



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

April 12, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

1. Amendment to No. 23: Proposed FY23 Program of Projects and FY22 FULL Partial Apportionment

E. Approve Meeting Minutes (Action)

1. 03/31/2022 Signing / CUP21-0010 / Blackwell Booster Station - City of Coeur d' Alene Minutes
2. 03/31/2022 Community Development Update Minutes
3. 04/05/2022 Lien Release Request 2012-203 Minutes
4. 04/05/2022 Request for Debt Forgiveness / Payment Reduction 2012-67 Minutes
5. 04/05/2022 Business Meeting Minutes

F. Approve Consent Calendar (Action)

6. Assessor Adjustment to Tax-Valuation
7. Treasurer's Cancellation of Taxes - Solid Waste Fees For 2022, AIN: 101357
8. Treasurer's Cancellation of Taxes - Solid Waste Fees For 2022, AIN: 126728
9. 2022 Employee Recognition Committee Members
10. Resolution 2022-29 / Adjust Taxes to Reflect Circuit Breaker / Culver / AIN 332448
11. Hayden Area Regional Sewer Board (HARSB) TML Construction / Century West / Whitney Equipment Co. / Strata / NUCOR Building / PAC / J-U-B / Aqua Engineering / JTL Engineering /
12. BOCC Signatures for Indigent Cases: 03/31/2022 to 04/06/2022
13. Human Resources PAF/SCF Report for FY22 PP08 Week 2

G. Approve Payables List (Action)

14. Payables List for April 4-8, 2022

H. Business

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| 15. Public Hearing Notice: Ordinance 575 / Pawnbrokers, Secondhand Dealers and Recyclers / Sheriff/Detective (Action) | WARD
CRAWFORD |
| 16. Bid-Award / Bid Rejection/Swinerton Builders/SRE Building-FAA AIP Project 3-16-0010-052-2021 / Airport (Action) | Steven Kjergaard |
| 17. Termination of Ground Lease AAL-2014-030 Not building hangar / Plummer Forest Products Inc. / Airport (Action) | Steven Kjergaard |
| 18. Termination of Ground Lease AAL-2020-996 Purchased hangar instead of building / Hayden Hangar LLC / Airport (Action) | Steven Kjergaard |
| 19. Development and Ground Lease AAL-2022-900 Hangar development / Crystal Mountain Revocable Living Trust / Airport (Action) | Steven Kjergaard |
| 20. Engagement and Fee Agreement / Independent legal review / Investigation expenditure / Sonyalee R. Nutsch / Sheriff/Civil (Action) | Darrin Murphey |
| 21. 2022 Invasive Species Inspections Contract / Invasive Species Inspection / Sheriff/Patrol (Action) | Lt. Will Klinkefus |

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| 22. Annual Audit of the 124 funds and budget expenses / Eide Bailly / 9 1 1 (Action) | Alan Mallory |
| 23. Board Approval Request: Kootenai County Public Transportation Proposed FY23 Program of Projects - FY22 Partial Apportionment / Resource Management Office (Action) | Chad Ingle |
| 24. Financial/Budget: Purchase Approval per Policy 930 / Election Systems & Software (ES & S) / Elections (Action) | Asa Gray |
| 25. Financial/Budget: Budget Increase Request / Office of Emergency Mgmt (Action) | Sarah Loffredo |
| 26. Fourth Amendment to ICAC MOU, with Amended Appendix A / Office of the Idaho Attorney General / Auditor (Action) | Julina Hildreth |
| 27. Financial/Budget: Present the FY2021 Annual Comprehensive Financial Report / Auditor (Action) | Dena Darrow |
| 28. AmeriBen Supplemental Compensation Analysis Agreement and Funding Request / AmeriBen / Human Resources (Action) | Sylvia Proud |
| 29. Tax Deed Bid / AIN 114586 / Garver (Action) | |
| 30. Resolution 2022-28 / Surplus Equipment and Asset Deletion/Snowgroomer / Snowgroomers (Action) | Nick Snyder |
| 31. Part 139 Study Request (Discussion) | |
| 32. Opioid Settlement Funds (Discussion) | |
| 33. Kootenai County Fire & Rescue Station 4 Funds (Discussion) | |
| 34. Status Update Pending (Discussion) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

April 12, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th. 3/29 - PAC board met and will consider lease. 4/5 - Bill will meet with Wally
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending. April 5 next update. 4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation