



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

December 05, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Public Comment (Discussion)

F. Approve Meeting Minutes (Action)

1. 10/16/2023 Public Hearing Minutes
2. 10/31/2023 Business Minutes
3. 11/03/2023 Justice Center Expansion Minutes
4. 11/07/2023 Justice Center Construction Projects Presentations Minutes
5. 11/07/2023 Business Meeting Minutes
6. 11/07/2023 Commissioners' Status Update Minutes
7. 11/09/2023 Community Development - Public Hearing - Minutes
8. 11/14/2023 Commissioners' Status Update Minutes

G. Approve Consent Calendar (Action)

9. Assessor Solid Waste Adjustment 11-28-2023
10. Assessor Deferred Tax Correction 11-28-2023
11. Assessor Solid Waste Adjustment 11-28-2023
12. BOCC Signatures for Indigent Cases: 11/23/2023 - 11/29/2023
13. Human Resources PAF/SCF Report for 2023 PP25 Week 2

H. Approve Payables List (Action)

14. Payables List for November 27-December 1, 2023

I. Business

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|---|----------------------------------|
| 15. Financial/Budget: Scale 3 Deck & Replacement Project / Solid Waste (Action) | John Phillips |
| 16. Fourth Amendment to Landfill Gas Purchase Agreement / Kootenai Electric / Solid Waste (Action) | John Phillips |
| 17. Financial/Budget: Authorization to Expend Donation Funding for RV Dump Facility / Parks & Waterways (Action) | Nick Snyder |
| 18. Boat House Repair Agreement / Stancraft Marine Construction / Parks & Waterways (Action) | Nick Snyder |
| 19. Financial/Budget: Request to Purchase Trailer / Noxious Weeds (Action) | Nick Snyder |
| 20. Grant Closeout # WW24-1-28-1 / Request for Reimbursement / Idaho Department of Parks and Recreation (IDPR) \$115,637.20 / Cash Match Fund 37 and Fund 38 \$49,558.80 / Parks & Waterways (Action) | Nick Snyder |
| 21. Regence Renewal 2024 Stop Loss Rates and Terms / Regence Blue Shield of Idaho / Human Resources (Action) | CK Kirkpatrick |
| 22. Regence Renewal 2024 Administrative Services and Fees / Regence Blue Shield of Idaho / Human Resources (Action) | CK Kirkpatrick |
| 23. Regence Renewal 2024 Administrative Blueprint of Services and Fees / Regence Blue Shield of Idaho / Human Resources (Action) | CK Kirkpatrick |
| 24. Board Approval Request: MOU Update With NW Specialty Hospital / Coroner (Action) | Dr. Duke Johnson- Coroner |
| 25. Bid-Award Bid#2023-BG1107 / Administration Building HVAC Upgrade - Architecture & Engineering / Resource Management Office (Action) | Kaitlin Smith or Dorian Komberec |
| 26. Justice Building Expansion - Asbestos Survey / McCrink Consulting, LLC / Resource Management Office (Action) | Kaitlin Smith or Dorian Komberec |

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|---|------------------------|
| 27. Termination of Ground Lease AAL-2019-800 Hangar Sale / Dickinson and Otto / Airport (Action) | Kim Stevenson |
| 28. Ground Lease AAL-2023-800 Hangar Purchase / Brad and Jen Ward / Airport (Action) | Kim Stevenson |
| 29. Advisory Board - Appointment / Richard Meyer / Reappoint/ Natural Resource Term Expiring 12-31-26 / BOCC (Action) | Jonathan Gillham |
| 30. Advisory Board - Appointment / David Brown / Reappoint/ Natural Resource Term Expiring 12-31-26 / BOCC (Action) | Jonathan Gillham |
| 31. Resolution 2023-86 / FY23 Contingency / Auditor (Action) | Brandi Falcon |
| 32. Board Approval Request: Display of Nurse Recruitment Sign / BOCC (Action) | Bruce Mattare |
| 33. Status Update Pending (Discussion) | Board of Commissioners |

J. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

K. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

December 5, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>7/5 - Working group meeting July 17. 7/25 - Aug set for next update with Bouten & LCA. 8/8 - Aug 14th Facilities Working Group. Aug 24th next meeting with Bouten and LCA. 8/16 - Received bids for Justice Building Expansion Work. 8/22 - Waiting for ground breaking date confirmation. 8/29 - No update 9/5 - Approved work package one of expansion. 9/12 - Approved Commerical permit for work package two. 9/19 - Opened phase 2 bids in Business Meeting. 10/3 - Plans to review funding source options with Auditor. 10/10 - Public Hearing set for 10/16 with Bouten to present to BOCC on 10/17. 10/17 - RMO to provide weekly updates on cost of building. 10/24 - Weekly meeting on 10/26 10/31 - Meeting on 11/3 to decide interior of building. 11/7 - Interior selections to be made by 11/8. 11/14 - Interior selections made on 11/8. 11/21 - Work Package 3 to be presented on 12/19, sending invitation out for the next Working Group Meeting on 12/4. 11/28 - Owners Rep has meeting scheduled for Thursday with Bouten to discuss schedule</p>
5/24/2021	Impact Fees			X	<p>5/16 - Letter finalized to be sent to Mayors. 5/24 - Letter to be sent this week. 5/30 - Most recent fee document to be attached to letter. 6/5 - Per Bill, everything sent out. 6/13 - Bill will verify everything was sent out. 6/27 - Hasn't heard anything. 7/11 - Bill will schedule a meeting with Hayden Mayor. 7/18 - Bill has meeting July 20 with Hayden Mayor. 7/25 - Meet with all Mayors suggested. 8/01 - Recd Letter from PF&Rathdrum Mayors. Will set up meeting with all of the Mayors. 8/08 - Meeting with Mayors Aug 15th. 8/16 - Following up with Galena Consulting. 8/22 - Adjustment to jail fees. Park fees for city/county seperate. 8/29 - No update 9/5 - Discuss at Status Update and schedule follow up meeting with Mayors. 9/12 - Mayors meeting scheduled for 10/4/23. 10/10 - Amended documents went to Mayors, have received feedback from one. 10/17 - Feedback received was sent to legal for opinion. 11/7/23 - Asked legal to call Rathdrum Attorney to clarify. 11/14 - Waiting for legal 11/21 - Left voicemail for Rathdrum Attorney. Should proceed if no response within 2 weeks. 11/28 - Legal to review, plan for a public hearing in mid January.</p>

December 5, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
6/13/2023	Jail Pods			X	<p>6/13/23 - Bill will follow up with process. 6/27 - Bill will check with Cpt Hyle on status. 7/5 - Bill had not reached out to Cpt Hyle. 7/25 - Close to sending out for bid. 8/01 - RMO working on RFP 8/8 - RFQ to be published Aug 18th. 8/22 - RFQ to be published Aug 25th. 8/29 - No Update 9/5 - RFQ due back October 3, 2023. 10/3 - Received bids. 10/10 - Sheriff's Office to move forward with selecting a contractor for the project. 10/17 - Working with Tom Reed to get an RFQ for contractor led design build. 10/24 - Meeting 10/27 to address legal opinion. 11/14 - Waiting for RFQ to be completed.</p>
10/3/2023	ARPA Projects	X	X	X	<p>10/3 - RMO gave overview of projects with the following being completed and closed out: EMS, CDAide Care Program and On Site for Seniors. 10/10 - Jail Generator: RFQ to be released 11/15. Children's Village: revised application expected 10/13. Admin HVAC: RFQ responses due 11/7. JDC HVAC: work complete, project to be closed out after final approval of work. 10/17 - JDC HVAC: final approval of work issued Children's Village: revised application received 10/13 Justice Building: Avista to perform conduit relocation week of 10/23. 10/24 - Wellspring Meadows: legal review Children's Village: will go to legal on 11/10. 11/7 - Children's Village: present legal opinion to BOCC on 11/21. Admin HVAC: BOCC received 2 bids. JDC HVAC: Project set to closeout 12/31. Wellspring Meadows: present legal opinion to BOCC on 11/21. 11/14 - Jail Generator: RFQ released for Design/Engineering. 11/21 - Admin HVAC: Evaluating RFQ responses. Children's Villiage: Present legal opinion to BOCC on 12/5. Wellspring Meadows: present subaward amendment to BOCC.</p>
10/17/2023	PMR		X		<p>10/17 - Letter of intent sent today for lease of building. 10/31 - In negotiations for lease of building. 11/7 - Negotiations complete, proposed lease to be sent to legal. Dr to be placed on retainer beginning 1/1/24. 11/14 - Waiting for final lease agreement from Realtor. 11/21 - Received lease agreement from Realtor. Will send to legal. 11/28 - Sending lease to legal, should be able to sign next week.</p>