



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Business Meeting Agenda

November 2, 2021

2:00 p.m.

**451 N. Government Way
Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action)
- F.** Action Items:
 - 1. Public Hearing: Resolution 2021-108/Proposed Vehicle License Administration Fee Increase/Assessor
 - 2. Bid Opening 2021-06/Transfer Trailers/Solid Waste
 - 3. Amended 2021 L-1 Levy Rates/State Tax Commission/Auditor
 - 4. Agreement for Medical Examiner Services/Spokane County/Coroner
 - 5. Work Order 21-09/Air Traffic Control Tower Planning/T-O Engineers/Airport
 - 6. Termination of Sublease/Gurstein/Macek Consulting LLC/Airport
 - 7. Termination of Memorandum and Assignment of Lease/Termination of Lessees Interest/U.S. Products, Inc./Gurstein/Airport
 - 8. Ground Lease AAL-2021-1900/CH Office, LLC/Airport
 - 9. Consent to Assignment of Lease/AAL-20200-997/Blue Water Estate Services North LLC/DWHJR Holdings, LLC/Airport
 - 10. Grant Application/FEMA Hazard Mitigation/Kootenai Electric Cooperative/Office of Emergency Management
 - 11. Request to Establish Kootenai Regional Air Support Unit/KCSO

To attend this meeting remotely:

To watch via YouTube, go to www.youtube.com/KootenaiCountyIdaho

To Participate or listen via telephone dial (205)825-9699

Please be sure to keep your devices on mute to limit background noise

12. Resolution 2021-107/Surplus Vehicle/Community Development
13. FY22 Salary Update Employee List and Revisions Report Effective 10/10/21/Human Resources
14. Exception/Hiring Policy #120/KCPA Employee at 100% of Market/Human Resources
15. Early Termination of Lease/Commercial Property Management, LLC/Public Defender
16. Order ID/Q-01781923/Thompson Reuters/Westlaw Extension Form/Public Defender
17. FY22 PDC Grant Funding/Public Defender
18. Advisory Board Appointments/Snowmobile Advisory Board/Wuest/Dawson/Waller/Ellis/Board of Commissioners
19. Status Update Pending/Board of Commissioners

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

H. Adjourn

Consent Calendar

Minutes of Meeting

10/19/21 Business Meeting
 10/20/21 Elected Officials
 10/26/21 Indigent Appeal 2021-64

Board Action

Assessor's Adjustment to tax/valuation/AIN Nos: 225990; 162250; 100814; 339401; 141622; 117618; 149392; 103969; 143406; 337270; 106225; 120095; 259589; 303387; 120951; 245557; 245066; 139788; 252072; 182745; 128940; 182709; 181191

Request Checks for Unclaimed Surplus Funds from 2020 Tax Deed Auction Sale to State of Idaho Unclaimed Property/Treasurer

PAF/SCF Report: BOCC Review PP23 week 1/Human Resources

BOCC Signatures for Indigent Cases: 10/21/21 through 10/27/21

Status Update Pending Items

November 2, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	4/5 - Meet 4-13, need another floor or will be full when completed 4/19 - Waiting for long range study to come back 5/3 - May 13&14 LCA meeting with Cory for long range plan 5/17- Waiting for Long Range Plan to be completed 5/24 - Meeting late June to go over Long Range Plans 6/14 - June 23 meeting with LCA for Long Range Plan 7/6 - Final plan expected at the end of July. ARPA funding answers September 7/20 - Waiting to schedule meeting with LCA for final plan 8/3 - Aug 19th meet with LCA for long range plan 8/24 - ARPA answers to expansion end of September 9/14 - Leslie to meet with KCSO re: options 9/21 - Meetings scheduled with KCSO 10/5 - ARPA desicion in December 10/12 - Next steps are location decision and RFQ for CMGC 10/19 - Deferred to next week 10/26 - Deferred to next week
12/10/2019	PAC Airport Lease			X	3/8 - Steven reviewing proposal by PAC. 4/5 - Steven negotiating 5/3 - Bill will reach out to Steven 5/10 - Steven still waiting on Wally 5/17 - Bill to touch base with Steven 5/24 - Steven was out last week 6/21 - No update 7/20 - No update 8/3 - Steven negotiating however people are on vacation 8/10 - Still negotiating 8/24 - Bill will talk with Steven and try to move forward 8/31- Steven on vacation 9/7 - Bill on vacation 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.
12/23/2020	Financial Snapshot	X	X	X	12/23 - Updates from Dena 1/4 - First Status Update of the month we'll receive financial updates 7/26 - Next update August 3 8/3 - 3rd quarter update given 8/24 - Will be at end of business meeting September 7 9/7 - 91% marker and 74% spent county wide 10/5 - County wide 91% spent at end of fiscal year. Unanticipated revenues significantly higher than 2020 10/12 - Nov 2 next update 10/26 - November 9 next update

Status Update Pending Items

November 2, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week.
8/24/2021	North Lot land sale		X		8/24 - Greg to get price estimate and BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 9/7 - Chris to follow up with Widmyer 9/21 - No response from Widmyer 10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement 10/12 - Meeting Oct 18 10/19 - Counter Coming 10/26 - Update next week
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal
10/22/2021	Panhandle Village Water Project				10/26 - Chris signed letter of support