



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### **Business Meeting AMENDED Agenda December 28, 2021**

**2:00 p.m.**

**451 N. Government Way  
Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action) – Added #7
- F.** Action Items:
  - 1. Amendment to Underlying License Agreement/Hyland Software, Inc./Information Technology
  - 2. Updated/Statement of Work/Intranet Website/CivicPlus/Information Technology
  - 3. Equipment Service Contract/Integra Information Technologies, Inc./District Court
  - 4. Memorandum of Agreement/Animal Control Use of Kootenai County Fairgrounds/KCSO
  - 5. Third Amendment/Memorandum of Understanding/Internet Crimes Against Children (ICAC) Task Force/Office of Idaho Attorney General/Prosecuting Attorney
  - 6. Resolution 2021-124/Kootenai County Parks & Waterways Fee Reduction for Veterans/Parks & Waterways
  - 7. 2021 Indigent Defense Expenditure Report/Idaho Public Defense Commission/Public Defender
  - 8. Selection of Interviewees/Planning and Zoning Commission/Board of Commissioners
  - 9. Status Update Pending/Board of Commissioners
- G.** **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

*To attend this meeting remotely:*

To watch via YouTube, go to [www.youtube.com/KootenaiCountyIdaho](http://www.youtube.com/KootenaiCountyIdaho)

To Participate or listen via telephone dial (339)207-6050

Please be sure to keep your devices on mute to limit background noise

## H. Adjourn

### Consent Calendar

#### Minutes of Meeting

06/24/21 Deliberations/VAR21-0006/Hasenoehrl/Community Development  
07/01/21 Deliberations/VAR21-0002/Roth/Community Development  
07/01/21 Deliberations/MSP20-0002/Hoodoo Valley North/Community Development  
08/19/21 Deliberations/CUP21-0002/Stach Construction/Community Development  
09/09/21 Deliberations/CUP20-0009/New Life Community Church and Classical Christian Academy/Community Development  
09/09/21 Public Hearing/OR21-0001/Variance Criteria/Community Development  
09/09/21 Public Hearing/ORS21-0003/Site Disturbance/Community Development  
11/04/21 Deliberations/MSF21-0006/Walking Horse Estates 1<sup>st</sup> and 2<sup>nd</sup> Additions/Community Development  
11/18/21 Public Hearing/ZON20-0004 Dolan Land Management/Community Development  
12/07/21 Community Development  
12/09/21 Deliberations/MSP21-0002/Humbird Acres/Community Development  
12/14/21 Business Meeting

#### Board Action

Assessor's Adjustment to tax/valuation AIN Nos. 322881; 242660; 259578; 238453; 107841; 252047; 176596; 104488; 254216; 138602; 316542; 222769; 179812; 130271; 206842; 323048; 123364; 114718; 129596; 117483; 338598; 253052; 305935; 127750; 240195; 233624; 144190; 331095; 339898; 136554; 198492; 345851; 126672; 220817; 327023; 122893; 176590; 177399; 163292; 177958; 128817; 314480; 302809; 194482; 135827; 180566; 168544; 184155; 186468; 117050; 213319; 250643; 200094; 310959; 258159; 130957; 344103; 341520; 344102; 344104

Requests for Extension on Taxes/AIN Nos. 218489; 125763; 204663; 122864; 246429

Hayden Area Regional Sewer Board (HARSB) Payment Approval Forms: AQUA Engineering; Panhandle Area Council; Strata; Citibank Credit Card; J-U-B Engineering; Process Wastewater Technologies

Kennel License Renewal: Holbrook

PAF/SCF Report: BOCC Review PP1 Week 1/Human Resources

BOCC Signatures for Indigent Cases: 12/16/21 through 12/22/21

## Status Update Pending Items

**December 28, 2021**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board 12/21 - Wally made counter offer. Steven to weigh in
12/23/2020	Financial Snapshot	X	X	X	12/7 Update. Next update 1/4
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15 12/21 - Bill waiting for response to his questions

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**December 28, 2021**

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8/24/2021	North Lot land sale		X		<p>8/24 - Greg to get price estimate &amp; BOCC to approach owners of adjacent lots</p> <p>8/31 - Chris had conversation with Widmyer &amp; told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase</p> <p>9/7 - Chris to follow up with Widmyer</p> <p>9/21 - No response from Widmyer</p> <p>10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement</p> <p>10/12 - Meeting Oct 18</p> <p>10/19 - Counter Coming</p> <p>10/26 - Update next week</p> <p>11/2 - Seek legal opinion regarding past offers and timing</p> <p>11/9 - No update</p> <p>11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment</p> <p>11/23 - Leslie left message with owner's father inquiring about counter proposal</p> <p>11/30 - Nothing received</p> <p>12/7 - Leslie to work with legal and send letter</p> <p>12/14 - Working on letter</p> <p>12/21 - Legal sending letter asking for contact</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates</p> <p>10/12 - Appraisal expected by week of Oct 18</p> <p>10/19 - Later this week for proposal</p> <p>10/26 - Waiting for Appraisal</p> <p>11/2 - Bill to follow up with Tribe for alternate location</p> <p>11/16 - 75% done with appraisal</p> <p>11/23 - No word from Tribe. Steven on vacation</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot</p> <p>12/7 &amp; 14 &amp; 21 - Waiting for appraisal</p>
11/9/2021	ARPA Statement	X			<p>Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.</p>