



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Business Meeting Agenda

November 9, 2021

2:00 p.m.

**451 N. Government Way
Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action)
- F.** Action Items:
 - 1. Bid Opening 2021-07/Knuckleboom Crane/Solid Waste
 - 2. Award Bid 2021-06/Transfer Trailers/Solid Waste
 - 3. Independent Contractor Agreement/Personal Services/Appraisal Tech Consultant/Cox/
Assessor
 - 4. Letter of Authorization/Professional Services/Manatron, Inc./Aumentum Technologies/
Assessor
 - 5. Purchase Agreement/Munson Boats/Parks & Waterways
 - 6. County Annual Juvenile Justice Report/Idaho Department of Juvenile Corrections/
Juvenile Probation
 - 7. Consent to Assignment of Leases/AAL-99-30/AAL-2009-070/Johnson/Airport
 - 8. Consent to Sublease/Snowden/Clear Blue Aviation, LLC/Airport
 - 9. Stop Loss Renewal/Regence/Alliant Benefit Services/Human Resources
 - 10. Idaho Community Development Block Grant Application/Phase 2 Panhandle Village
Water System Improvements/Resource Management Office

To attend this meeting remotely:

To watch via YouTube, go to www.youtube.com/KootenaiCountyIdaho

To Participate or listen via telephone dial (205)825-9699

Please be sure to keep your devices on mute to limit background noise

11. 2021 Subrecipient Agreement/Emergency Management Performance Grant/Office of Emergency Management
12. Grant Award Amendment #18WFM-Kootenai/Fernan Lake Natural Area/Idaho Department of Lands/Resource Management Office/Office of Emergency Management
13. Request Change/Budget Line Item/Purchase of K9 Vehicle/Adult Misdemeanor Probation
14. Contract/Janitorial Services/Environmental Control/KCSO
15. Approve Quotations/Maintenance for Walk-in Freezer/KCSO
16. Consolidate Energy (8205) and Utilities (8206) Bills Under BOCC Admin Org Set 10.1.003.0 for Monthly Payments/Auditor
17. Resolution 2021-105/Appropriation of Fiscal Year 2021 Contingency Funds/Auditor
18. Resolution 2021-110/Classify Records/Treasurer
19. Resolution 2021-111/Destroy Records/Treasurer
20. Discussion/Amendment to VitalCore Health Strategies/Inmate Medical Services Contract/KCSO
21. Discussion/Joint Powers Agreement/Coeur d' Alene Regional Airport Authority/Airport
22. Status Pending Update/Board of Commissioners

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

H. Adjourn

Consent Calendar

Minutes of Meeting

- | | |
|----------|---|
| 10/14/21 | Community Development Update |
| 10/26/21 | Business Meeting |
| 10/28/21 | Human Resources: Personnel Changes |
| 10/29/21 | Executive Session §74-206(1)(a) 1:30 p.m. to consider hiring a public officer, employee, staff member, or individual agent. |
| 10/29/21 | Executive Session §74-206(1)(a) 2:30 p.m. to consider hiring a public officer, employee, staff member, or individual agent. |
| 11/01/21 | Airport & Airport Advisory Board Update |
| 11/01/21 | Executive Session §74-206(1)(a) 1:00 p.m. to consider hiring a public officer, employee, staff member, or individual agent. |
| 11/01/21 | Executive Session §74-206(1)(a) 2:00 p.m. to consider hiring a public officer, employee, staff member, or individual agent. |
| 11/02/21 | Executive Session §74-206(1)(a) 9:00 a.m. to consider hiring a public officer, employee, staff member, or individual agent. |

- 11/02/21 Executive Session §74-206(1)(a) 10:00 a.m. to consider hiring a public officer, employee, staff member, or individual agent.
- 11/02/21 Executive Session §74-206(1)(a) 11:00 a.m. to consider hiring a public officer, employee, staff member, or individual agent.
- 11/02/21 Executive Session §74-206(1)(a) 12:00 p.m. to consider hiring a public officer, employee, staff member, or individual agent.
- 11/02/21 Business Meeting
- 11/03/21 Requests for Cancellation of Taxes
- 11/03/21 Executive Session §74-206(1)(a) 9:30 a.m. to consider hiring a public officer, employee, staff member, or individual agent.

Board Action

Assessor's Adjustment to tax/valuation AIN Nos. 340774; 340670

Treasurer's Monthly Settlements and Statements/October 2021

Resolution 2021-109/Adjust Taxes to Reflect VA Tax Reduction/AIN 223192/Tennison

Employee Cell Phone Stipend Request/Parks & Waterways

PAF/SCF Report: BOCC Review PP23 Week 2/Human Resources

BOCC Signatures for Indigent Cases: 10/28/21 through 11/03/21

Status Update Pending Items

November 9, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	6/14 - June 23 meeting with LCA for Long Range Plan 7/6 - Final plan expected at the end of July. ARPA funding answers September 7/20 - Waiting to schedule meeting with LCA for final plan 8/3 - Aug 19th meet with LCA for long range plan 8/24 - ARPA answers to expansion end of September 9/14 - Leslie to meet with KCSO re: options 9/21 - Meetings scheduled with KCSO 10/5 - ARPA decision in December 10/12 - Next steps are location decision and RFQ for CMGC 10/19 - Deferred to next week 10/26 - Deferred to next week 11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp
12/10/2019	PAC Airport Lease			X	3/8 - Steven reviewing proposal by PAC. 4/5 - Steven negotiating 5/3 - Bill will reach out to Steven 5/10 - Steven still waiting on Wally 5/17 - Bill to touch base with Steven 5/24 - Steven was out last week 6/21 - No update 7/20 - No update 8/3 - Steven negotiating however people are on vacation 8/10 - Still negotiating 8/24 - Bill will talk with Steven and try to move forward 8/31 - Steven on vacation 9/7 - Bill on vacation 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon
12/23/2020	Financial Snapshot	X	X	X	12/23 - Updates from Dena 1/4 - First Status Update of the month we'll receive financial updates 7/26 - Next update August 3 8/3 - 3rd quarter update given 8/24 - Will be at end of business meeting September 7 9/7 - 91% marker and 74% spent county wide 10/5 - County wide 91% spent at end of fiscal year. Unanticipated revenues significantly higher than 2020 10/12 - Nov 2 next update 10/26 - November 9 next update

Status Update Pending Items

November 9, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week
8/24/2021	North Lot land sale		X		8/24 - Greg to get price estimate and BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 9/7 - Chris to follow up with Widmyer 9/21 - No response from Widmyer 10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement 10/12 - Meeting Oct 18 10/19 - Counter Coming 10/26 - Update next week 11/2 - Seek legal opinion regarding past offers and timing
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal 11/2 - Bill to follow up with Tribe for alternate location
10/22/2021	Panhandle Village Water Project				10/26 - Chris signed letter of support
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.