



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

September 19, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 08/29/2023 Business Minutes
2. 08/30/2023 Commissioners' Status Update Minutes
3. 08/30/2023 Idaho State Public Defense Commission Minutes
4. 09/05/2023 Commissioners' Status Update Minutes
5. 09/07/2023 Auditor Minutes

F. Approve Consent Calendar (Action)

6. Assessor Deferred Tax Correction 9-7-2023
7. Assessor Homeowner Exemption 9-7-2023
8. Human Resources PAF/SCF Report for 2023 PP20 Week 1
9. BOCC Signatures for Indigent Cases: 09/07/2023-09/13/2023

G. Approve Payables List (Action)

10. Payables List for September 11-15, 2023

H. Business

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| 11. Bid-Opening Bid#BP #06 - #14 / Subcontractor Bids for Justice Building Expansion Work Package 02 / Resource Management Office (Action) | Kaitlin Smith or Dorian Komberec |
| 12. Grant Award # ID-2023-019 / ADP Software Licensing / Federal Transit Administration (FTA) \$80,000 / In Kind Match \$20,000 / Resource Management Office (Action) | Jody Bieze or Dorian Komberec |
| 13. Grant Award # ID-2023-022 / Fixed Route / Para Operations / Federal Transit Administration (FTA) \$1,129,554 / In Kind Match \$816,326 / Resource Management Office (Action) | Jody Bieze or Dorian Komberec |
| 14. Grant Award # ID-2023-023 / Vehicle Preventive Maintenance / Federal Transit Administration (FTA) \$80,000 / In Kind Match \$20,000 / Resource Management Office (Action) | Jody Bieze or Dorian Komberec |
| 15. Proposal for Construction Materials Testing & Special Inspections / Allwest / Resource Management Office (Action) | Dorian Komberec or Kaitlin Smith |
| 16. Board Approval: FY 2024 Invoice Payment for Precinct Central Electronic Poll Book Contract/ \$22,500.00 / Tenex Software Solutions, Inc. / Elections (Action) | Asa Gray |
| 17. Board Approval: FY 2024 Invoice Payment for Hardware and Software License, Maintenance and Support Services Agreement / Elections Systems and Software / Elections (Action) | Asa Gray |
| 18. Board Approval Request: Renewal of Liability Insurance / Joint Powers Subscriber Agreement / Idaho Risk Management Program (ICRMP) / Human Resources (Action) | Cecilia Sweet |
| 19. Approval of PMR Service Agreement / PMR Healthcare / Human Resources (Action) | Sylvia Proud |
| 20. Master Agreement /Software & Support License / Computer Arts, Inc / Harris / CAI - Harris / Myers / County Assistance (Action) | Jennifer Locke |
| 21. 1st Amendment to Addendum L to the Service Level Agreement for Electronic Transaction and Access / NIC Idaho d.b.a. Access Idaho / Parks & Waterways (Action) | Nick Snyder |
| 22. Blackwell Island Marina Lease Agreement YC21 / Hagadone Hospitality Co. / Parks & Waterways (Action) | Nick Snyder |
| 23. ECW Support Renewal Quote-2062210 / Motorola Solutions / 9 1 1 (Action) | Collin McRoy |

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| 24. MotorolaSolutions ASTRO Support Renewal Quote-2060728 /
Motorola Solutions / 9 1 1 (Action) | Collin McRoy |
| 25. Amendment to Food Service Partnership / Summit / Juvenile Detention
(Action) | Jeremy Roth,
Lauren Gibson |
| 26. Contract Renewal / Public Defender Conflict Contracts / Administrator
Contract / Scot Nass / BOCC (Action) | Teri Johnston |
| 27. Public Defender Conflict Contract Renewals / Andersen / Bolton /
Bowes / Chesebro / Crocker-Hagerty / Findlay / Frampton / Merck /
Nixon / Palmer / Pierce / Riadh / Riffle / Schwartz / Swartz / BOCC
(Action) | Teri Johnston |
| 28. Public Defender Conflict Contracts / Abblitt / Marcello / Abblitt;
Marcello / BOCC (Action) | Teri Johnston |
| 29. RATIFY: Memorandum of Understanding / Spokane County Medical
Examiner's Office / Coroner (Discussion) | Duke Johnson |
| 30. Fair Board Quarterly Update - 2023 North Idaho State Fair Recap
(Discussion) | Alexcia Jordan |
| 31. Board Approval Request: RBS Closeout / Sheriff - Marine (Action) | Sergeant Ryan
Miller |
| 32. Status Update Pending (Discussion) | Board of
Commissioners |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

