



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

December 13, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 11/17/2022 BOCC Community Development Deliberations and Update Minutes
2. 11/29/2022 Business Meeting Minutes
3. 11/29/2022 Local Assistance & Tribal Consistency Fund (LATC) Minutes
4. 12/01/2022 BOCC Community Development Deliberations and Update Minutes

F. Approve Consent Calendar (Action)

5. Assessor Yield Tax Charge Correction
6. Assessor Adjustment to Tax-Valuation

7. Assessor Adjustment to Tax-Valuation
8. Solid Waste Fee Adjustment
9. Solid Waste Fee Adjustment
10. Hayden Area Regional Sewer Board (HARSB) Payment Request forms / CMS Electrical / JTL Engineering / Process Water Technologies / Huber Technologies / AQUA Engineering / Panhandle Area Council / Strata / TML Construction / J-U-B Engineering
11. Human Resources PAF/SCF Report for 2022 PP26 Week 1

G. Approve Payables List (Action)

12. Payables List for December 5-9, 2022

H. Business

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| 13. Electronic File Release Authorization Agreement / RDO Integrated Controls / Solid Waste (Action) | John Phillips |
| 14. Financial/Budget: Loader Tire Purchase Approval / Solid Waste (Action) | John Phillips |
| 15. Additional Services Authorization No. 2/T-O Engineers/SRE Building-Special Inspections/T-O Project 220312 / T-O Engineers / Airport (Action) | Steven Kjergaard |
| 16. MOU Renewal for Emergency Transportation with Kellogg School District #391 / Kootenai County/ Kellogg School District #391 / Office of Emergency Mgmt (Action) | Sarah Loffredo |
| 17. Board Approval Request: Request for new janitorial service at the Public Defender's Office / Building and Grounds (Action) | Greg Manley |
| 18. Addendum to Memorandum of Agreement / Nez Perce County / Public Defender (Action) | Anne Taylor |
| 19. Grant Award / 2022 Local Community Grant / Holidays and Heroes / Walmart \$4,500 / No Match Requirement / Resource Management Office (Action) | Deputy Nick Fransen |
| 20. Contract renewal for Public Safety Software through Motorola Solutions, Inc. / Motorola Solutions, Inc. / Motorola Solutions Inc, Flex & CommandCentral Five Year Plan / Sheriff (Action) | Cheryl Hallgren |
| 21. KCSO Animal Control Contract agreement with increase of insurance amount / Companions Animal Shelter / Sheriff/Patrol (Action) | Zach and Sandy |

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| 22. Resolution 2022-87 / AVON Inflatable Boat, Asset #1282 Transfer / Sheriff - Marine (Action) | Sergeant Ryan Miller |
| 23. Resolution 2022-106 / Obligation of American Rescue Plan Act (ARPA) Funds Addition to Justice Building / Resource Management Office (Action) | Kim Riley or Dorian Komberec |
| 24. Resolution 2022-107 / FY22 Contingency Resolution / Auditor (Action) | Brandi Falcon |
| 25. Board Approval Request: Support Letter / Institutional Controls Program / Idaho Department of Environmental Quality / BOCC (Action) | Leslie Duncan |
| 26. Board Approval Request: Westlaw for Contract Conflict Attorneys / BOCC (Action) | Leslie Duncan |
| 27. Status Update Pending (Discussion) | Leslie Duncan |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

December 13, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1. 8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8. 8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review.
					12-6 - Bouten ready for negotiations this week or next.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled.