



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

November 29, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 11/10/2022 Human Resources: Personnel Changes Minutes
2. 11/15/2022 Business Meeting Minutes
3. 11/17/2022 County Board of Canvassers: Elections Minutes

**F. Approve Consent Calendar (Action)**

4. Assessor Adjustment to Tax-Valuation Tax Charge Correction 11-22
5. Assessor Allow Homeowner Exemption
6. Treasurer's Settlements and Statements Report For October 2022
7. Kennel License Renewal / Roth

8. Human Resources PAF/SCF Report for 2022 PP25 Week 1
9. BOCC Signatures for Indigent Cases: 11/17/2022 - 11/23/2022

**G. Approve Payables List (Action)**

10. Payables List for November 21-25, 2022

**H. Business**

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|--|---------------------------------|
| 11. RFP-Opening / 911 UPS Replacement / 9 1 1 (Action)   | Alan Mallory                    |
| 12. Update Mass fatality Autopsy Agreement / Montana Department of Justice / Coroner (Action)  | Warren C Keene                  |
| 13. Financial/Budget: Idaho Department of Juvenile Corrections Annual Financial Report / Auditor (Action)  | Brandi Falcon                   |
| 14. Airport Work Order Work Order 22-004 COE Taxiway N Pavement Maintenance Project / T-O Engineers / Airport (Action)   | Steven Kjergaard                |
| 15. Board Approval Request: FAA Sponsor Certification/Rehab Pavement on Taxiways N, H, G, and J and Northside Aircraft Parking Apron / Airport (Action)  | Steven Kjergaard                |
| 16. Grant Application / Bus Shelter Design/Engineering; Materials; Installation / Federal Transit Administration (FTA) \$40,000 / Cash and In Kind Match Local Jurisdiction \$10,000 / Resource Management Office (Action) | Kimberli Riley or<br>Chad Ingle |
| 17. Donation Agreement - Commercial Washer and Dryer donation to the Kootenai County Fairgrounds / Kootenai County Fairgrounds / Juvenile Detention (Action)   | Brandie Bradley                 |
| 18. FINAL APPROVAL FOR BANK ACCOUNT SIGNED DOCUMENTS / MOUNTAIN WEST BANK / Sheriff/Civil (Action)   | Captain Andy<br>Deak            |
| 19. Standard Insurance Company Contract Renewal / Standard Insurance Company / Long-term disability 1 year contract renewal and rate. All others are 2-year contract renewal and rate. / Human Resources (Action)          | CK Kirkpatrick                  |
| 20. Willamette Insurance Contract Renewal / Willamette Dental of Idaho / No changes. / Human Resources (Action)  | CK Kirkpatrick                  |
| 21. Independent Contractor Agreement/Open Space Acquisition Informational Campaign / Taryn Hecker Media / Parks & Waterways (Action)   | Nick Snyder                     |

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|--|------------------|
| 22. Board Approval Request: Authorization to transfer funding to KCSO / Parks & Waterways (Action)                                     | Nick Snyder      |
| 23. Advisory Board - Appointment / Dr. David Atkins / Board of Community Guardian - Term Ending 12-31-2026 / BOCC (Action)             | Jonathan Gillham |
| 24. Advisory Board - Appointment / Peggy Fairfield / Board of Community Guardian - Term Ending 12-31-2026 / BOCC (Action)              | Jonathan Gillham |
| 25. Advisory Board - Appointment / Chris Wolfe / Board of Community Guardian - Term Ending 12-31-2026 / BOCC (Action)                  | Jonathan Gillham |
| 26. Board Approval Request: Pursuant to Policy 930/ Payment of Elections Services/ K&H Integrated Print Solutions / Elections (Action) | Asa Gray         |
| 27. Resolution 2022-85 / Classification of Records / Elections (Action)  | Asa Gray         |
| 28. Resolution 2022-86 / Destruction of Records / Elections (Action)   | Asa Gray         |
| 29. Posting Draft Contracts/MOU's Online (Discussion)  | Leslie Duncan    |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.