



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

May 17, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Award**

1. Award Presentation / Idaho Association of Counties Scholarship Award / Hannah Griffin (Discussion)

**E. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**F. Approve Meeting Minutes (Action)**

2. 04/14/2022 Public Hearing / ZON08-0003 Hagadone Hospitality Corporation / Community Development Minutes
3. 04/25/2022 Amended Tax Exempt Application Hearing Minutes
4. 05/02/2022 Aquifer Protection District Advisory Board FY23 Budget Minutes
5. 05/03/2022 Panhandle Health District Minutes
6. 05/03/2022 Business Meeting Minutes

7. 05/04/2022 Requests for Cancellation of Taxes Minutes
8. 05/05/2022 Deliberations / MSP21-0007 / Revelstoke Ranch / Community Development Minutes
9. 05/10/2022 Indigent Appeal 2022-6 Minutes
10. 05/12/2022 Executive Session 74-206(1)(f) Minutes
11. 05/12/2022 Community Development Update Minutes

**G. Approve Consent Calendar (Action)**

12. Resolution 2022-35 / Cancel Taxes, Penalties & Interest / Kootenai County / AIN 114586
13. Human Resources PAF/SCF Report for FY22 PP11 Week 1
14. BOCC Signatures for Indigent Cases: 5/5/2022 - 5/11/2022

**H. Approve Payables List (Action)**

15. Payables List for May 9-13, 2022

**I. Business**

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|--|------------------|
| 16. Bid-Award Bid#030522 / Riverstone Transit Center Phase II Construction / Idaho Stage Construction - \$1,302,600 / Resource Management Office (Action)                                | Kimberli Riley   |
| 17. Board Approval Request: Kootenai County Public Transportation FY22 Transportation Improvement Program (TIP) Amendment #12 / Resource Management Office (Action)                      | Kimberli Riley   |
| 18. Grant Amendment # 3-16-0010-050-2020 / Amendment No. 1 to Partial Airport Perimeter Fence / Federal Aviation Administration (FAA) \$55,506 / No Match Requirement / Airport (Action) | Steven Kjergaard |
| 19. Airport Work Order Work Order 22-001 Exhibit A Scope of Work Snow Removal Equipment (SRE) Building Design, Bidding and Construction Services / T-O Engineers / Airport (Action)      | Steven Kjergaard |
| 20. Grant Award # 20CESKCS / 2022 Coronavirus Emergency Supplemental Funding (CESF) Program / Idaho State Police (ISP) \$71,094 / No Match Requirement / Sheriff - Jail (Action)         | Sgt. Chris Case  |
| 21. Board Approval Request: 30 Patrol Cars / Sheriff (Action)  | Kevin Smart      |
| 22. Update / Memorandum of Understanding / Spokane Medical Examiner  | Warren C. Keene, |

Office / Spokane Medical Examiner MOU / Coroner (Action)

M.D.

23. Notice of Termination of MOU for Regulatory Buoys / Hayden Lake Watershed Improvement District / Parks & Waterways (Action)

Nick Snyder

24. Advisory Board - Appointment / Paul Wagner / Natural Resource - Term Ending 12/31/2023 / BOCC (Action)

Jonathan Gillham

25. Eastside Fire District Annexation / Request for Annexation / Various Parcels / BOCC (Action)

Dave Ferguson

26. Board Approval Request: Volunteer Search and Rescue Donation/Transfer to Kootenai County 2022 Quality Trailers, 20ft Enclosed Food Trailer VIN#1Z9Z1EN24NP475477 / Sheriff - Rec Safety (Action)

Sergeant Ryan  
Miller

27. Resolution 2022-37 / Resolution Acceptance of Donation of Food Trailer (VIN# 1Z9Z1EN24NP475477) for the use of Kootenai County Sheriff's Office / Sheriff - Rec Safety (Action)

Ryan Miller

28. ARPA Funded Projects / Plan for Review (Discussion)

29. Status Update Pending (Discussion)

**J. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**K. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**May 17, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p>
12/10/2019	PAC Airport Lease			X	<p>10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates.</p> <p>10/19 - No Update.</p> <p>10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.</p> <p>11/2 - Survey update complete. Will have lease ready soon.</p> <p>11/9 - Chris met with Wally. He will meet w/Steven for counter proposal.</p> <p>11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation.</p> <p>11/23 - Steven sent lease to PAC.</p> <p>11/30 - No update.</p> <p>12/7 - Deadline given.</p> <p>12/14 - Wally will bring to the PAC Board.</p> <p>12/21 - Wally made counter offer. Steven to weigh in.</p> <p>12/28 - Steven &amp; Bill to sit down with PAC.</p> <p>1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting.</p> <p>2/1 - Waiting to hear back from Steven.</p> <p>2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.</p> <p>3/29 - PAC board met and will consider lease.</p> <p>4/5 - Bill will meet with Wally</p> <p>4/12 - Bill excused</p> <p>4/19 - Bill left message and emailed Wally.</p> <p>4/26 - Bill spoke to Wally. Agreement reached with lease schedule.</p> <p>5/3 - Lease out for signature</p> <p>5/10 - Bill to contact Wally</p>
12/23/2020	Financial Snapshot	X	X	X	<p>1/4 - All departments within 25% for first quarter. Feb 1 Next update.</p> <p>2/1 - Spending and Revenues on track. Next update March 1.</p> <p>3/1 - On track with 40% spending. April 5 next update.</p> <p>4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation.</p> <p>5/3 - Overall at 43% spent at 52% in the yr. Suspend reports until after budget.</p>