



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

August 29, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 08/17/2023 Community Development - Update Meeting - Minutes
2. 08/08/2023 Business Meeting Minutes
3. 08/15/2023 Impact Fees Meeting with Mayors Minutes
4. 08/16/2023 Vicious Dog Hearing Minutes
5. 08/17/2023 Office of Emergency Management Minutes
6. 08/15/2023 Business Minutes

F. Approve Consent Calendar (Action)

7. Cell Phone Stipend Request/Claflin/Parks & Waterways

8. Tuition Reimbursement Request / Whiteman
9. Tuition Reimbursement Request / Gidney
10. Human Resources PAF/SCF Report for 2023 PP18 Week 2
11. BOCC Signatures for Indigent Cases: 08/17/2023 - 08/23/2023

G. Approve Payables List (Action)

12. Payables List for August 21-25, 2023

H. Business

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| 13. Right-Of-Way Exchange Deed / Worley Highway District / Solid Waste (Action) | John Phillips |
| 14. First Amendment to Janitorial Services Agreement / Environment Control / Solid Waste (Action) | John Phillips |
| 15. Real Estate Lease - Blue Creek / Jack Forest / Solid Waste (Action) | John Phillips |
| 16. Korn Ferry Contract Renewal / Korn Ferry / Human Resources (Action) | Sylvia Proud |
| 17. Emergency Facilities & Land Use Agreement Ridge Creek Fire / Kootenai County / USDA Forest Service / Office of Emergency Mgmt (Action) | Sarah or Tiffany |
| 18. Contract for Services 20HFR1 Glencairn Neighborhood 19 acres / The American Firefighter Company Boyle / Office of Emergency Mgmt (Action) | Tiffany Westbrook or Andrea Littlefield |
| 19. Board Approval Request: September - National Preparedness Month / Office of Emergency Mgmt (Action) | Sarah Long |
| 20. Grant Award # ID-2023-016-00 / 5307 Capital - Tractor / Federal Transit Administration (FTA) \$20,000 / Cash Match Local Jurisdiction Cash \$5,000 / Resource Management Office (Action) | Chad Ingle |
| 21. Grant Amendment # O2270KC / 5310 Purchase of Service - Performance Period Extension Only / Idaho Transportation Department (ITD) \$181,000 / Cash and In Kind Match \$45,250 / Resource Management Office (Action) | Chad Ingle |

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| 22. Grant Agreement # C2479KC / 5339 ID-2018-002 _ Bus Rehabilitation / Idaho Transportation Department (ITD) \$95,000 / In Kind Match \$23,750 / Resource Management Office (Action) | Chad Ingle |
| 23. Grant Amendment # C1779KC / 5339 Bus Stops B3 & C15 Improvements / Idaho Transportation Department (ITD) \$329,200 / Cash and In Kind Match \$82,300 / Resource Management Office (Action) | Chad Ingle |
| 24. Board Approval Request: Snowmobile Purchase Out of Title III / Sheriff - Rec Safety (Action) | Sergeant Ryan Miller |
| 25. Financial/Budget: Title III Reimbursement / Sheriff - Rec Safety (Action) | Julina Hildreth/Ryan Miller |
| 26. Board Approval Request: Variance Approval for Exempt Status Position / Sheriff (Action) | Captain Andy Deak |
| 27. Ground Lease AAL-2023-300 Hangar Purchase / Thomas E and Pamela D Pritchett Revocable Living Trust / Airport (Action) | Kim Stevenson |
| 28. Termination of Ground Lease AAL-2016-700 Hangar Sale / David Moxley LLC / Airport (Action) | Kim Stevenson |
| 29. Lease Addendum AAL-2021-800 Amortization of Infrastructure payment / DFA LLC / Airport (Action) | Kim Stevenson/Gaston Patterson |
| 30. Termination of Ground Lease AAL-2020-601 Hangar Sale / North Idaho Jet, LLC / Airport (Action) | Kim Stevenson |
| 31. Ground Lease AAL-2023-600 Hangar Purchase / NEL Idaho Investment Group, LLC / Airport (Action) | Kim Stevenson |
| 32. Status Update Pending (Discussion) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.