



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Business Meeting Agenda

December 21, 2021

2:00 p.m.

**451 N. Government Way
Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action)
- F.** Action Items:
 - 1. Renewal/Memorandum of Understanding/Emergency Transportation/Lakeland School District/Office of Emergency Management
 - 2. Termination of Contract/Water Solutions, Inc./KCSO/9-1-1
 - 3. Review of Staffing Issues at 911 Center/KCSO
 - 4. Statement of Work/Intranet Website/CivicPlus/Information Technology
 - 5. Professional Services Master Agreement/XTR Value Services, LLC/Assessor
 - 6. Master Service Agreement/Language Line Services/Adult Misdemeanor Probation
 - 7. Resolution 2021-121/Cancellation of Penalties & Interest/AIN 223111/Kootenai County Property/Board of Commissioners
 - 8. Resolution 2021-122/Bill of Sale/Retirement of K-9 Dyno/KCSO
 - 9. Resolution 2021-123/Acceptance of Vehicle Ownership Transfer/Public Transportation/Resource Management Office
 - 10. Proclamation: School Choice Week in Kootenai County
 - 11. Status Update Pending/Board of Commissioners

To attend this meeting remotely:

To watch via YouTube, go to www.youtube.com/KootenaiCountyIdaho

To Participate or listen via telephone dial (339)207-6050

Please be sure to keep your devices on mute to limit background noise

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

H. Adjourn

Consent Calendar

Minutes of Meeting

12/07/21 Solid Waste Update
12/07/21 Community Development
12/07/21 Business Meeting
12/09/21 Community Development Update
12/09/21 Human Resources: Personnel Changes
12/14/21 Lien Release Request 2016-96
12/15/21 Executive Session 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Board Action

Assessor's Adjustment to tax/valuation AIN Nos. 185999; 219324; 156059; 226720; 162188; 319199; 206913; 140832; 185663; 155948; 128156; 330077; 334211; 104845; 140946; 319447; 182766; 102040; 138832; 303224; 127505; 330336; 243824; 1712100; 101387; 258194; 259348; 140881; 341301; 330930; 144922; 139417; 334286; 129986; 216065; 204910; 130886; 325578; 126228; 126919; 131681; 133003; 221186; 334820; 129492; 148269; 225229; 315603; 244705; 118433; 323622; 101884; 179335; 131864; 101532; 181025; 129770; 121947; 112146; 253286; 323623; 338986; 148448; 343901; 109192; 206938; 311447; 311520; 123628; 250503; 303008; 136389

Conditional Zoning Development Agreement/Silver Beach Properties

PAF/SCF Report: BOCC Review PP26 Week 1/Human Resources

BOCC Signatures for Indigent Cases: 12/09/21 through 12/15/21

Status Update Pending Items

December 21, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board
12/23/2020	Financial Snapshot	X	X	X	12/7 Update. Next update 1/4
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15

Status Update Pending Items

December 21, 2021

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
8/24/2021	North Lot land sale		X		8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 9/7 - Chris to follow up with Widmyer 9/21 - No response from Widmyer 10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement 10/12 - Meeting Oct 18 10/19 - Counter Coming 10/26 - Update next week 11/2 - Seek legal opinion regarding past offers and timing 11/9 - No update 11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment 11/23 - Leslie left message with owner's father inquiring about counter proposal 11/30 - Nothing received 12/7 - Leslie to work with legal and send letter 12/14 - Working on letter
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal 11/2 - Bill to follow up with Tribe for alternate location 11/16 - 75% done with appraisal 11/23 - No word from Tribe. Steven on vacation 11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot 12/7 & 14 - Waiting for appraisal
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.