



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

May 03, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 04/12/2022 Business Meeting Minutes
2. 04/19/2022 Business Meeting Minutes
3. 04/19/2022 John Rubert Minutes
4. 04/19/2022 Auditor Minutes
5. 04/20/2022 Elected Officials Minutes
6. 04/20/2022 Kootenai County Historic Preservation Commission Minutes

F. Approve Consent Calendar (Action)

7. Approval / EideBailly Final Audit Billing / Auditor

8. Developer's Infrastructure Exemption Applications: Gabrio Estates; Delcardo Village; Foxtail 5th Addition; Foxtail 6th Addition; Enclave at The Trails
9. Agricultural Exemption Reviews
10. Revocation / Tax Exemption Order / Victory City Church / Faith Ministries
11. Denial Orders / Tax Exempt Request
12. Approval Orders / Tax Exempt Request
13. Human Resources PAF/SCF Report for FY22 PP10 Week 1
14. BOCC Signatures for Indigent Cases: 4/21/2022-4/27/2022

G. Approve Payables List (Action)

15. Payables List for April 25-29, 2022

H. Business

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|---|-------------------------------|
| 16. Bid-Award Bid#FAA/AIP 3-16-0010-054-2022 / Runway Lighting Improvements / Phase 1 / Colvico / Airport / Airport (Action) | Steven Kjergaard |
| 17. Bid-Opening Bid#Specification Number 030522 / Riverstone Transit Center Phase II Bids / Resource Management Office (Action) | Jody Bieze |
| 18. Financial/Budget: Purchase Orders for 2 Vehicles Sheriff/Coroner Fleet Management Request / Adult Misdemeanor Probation (Action) | Director Keith Hutcheson |
| 19. Fee agreement between Kootenai County and Samuel Plainfield dba Syntax Technical Computer Forensics / Syntax Technical Computer Forensics / Prosecuting Attorney (Action) | Barry McHugh or Jamila Holmes |
| 20. Service Award: Service award for Sergeant Ward Crawford / Sheriff (Action) | Marcia Heglie |
| 21. Proclamation: Motorcycle Awareness Month / May 2022 / BOCC (Action) | Leslie Duncan |
| 22. Overview of USDA Wildlife Program (Discussion) | Shane Robinson |
| 23. USDA Wildlife Program FY23 Funding Request (Discussion) | Laurin Scarcello |
| 24. University of Idaho Extension Office Lease Rate and Term Extension (Discussion) | |

25. Jail Status / Judges Meeting / KCSO (Discussion)

Bob Norris

26. Status Update Pending (Discussion)

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

May 3, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p>
12/10/2019	PAC Airport Lease			X	<p>10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates.</p> <p>10/19 - No Update.</p> <p>10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.</p> <p>11/2 - Survey update complete. Will have lease ready soon.</p> <p>11/9 - Chris met with Wally. He will meet w/Steven for counter proposal.</p> <p>11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation.</p> <p>11/23 - Steven sent lease to PAC.</p> <p>11/30 - No update.</p> <p>12/7 - Deadline given.</p> <p>12/14 - Wally will bring to the PAC Board.</p> <p>12/21 - Wally made counter offer. Steven to weigh in.</p> <p>12/28 - Steven & Bill to sit down with PAC.</p> <p>1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting.</p> <p>2/1 - Waiting to hear back from Steven.</p> <p>2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.</p> <p>3/29 - PAC board met and will consider lease.</p> <p>4/5 - Bill will meet with Wally</p> <p>4/12 - Bill excused</p> <p>4/19 - Bill left message and emailed Wally.</p> <p>4/26 - Bill spoke to Wally. Agreement reached with lease schedule.</p>
12/23/2020	Financial Snapshot	X	X	X	<p>1/4 - All departments within 25% for first quarter. Feb 1 Next update.</p> <p>2/1 - Spending and Revenues on track. Next update March 1.</p> <p>3/1 - On track with 40% spending. April 5 next update.</p> <p>4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation</p>