



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Business Meeting Agenda

January 4, 2022

2:00 p.m.

451 N. Government Way

Meeting Room 1A/B

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve Consent Calendar (Action – items to be approved listed below)
- D. Approve Payables List (Action)
- E. Changes to the Agenda (Action)
- F. Action Items:
 - 1. Contract/Vault Restroom Replacement/CXT Products/Parks & Waterways
 - 2. Release of Liens/52N04W-33-4300/Barrows/Noxious Weed Control
 - 3. 2021 Equal Employment Opportunity Commission EEO-4 Survey Countywide/Human Resources
 - 4. Award Weapon/Badge/ID/Sgt. Cox/KCSO
 - 5. Biennial Commissioner Redistricting/GIS/Information Technology
 - 6. Request for Annexation/Hayes/Nelson/Chew/Robinson/Northern Lakes Fire Protection District
 - 7. Resolution 2022-01/Classify Records/Parks & Waterways
 - 8. Resolution 2022-02/Destroy Records/Parks & Waterways
 - 9. Discussion: 2021 CARES Act Broadband Grant/Twin Lakes Village/Intermax Certificate of Completion/Resource Management Office
 - 10. Discussion: Assigned Fund Balance Policy/Board of Commissioners
 - 11. Discussion: Travel Policy/Purchase of Travel Insurance/Board of Commissioners
 - 12. Status Update Pending/Board of Commissioners

To attend this meeting remotely:

To watch via YouTube, go to www.youtube.com/KootenaiCountyIdaho

To Participate or listen via telephone dial (339)207-6050

Please be sure to keep your devices on mute to limit background noise

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

H. Adjourn

Consent Calendar

Minutes of Meeting

12/02/21 APP21-0003/Appeal of MIN21-0046/Community Development
12/15/21 Historic Preservation Commission
12/21/21 North Idaho Fair Board Quarterly Update
12/21/21 Idaho State Patrol
12/21/21 Business Meeting
12/23/21 Community Development Update
12/23/21 Human Resources: Personnel Changes
12/28/21 Business Meeting

Board Action

Assessor's Adjustment to tax/valuation: AIN Nos. 142346; 145185; 303063; 220811; 194391; 325228; 154951; 138467; 114009; 248624; 164382; 212113; 131570; 105601; 338863; 255488; 140890; 224416; 136965; 113861; 108392; 144103; 108592; 146803; 107092; 156061; 211512

Hayden Area Regional Sewer Board (HARSB) Payment Approval Form: TML

Approval/Airline Travel Insurance/Noxious Weed Department

BOCC Signatures for Indigent Cases: 12/23/21 through 12/29/21

Status Update Pending Items

January 4, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board 12/21 - Wally made counter offer. Steven to weigh in 12/28 - Steven & Bill to sit down with PAC
12/23/2020	Financial Snapshot	X	X	X	12/7 Update. Next update 1/4
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15 12/21 - Bill waiting for response to his questions 12/28 - Waiting for response

Status Update Pending Items

January 4, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
8/24/2021	North Lot land sale		X		<p>8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots</p> <p>8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase</p> <p>9/7 - Chris to follow up with Widmyer</p> <p>9/21 - No response from Widmyer</p> <p>10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement</p> <p>10/12 - Meeting Oct 18</p> <p>10/19 - Counter Coming</p> <p>10/26 - Update next week</p> <p>11/2 - Seek legal opinion regarding past offers and timing</p> <p>11/9 - No update</p> <p>11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment</p> <p>11/23 - Leslie left message with owner's father inquiring about counter proposal</p> <p>11/30 - Nothing received</p> <p>12/7 - Leslie to work with legal and send letter</p> <p>12/14 - Working on letter</p> <p>12/21 - Legal sending letter asking for contact</p> <p>12/28 - Letter sent, waiting for response</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates</p> <p>10/12 - Appraisal expected by week of Oct 18</p> <p>10/19 - Later this week for proposal</p> <p>10/26 - Waiting for Appraisal</p> <p>11/2 - Bill to follow up with Tribe for alternate location</p> <p>11/16 - 75% done with appraisal</p> <p>11/23 - No word from Tribe. Steven on vacation</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot</p> <p>12/7 & 14 & 21 & 28 - Waiting for appraisal</p>
11/9/2021	ARPA Statement	X			<p>Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.</p>