



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Business Meeting Agenda

December 14, 2021

2:00 p.m.

451 N. Government Way

Meeting Room 1A/B

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve Consent Calendar (Action – items to be approved listed below)
- D. Approve Payables List (Action)
- E. Changes to the Agenda (Action)
- F. Action Items:
 - 1. Electronic Media Release/Ramsey Z-Wall Information/Jacobs/Solid Waste
 - 2. Renewal/Memorandum of Understanding/Emergency Transportation/Coeur d' Alene School District #271/Office of Emergency Management
 - 3. Renewal/Memorandum of Understanding/Emergency Transportation/Plummer Worley Joint School District #44/Office of Emergency Management
 - 4. Renewal/Memorandum of Understanding/Use of Facility/Human Rights Education Institute/Office of Emergency Management
 - 5. Traffic Enforcement Grant Project Agreement (TEGPA)/Idaho Transportation Department/Office of Highway Safety/KCSO
 - 6. Walmart Local Community Grant Award/Holidays and Heroes Program/Resource Management Office/KCSO
 - 7. Tenant Estoppel Certificate/1450 Northwest Blvd/NW Building Investments, LLC/Public Defender/Board of Commissioners
 - 8. Approve/Funding of Phone System Upgrade/Information Technology
 - 9. Designated Examination Agreement/County Assistance/Civil Prosecuting Attorney
 - 10. Approve/Temporary/Full-Time Legal Assistant Position/Overlap Training/Prosecuting Attorney

To attend this meeting remotely:

To watch via YouTube, go to www.youtube.com/KootenaiCountyIdaho

To Participate or listen via telephone dial (205)825-9699

Please be sure to keep your devices on mute to limit background noise

11. Contract/Five (5) Para Buses/Creative Bus Sales/Resource Management Office
12. Purchase Order/Five (5) Handheld Radios/Accessories/Motorola/Resource Management Office
13. Resolution 2021-115/Unscheduled Revenues/Auditor
14. Resolution 2021-118/Surplus Vehicle/Juvenile Probation
15. Resolution 2021-119/Surplus Property/Information Technology
16. Resolution 2021-120/Cancellation of Taxes, Penalties and Interest/AIN 101750/10607 Lincoln LLC/Commercial Property Management LLC/Public Defender/Board of Commissioners
17. Status Update Pending/Board of Commissioners

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

H. Adjourn

Consent Calendar

Minutes of Meeting

- 11/30/21 Kootenai County Sheriff's Office
- 11/30/21 Business Meeting
- 12/01/21 Requests for Cancellation of Taxes
- 12/06/21 Executive Session 74-206(1)(d) to consider records that are exempt from disclosure as provided by law. (f) to communicate with legal counsel for the public agency to discuss legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Board Action

Assessor's Adjustment to tax/valuation AIN Nos. 218913; 113697; 120661; 127973; 179824; 136313; 184998; 116439; 303923; 188739; 165121; 133460; 147168; 180088; 176109; 192055; 122214; 162255; 183267; 333038; 146169; 333075; 310731; 138663; 180659; 319837; 129025; 259379; 100598; 124183; 322926; 220129; 199847; 187388; 192561; 200033; 109779; 343099; 342097; 202440; 182733; 219904; 100407; 140146; 242836; 259305; 144524; 219194; 113437; 206359; 246396; 106005; 342793; 342793; 137576; 186794; 240926; 217036; 129526; 129526; 110322; 110084; 183490

Offer of Employment/Kamps/Board of County Commissioners

Approve/Purchase of Vehicle/Buildings & Grounds

Payment Request Approval Forms/Hayden Area Regional Sewer Board (HARSB): Idaho State Tax Commission; TML Construction

PAF/SCF Report: BOCC Review PP26 Week 1/Human Resources

BOCC Signatures for Indigent Cases: 12/02/21 through 12/08/21

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13. Resolution 2021-115/Unscheduled Revenues/Auditor
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Status Update Pending Items

December 14, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given
12/23/2020	Financial Snapshot	X	X	X	12/7 Update. Next update 1/4
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15

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8/24/2021	North Lot land sale		X		<p>8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots</p> <p>8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase</p> <p>9/7 - Chris to follow up with Widmyer</p> <p>9/21 - No response from Widmyer</p> <p>10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement</p> <p>10/12 - Meeting Oct 18</p> <p>10/19 - Counter Coming</p> <p>10/26 - Update next week</p> <p>11/2 - Seek legal opinion regarding past offers and timing</p> <p>11/9 - No update</p> <p>11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment</p> <p>11/23 - Leslie left message with owner's father inquiring about counter proposal</p> <p>11/30 - Nothing received</p> <p>12/7 - Leslie to work with legal and send letter</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates</p> <p>10/12 - Appraisal expected by week of Oct 18</p> <p>10/19 - Later this week for proposal</p> <p>10/26 - Waiting for Appraisal</p> <p>11/2 - Bill to follow up with Tribe for alternate location</p> <p>11/16 - 75% done with appraisal</p> <p>11/23 - No word from Tribe. Steven on vacation</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot</p> <p>12/7 - Waiting for appraisal</p>
11/9/2021	ARPA Statement	X			<p>Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.</p>