



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### **Business Meeting Agenda**

**November 30, 2021**

**2:00 p.m.**

**451 N. Government Way  
Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action)
- F.** Action Items:
  - 1. Juvenile Justice Annual Financial Report/Idaho Department of Juvenile Corrections/Juvenile Probation
  - 2. Certified Local Government Subgrant Application/Idaho State Historic Preservation Office/Resource Management Office
  - 3. Professional Services Agreement/Geotechnical Services/Allwest Testing and Engineering, Inc./Riverstone Transit Center/Resource Management Office
  - 4. Second Lease Addendum/Jim Chamberlain Enterprises, LLC/Airport
  - 5. Lease Addendum/Mach-Aero LLC/Airport
  - 6. Grant Agreement/Airport Rescue Grant 3-16-0010-053-2022/Airport
  - 7. Amendment/Summit Food Services Contract/KCSO
  - 8. Amendment/Professional Services Agreement/Justice Center Expansion/Lombard Conrad Architects/Board of Commissioners
  - 9. Resolution 2021-114/Reserve Forgone Taxes/Auditor
  - 10. Status Update Pending/Board of Commissioners

*To attend this meeting remotely:*

To watch via YouTube, go to [www.youtube.com/KootenaiCountyIdaho](http://www.youtube.com/KootenaiCountyIdaho)

To Participate or listen via telephone dial (205)825-9699

Please be sure to keep your devices on mute to limit background noise

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**H. Adjourn**

## **Consent Calendar**

### **Minutes of Meeting**

11/08/21 Kootenai County Sheriff's Office  
11/09/21 County Board of Canvassers: Elections  
11/16/21 Kootenai County Sheriff's Office  
11/23/21 Request for Debt Forgiveness 2018-13  
11/23/21 Business Meeting

### **Board Action**

Assessor's Adjustment to tax/valuation AIN Nos. 107960; 109659; 194613; 177731; 115743; 182428; 141121; 185042; 125995; 185677; 135556; 112344; 200011; 111906; 210021; 215891; 233930; 303446; 248269; 236898; 183400; 106557; 182749; 343680; 109627; 197978; 310433; 143791; 303657; 144364; 154697; 176531; 189220; 178925; 127020; 183377; 131105; 198493; 337034; 185675; 137259; 147610; 146549; 110701; 167555

Treasurer's Monthly Report/October 2021

PAF/SCF Report: BOCC Review PP25 Week 1/Human Resources

BOCC Signature for Indigent Cases: 11/18/21 through 11/24/21

**Status Update Pending Items**

**November 30, 2021**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	6/14 - June 23 meeting with LCA for Long Range Plan 7/6 - Final plan expected at the end of July. ARPA funding answers September 7/20 - Waiting to schedule meeting with LCA for final plan 8/3 - Aug 19th meet with LCA for long range plan 8/24 - ARPA answers to expansion end of September 9/14 - Leslie to meet with KCSO re: options 9/21 - Meetings scheduled with KCSO 10/5 - ARPA decision in December 10/12 - Next steps are location decision and RFQ for CMGC 10/19 - Deferred to next week 10/26 - Deferred to next week 11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC
12/23/2020	Financial Snapshot	X	X	X	10/5 - County wide 91% spent at end of fiscal year. Unanticipated revenues significantly higher than 2020 10/12 - Nov 2 next update 10/26 - November 9 next update 11/9 - Walked thru last quarter report

## Status Update Pending Items

November 30, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January.
8/24/2021	North Lot land sale		X		8/24 - Greg to get price estimate and BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 9/7 - Chris to follow up with Widmyer 9/21 - No response from Widmyer 10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement 10/12 - Meeting Oct 18 10/19 - Counter Coming 10/26 - Update next week 11/2 - Seek legal opinion regarding past offers and timing 11/9 - No update 11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment 11/23 - Leslie left message with owner's father inquiring about counter proposal
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal 11/2 - Bill to follow up with Tribe for alternate location 11/16 - 75% done with appraisal 11/23 - No word from Tribe. Steven on vacation

**Status Update Pending Items**

**November 30, 2021**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
10/22/2021	Panhandle Village Water Project				10/26 - Chris signed letter of support 11/16 - Public Hearing. BOCC signed application 11/23 - Application submitted
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.