to use Tobacco Funds to fund the purchase of replacement Lapel Mics / Juvenile Detention (Action)   | Eric Sheffield              |
| 18. Board Approval Request: Kootenai Health Consent to Conversion - Coordination of Transportation Services Agreement / Resource Management Office (Action)                                | Chad Ingle or<br>Jody Bieze |
| 19. Board Approval Request: Addendum to Master Joint Powers Agreement / Emergency / Non-Emergency Services / City of Coeur d' Alene / East Side Fire District / BOCC (Action)              | Leslie Duncan               |
| 20. Offer to Purchase Tax Deed - Sealed Bid / AIN# 314675 / Ross (Action)  | BOCC                        |
| 21. Status Update Pending (Discussion)   | Leslie Duncan               |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

## **J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**March 28, 2023**

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp &amp; Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

## March 28, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review. 12/6 - Bouten ready for negotiations this week or next. 12/13 - Negotiation complete, contract next business meeting. 12/20 - Contract signed. Bouten will work to bring costs down on total project. 12/27 - LCA updated contract approved by BOCC. 1/3 - Bouten kick off meeting being scheduled. 1/10 - Meeting scheduled for Jan 25th. 1/24 - Meeting tomorrow for initial kickoff. 2/7 - Bouten Construction will work with LCA then present to the BOCC. 2/28 - Meeting March 16th to review cost saving options. 3/21 - BOCC agreed to use fund balance to complete the building.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report. 2/28 - Letters of Support coming from Mayors by end of March. 3/7 - No Update 3/14 - Bill is working with Anne Wescott and Attorney Pat Braden. Expects movement by end of March.