



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

October 11, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Changes to the Agenda (Action)**
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- E. Approve Meeting Minutes (Action)**
 - 1. 09/21/2022 Elected Officials Minutes
 - 2. 09/27/2022 Business Meeting Minutes
 - 3. 09/28/2022 Natural Resource Advisory Board - Contributions to the U of I Wave Action Study Minutes
 - 4. 10/03/2022 Airport Minutes
- F. Approve Consent Calendar (Action)**
 - 5. Assessor Adjustment to Tax-Valuation
 - 6. Treasurer's Settlements and Statements Report For September 2022
 - 7. Hayden Area Regional Sewer Board (HARSB) Payment Request Approval Form / Aqua Engineering / PAC / J-U-B Engineering / TML

Construction / WesTech

8. Human Resources PAF/SCF Report for FY2022 PP21 Week 2
9. BOCC Signatures for Indigent Cases: 09/29/2022 - 10/05/2022

G. Approve Payables List (Action)

10. Payables List for October 3-7, 2022

H. Business

11. Material Staging Agreement / Ednetics, Inc / Solid Waste (Action) John Phillips
12. Professional Services Agreement FY23 / Parametrix / Solid Waste (Action) Angela Burgeson
13. Third Amendment to Metals Recycling Contract / American Recycling / Solid Waste (Action) Angela Burgeson
14. Morgue Trailer MOU and Coroner update / Morgue Trailer / Coroner (Action) Warren C Keene
15. Airport Work Order Work Order 22-003 Wildlife Training / T-O Engineers / Airport (Action) Steven Kjergaard
16. Airport Work Order Amendment No. 1 to Work Order 22-02 Rehab Runway 6/24 & Construct Taxiway B4 (Design Only) / T-O Engineers / Airport (Action) Steven Kjergaard
17. Financial/Budget: Request to Purchase Unbudgeted Items / Self Contained Breathing Apparatus / ARFF / Airport (Action) Steven Kjergaard
18. Board Approval Request: Notice to Proceed/TML Construction/Snow Removal Equipment (SRE) Building / Airport (Action) Steven Kjergaard
19. Board Approval Request: Passio / Bus Equipment Purchase / Resource Management Office (Action) Chad Ingle
20. Board Approval Request: Adoption of Riverstone Transit Center Emergency Plan / Office of Emergency Mgmt (Action) Sarah Loffredo
21. Grant Application / Hazard Mitigation Grant / Federal Emergency Management Agency (FEMA) \$267,036 / Cash and In Kind Match North Kootenai Water District \$ 89,013 / Office of Emergency Mgmt (Action) Tiffany Westbrook
22. Renewal No. 7 To MOU Between Idaho Military Division and Kootenai County, ID / Idaho Military Division / 9 1 1 (Action) Collin McRoy

- | | |
|--|------------------------|
| 23. Contract Signing / SJC Alliance / Community Development (Action) | David Callahan |
| 24. City of Dalton Gardens and KCSO Contract / Dalton Gardens Dan Edwards / Sheriff/Patrol (Action) | Capt. Kevin Smart |
| 25. Board Approval Request: Request Fund Balance for Capital Expenditures / Conveyer System / Tilt Kettle / Sheriff - Jail (Action) | Capt. Stuart Miller |
| 26. Board Approval Request: 2023 Recreation Safety Truck / Sheriff - Rec Safety (Action) | Sergeant Ryan Miller |
| 27. Board Approval Request: BOCC to approve MOU and Air Unit / Sheriff/Patrol (Action) | Lt. Mark Ellis |
| 28. Board Approval Request: Request to suspend MOU with Spokane and reallocate funds to Air Unit. / Sheriff/Patrol (Action) | Lt. Mark Ellis |
| 29. Board Approval Request: BOCC request to use Asset Forfeiture Funds / Sheriff/Patrol (Action) | Lt Mark Ellis |
| 30. Board Approval Request: Certification of Levy Rates (L-1) / Auditor (Action) | Alicia Lynch |
| 31. Public Defender Conflict Contract / Administrator Contract / Scot Nass / BOCC (Action) | BOCC |
| 32. Annual Renewal / Andersen / Bowes / Cheseboro / Findlay / Frampton / Hagerty / Nixon / Palmer / Pierce / Riadh / Riffle / Schwartz / Swartz / Public Defender Conflict Contracts / BOCC (Action) | BOCC |
| 33. Board Approval Request: Extension of March Overtime Policy Temporary Change to Calculation of Hours / Elected Officials and County Wide Management / BOCC (Action) | Leslie Duncan |
| 34. Status Update Pending (Discussion) | Board of Commissioners |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

October 11, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1. 8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8. 8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.