



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

March 29, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 03/15/2022 Business Meeting Minutes
2. 03/15/2022 County Board of Canvassers: Elections Minutes
3. 03/15/2022 North Idaho Fair Board Quarterly Update Minutes
4. 03/16/2022 Elected Officials Minutes
5. 03/17/2022 Kootenai County Sheriff's Office Minutes
6. 03/17/2022 Community Development Minutes
7. 03/23/2022 Executive Session 74-206 (1) (f) Minutes

F. Approve Consent Calendar (Action)

8. Assessor Adjustment to Tax-Valuation

9. Assessor Adjustment to Tax-Valuation
10. Assessor Allow Homeowner Exemption
11. Human Resources PAF/SCF Report for FY22 PP07 Week 2
12. BOCC Signatures for Indigent Cases: 03/17/2022 to 03/23/2022

G. Approve Payables List (Action)

13. Payables List for March 21-25, 2022

H. Business

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| 14. Bid-Opening Bid#2022-04 / Snow Removal Equipment (SRE) and Airport Office Building / FAA / AIP 3-16-0010-052-2021 / Airport (Action) | Stephen Kjergaard |
| 15. Bid-Award / 2022-05 Hydraulic Excavator Bid Award / Solid Waste (Action) | John Phillips |
| 16. Bid-Award / Fairground RV Park Phase IV / Stewart Contracting, Inc. / Fairgrounds (Action) | Alexcia Jordan or Kim Riley |
| 17. Bid-Award Bid#Specification Number 280222 / Notice of Award Bus Stop Improvements Panhandle Health C15 Hayden and Huetter/Selctice (B3) Coeur d Alene (Federally Funded Project) / Resource Management Office (Action) | Jody Bieze |
| 18. Rural System Collection Agreement / Sunshine Recyclers, Inc / Solid Waste (Action) | John Phillips |
| 19. Transport Services Agreement First Amendment / NRC Environmental Services Inc / Solid Waste (Action) | John Phillips |
| 20. Contract / Rubrik Advanced Backup Solution / Structured / Information Technology (Action) | Grant Kinsey |
| 21. Weed Spraying Agreement / Panhandle Spray Service / Noxious Weeds (Action) | Nick Snyder |
| 22. Grant Correspondence / Fiscal Year 2022 Certifications and Assurances Federal Transit Administration (FTA) \$0 / No Match Requirement / Resource Management Office (Action) | Kimberli Riley |
| 23. Grant Application / COE Snow Removal Equipment (SRE) Building Grant Application Idaho Transportation Department (ITD) \$300,000 / Cash Match \$1,306,452 / Airport (Action) | Steven Kjergaard |

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| 24. Grant Amendment # RV22-1-28-1 / Project Period Extension to 6/30/2023 / Idaho Department of Parks and Recreation (IDPR) \$470,500 / Cash Match \$24,965 / Fairgrounds (Action) | Alexcia Jordan or
Kim Riley |
| 25. Development and Ground Lease-NORTH AAL-2021-1300 Hangar development / Riley Creek-Montana LLC / Airport (Action) | Steven Kjergaard |
| 26. Financial/Budget: Policy 930 - Request purchase approval Capital budget / Airport (Action) | Steven Kjergaard |
| 27. Financial/Budget: morgue trailer funding / Coroner (Action) | Warren C. Keene,
M.D. |
| 28. Financial/Budget: Public Administrator-Contingency Funds Request / Treasurer (Action) | Jill Smith |
| 29. State of the County Address / April 5, 2022 (Discussion) | |
| 30. Status Update Pending (Discussion) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

March 29, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p>
12/10/2019	PAC Airport Lease			X	<p>10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates.</p> <p>10/19 - No Update.</p> <p>10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.</p> <p>11/2 - Survey update complete. Will have lease ready soon.</p> <p>11/9 - Chris met with Wally. He will meet w/Steven for counter proposal.</p> <p>11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation.</p> <p>11/23 - Steven sent lease to PAC.</p> <p>11/30 - No update.</p> <p>12/7 - Deadline given.</p> <p>12/14 - Wally will bring to the PAC Board.</p> <p>12/21 - Wally made counter offer. Steven to weigh in.</p> <p>12/28 - Steven & Bill to sit down with PAC.</p> <p>1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting.</p> <p>2/1 - Waiting to hear back from Steven.</p> <p>2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.</p>
8/24/2021	North Lot Land Sale		X		<p>8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots.</p> <p>2/8 - Offer will be on business meeting Feb 15</p> <p>2/15 - Approved. Will work on lot line adjustment and deed correction to be ratified when finished.</p> <p>3/1 - At legal for deed</p> <p>3/8 - Stakes in the ground. With legal</p> <p>3/15 - Legal finishing deed</p>
12/23/2020	Financial Snapshot	X	X	X	<p>1/4 - All departments within 25% for first quarter. Feb 1 Next update.</p> <p>2/1 - Spending and Revenues on track. Next update March 1.</p> <p>3/1 - On track with 40% spending. April 5 next update</p>