September 19, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>3/28 - Next week approve architect LCA to work with Bouten to make cost saving changes in designs.</p> <p>4/4 - LCA approved to move forward with Bouten in cost savings design.</p> <p>4/25 - Projected completion Feb-May 2025.</p> <p>5/2 - Jail to meet with Architect for sally port design.</p> <p>5/9 - Meeting on May 11 with contractor.</p> <p>5/16 - Next meeting end of May/beginning of June.</p> <p>5/24 - Meeting set up for June.</p> <p>6/5 - Meeting June 26th.</p> <p>6/27 - Three phase constrction approved.</p> <p>7/5 - Working group meeting July 17.</p> <p>7/25 - Aug set for next update with Bouten & LCA.</p> <p>8/8 - Aug 14th Facilities Working Group. Aug 24th next meeting with Bouten and LCA.</p> <p>8/16 - Received bids for Justice Building Expansion Work.</p> <p>8/22 - Waiting for ground breaking date confirmation.</p> <p>8/29 - No update</p> <p>9/5 - Approved work package one of expansion.</p> <p>9/12 - Approved Commerical permit for work package two.</p>
5/24/2021	Impact Fees			X	<p>4/4 - Coroner will make an inquiry regarding impact fees April 11. Hold off on sending the letter.</p> <p>4/11 - Coroner to work with Anne Wescott.</p> <p>4/18 - No update.</p> <p>4/25 - Coroner updated cost estimate sent to Anne Wescott.</p> <p>5/2 - Per Anne Wescott, do not include Coroner project in impact fees.</p> <p>5/9 - Review letter to Mayors.</p> <p>5/16 - Letter finalized to be sent to Mayors.</p> <p>5/24 - Letter to be sent this week.</p> <p>5/30 - Most recent fee document to be attached to letter.</p> <p>6/5 - Per Bill, everything sent out.</p> <p>6/13 - Bill will verify everything was sent out.</p> <p>6/27 - Hasn't heard anything.</p> <p>7/11 - Bill will schedule a meeting with Hayden Mayor.</p> <p>7/18 - Bill has meeting July 20 with Hayden Mayor.</p> <p>7/25 - Meet with all Mayors suggested.</p> <p>8/01 - Recd Letter from PF&Rathdrum Mayors. Will set up meeting with all of the Mayors.</p> <p>8/08 - Meeting with Mayors Aug 15th.</p> <p>8/16 - Following up with Galena Consulting.</p> <p>8/22 - Adjustment to jail fees. Park fees for city/county seperate.</p> <p>8/29 - No update</p> <p>9/5 - Discuss at Status Update and schedule follow up meeting with Mayors.</p> <p>9/12 - Mayors meeting scheduled for 10/4/23.</p>

September 19, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
4/21/2023	PAO Immediate Space Needs		X		4/11/23 - PA Mortenson is out of space for current staff. He will look into options. 4/25 - PA contacting B&G for solutions. 6/5 - Working with B&G for costs to expand PA's area. 6/27 - Waiting on partitions. 8/16 - Building and Grounds to look at partitions. 8/22 - PA hasn't heard back from B&G regarding partitions. 8/29 - No Update 9/12 - B&G still considering items from liquidating business.
6/13/2023	Jail Pods			X	6/13/23 - Bill will follow up with process. 6/27 - Bill will check with Cpt Hyle on status. 7/5 - Bill had not reached out to Cpt Hyle. 7/25 - Close to sending out for bid. 8/01 - RMO working on RFP 8/8 - RFQ to be published Aug 18th. 8/22 - RFQ to be published Aug 25th. 8/29 - No Update 9/5 - RFQ due back October 3, 2023.