



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting
September 06, 2022
2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Changes to the Agenda (Action)**
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- E. Approve Meeting Minutes (Action)**
 - 1. 08/02/2022 Solid Waste Minutes
 - 2. 08/22/2022 Human Resources: Personnel Changes Minutes
 - 3. 08/23/2022 Business Meeting Minutes
 - 4. 08/29/2022 Executive Session 74-206(1)(b) Minutes
 - 5. 08/30/2022 Business Meeting Minutes
- F. Approve Consent Calendar (Action)**
 - 6. Requests for Certification / 2022 Property Tax Roll for Yield & Deferred Tax / Treasurer
 - 7. Requests for Certification / 2022 Property Tax Roll / Delinquent Personal Property / Treasurer

8. Requests for Certification / 2022 Property Tax Roll / Inactive Real Properties / Treasurer
9. Requests for Certification / 2022 Property Tax Roll / Omitted Occupancies / Treasurer
10. Requests for Certification / 2022 Property Tax Roll / Taxing Districts / Treasurer
11. Requests for Certification / 2022 Property Tax Roll / Delinquent Commercial Solid Waste / Treasurer
12. Board Approval / Letter to Racing Commission / Permission for Coeur d' Alene Racing Ltd., dba Greyhound Park & Event Center to Simulcast / 2023
13. Revised Dangerous Dog or At Risk Dog Declaration / Animal Control
14. Assessor Adjustment to tax / valuation A
15. Assessor Adjustment to Tax / Valuation B
16. Deferred Tax / AIN 139353 / Assessor
17. Letter to Lawrence Denney / Idaho Secretary of State re: Kootenai County Prosecutor Appointment / Mortensen
18. Resolution 2022-63 / County Budget 2022-23
19. Human Resources PAF/SCF Report for FY2022 PP19 Week 1
20. BOCC Signatures for Indigent Cases: 8/25/2022 to 8/31/2022

G. Approve Payables List (Action)

21. Payables List for August 29-September 2, 2022

H. Business

- | | |
|---|-------------------------------------|
| 22. Board Approval Request: Request for L-2 Extensions TY2022 / Auditor (Action) | Alicia Lynch |
| 23. Approve support contract with XTR Value Services / XTR Value Services / Information Technology (Action) | Matthew Snow |
| 24. RV Park Phase IV Construction / Change Order #2 / Stewart Contracting, Inc. / Resource Management Office (Action) | Kimberli Riley or
Alexcia Jordan |

25. Grant Award # ID-2022-011-00 / Riverstone Transit Center Phase II Construction / Federal Transit Administration (FTA) \$500,000 / Cash and In Kind Match In-Kind, Local Jurisdiction Cash \$125,000 / Resource Management Office (Action) Kimberli Riley
26. Bus Stop Improvements Change Order #2 / \$1,498.50 / Interstate Concrete / Resource Management Office (Action) Kimberli Riley
27. Board Approval Request: Approval of School Facility Use-Lakeland School District / Juvenile Diversion (Action) Douglas Hall
28. Board Approval Request: 2022 State Homeland Security Grant Program (SHSP) Approval / Office of Emergency Mgmt (Action) Tiffany Westbrook
29. Board Approval Request: 2022 Emergency Management Program Grant (EMPG) Approval / Office of Emergency Mgmt (Action) Tiffany Westbrook
30. Board Approval Request: September - National Preparedness Month / Office of Emergency Mgmt (Action) Tiffany Westbrook
31. Grant Use Agreement between OEM and KCFR / Office of Emergency Management/ KCFR / Office of Emergency Mgmt (Action) Tiffany Westbrook
32. Financial/Budget: Purchase Approval Request / K&H Integrated Print Solutions / August 30, 2022 School Election / Elections (Action) Asa Gray
33. Board Approval Request: FY 2023 Indigent Defense Financial Assistance Agreement and Addendum Letter / Public Defender (Action) Anne Taylor
34. Grant Correspondence # 3-16-0010-054-2022 / Notice to Proceed / Federal Aviation Administration (FAA) \$470,031.00 / Cash Match \$26,113.00 / Airport (Action) Steven Kjergaard
35. Grant Correspondence / Grant Certifications for AIP 056 & 057 / Federal Aviation Administration (FAA) \$961,764.00 / Cash Match \$80,146.50 / Airport (Action) Steven Kjergaard
36. Lease Addendum AAL-2021-1400 Increase square footage / North Idaho Hangar Group, LLC / Airport (Action) Steven Kjergaard
37. Board Approval Request: Memo of Acknowledgement for Lessee Property Access Agreement / Airport (Action) Steven Kjergaard
38. Grant Agreement # 3-16-0010-056-2022 / Approval of Grant / Federal Aviation Administration (FAA) \$961,764.00 / Cash Match \$80,146.50 / Airport (Action) Steven Kjergaard
39. Grant Agreement # 3-16-0010-057-2022 / Approval of Grant / Federal Steven Kjergaard

Aviation Administration (FAA) \$295,000 / Cash Match \$24,583.50 /
Airport (Action)

40. Board Approval Request: 2022 Election Ballot / Capital Crimes
Defense Fund / At-Large Board Member / Idaho Association of
Counties / BOCC (Action)

Leslie Duncan

41. Status Update Pending (Discussion)

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a
county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

September 06, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p> <p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p>
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten