



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### **Special Meeting Amended Agenda Human Resources: Personnel Changes**

September 23, 2021

11:00 a.m.

451 N. Government Way, Administration Building

Meeting Room 1B, 1<sup>st</sup> Floor

1. Call to Order
2. Changes to the Agenda (Action)
  1. Item 9 – Request for New Hire Overlap of Drug Court Coordinator for Training – Specialty Court
3. Business Items (Action)
  1. Request for Higher Duty Pay for Jail Booking Records Clerk – KCSO
    - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion)
    - b. Decisions/Direction (Open Session - Action)
  2. Temporary Conversion of Emergency Communications Officer to Part Time with PERSI – KCSO
    - a. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)
    - b. Decisions/Direction (Open Session - Action Item)
  3. Adoption of New Grade for Senior Records Clerk to Jail-Purchasing Agent – HR
  4. Wage Adjustment due to Reclassification, Jail- Purchasing Agent – KCSO
    - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion)
    - b. Decisions/Direction (Open Session - Action)
  5. Request to Convert Cadastral Tech II to Cadastral Mapping Specialist I – Assessor

6. Request to Convert Title Clerk II to Title Clerk III – Assessor
  - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion)
  - b. Decisions/Direction (Open Session - Action)
7. Adoption of New Grade for Clerks Executive Assistant - HR
8. Wage Adjustment due to Reclassification, Executive Assistant – Auditor
  - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion)
  - b. Decisions/Direction (Open Session - Action)
9. Request for New Hire Overlap of Drug Court Coordinator for Training – Specialty Court
  - a. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)
  - b. Decisions/Direction (Open Session - Action Item)
10. Clarification of Sworn Officer Cost of Living Effective Date for FY22 – HR
11. FY22 Salary Increases Updates Employee List and Revisions – HR
12. Compensation Policy 120 Hiring Salary Ranges - HR

D. Public Comment (Discussion)

E. Adjourn

*To attend this meeting remotely:*

- To participate or listen via telephone dial (205) 825-9699
- Please be sure to keep your devices on mute to limit background noise.