



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

December 20, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 12/06/2022 Business Meeting Minutes
2. 12/08/2022 BOCC: Community Development Public Hearing Minutes

**F. Approve Consent Calendar (Action)**

3. Assessor Adjustment to Tax-Valuation
4. CD - Bunco Ranch order
5. North Hayden Storage Case No. CUP22-0006 Order of Decision
6. City of CDA CUP 22-0011 Order of Decision
7. Solid Waste Tax Charge Correction
8. Human Resources PAF/SCF Report for 2022 PP26 Week 2

9. BOCC Signatures for Indigent Cases: 12/8/2022-12/14/2022

**G. Approve Payables List (Action)**

10. Payables List for December 12-16, 2022

**H. Business**

11. MOU approval / City of Hayden / MOU approval / 9 1 1 (Action) Alan Mallory

12. Board Approval Request: Adoption of Kootenai County 911 Dispatch Center Emergency Plan / Office of Emergency Mgmt (Action) Sarah Loffredo

13. Morgue Trailer MOU and Coroner update / Morgue Trailer / Coroner (Action) Warren C Keene

14. Addendum L to PayPort Electronic Payments to Kootenai County / Idaho Information Consortium, LLC dba Access Idaho / Airport (Action) Linda Leigh

15. Grant Agreement # ICDBG-22-I-05-PF / Panhandle Village Water System Improvements Project / Idaho Department of Commerce \$500,000 / No Match Requirement / Resource Management Office (Action) Dorian Komberec

16. Hazard Fuels Treatment \_ Armstrong Park \_ WSFM Fernan Lake Natural Area / Miller's Landworks, LLC / Independent Contactor / Resource Management Office (Action) Jody Bieze or Dorian Komberec

17. Agreement between Kootenai County and Bouten Construction Company for the Kootenai County Justice Building Expansion - ARPA funded / Bouten Construction Company / Resource Management Office (Action) Kaitlin Smith or Dorian Komberec

18. Financial/Budget: MOU Interlock Funds /Request for Remote Breath Pro Devices / Adult Misdemeanor Probation (Action) Keith Hutcheson, Director

19. Financial/Budget: Public Defender FY22 Expenditure Report for Public Defense Commission / Auditor (Action) Brandi Falcon

20. Advisory Board - Appointment / Laurin Scarcello / Noxious Weed - Term Expiring 12/31/2024 / BOCC (Action) Jonathan Gillham

21. Advisory Board - Appointment / Jack Zimmer / Noxious Weed - Term Expiring 12/31/2024 / BOCC (Action) Jonathan Gillham

22. Grant Application / Spokane Point Dock Replacement / Idaho Department of Parks and Recreation (IDPR) \$116,320 / Cash Match KC Funds 37.1.155.3 Vessel; 38.1.004.3 Public Acs \$50,000 / Parks & Nick Snyder

Waterways (Action)

- |  |               |
|--|---------------|
| 23. Resolution 2022-108 / Surplus Equipment and Asset Deletion / Snowgroomers (Action)                                   | Nick Snyder   |
| 24. Resolution 2022-109 / FY22 Unanticipated Revenue Resolution / Auditor (Action)                                       | Brandi Falcon |
| 25. Board Approval Request: Approval of janitorial contract for Public Defender's office / Building and Grounds (Action) | Greg Manley   |
| 26. Board Approval Request: Purchase Furniture from Kootenai Electric Co-op - Additional Items / BOCC (Action)           | Leslie Duncan |
| 27. Status Update Pending (Discussion)   | Leslie Duncan |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**December 20, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1. 8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8. 8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review.
					12/6 - Bouten ready for negotiations this week or next.
					12/13 - Negotiation complete, contract next business meeting.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week.