



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

April 12, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 03/31/2022 Signing / CUP21-0010 / Blackwell Booster Station - City of Coeur d' Alene Minutes
2. 03/31/2022 Community Development Update Minutes
3. 04/05/2022 Lien Release Request 2012-203 Minutes
4. 04/05/2022 Request for Debt Forgiveness / Payment Reduction 2012-67 Minutes
5. 04/05/2022 Business Meeting Minutes

**F. Approve Consent Calendar (Action)**

6. Assessor Adjustment to Tax-Valuation
7. Treasurer's Cancellation of Taxes - Solid Waste Fees For 2022, AIN:

101357

8. Treasurer's Cancellation of Taxes - Solid Waste Fees For 2022, AIN: 126728
9. 2022 Employee Recognition Committee Members
10. Resolution 2022-29 / Adjust Taxes to Reflect Circuit Breaker / Culver / AIN 332448
11. Hayden Area Regional Sewer Board (HARSB) TML Construction / Century West / Whitney Equipment Co. / Strata / NUCOR Building / PAC / J-U-B / Aqua Engineering / JTL Engineering /
12. BOCC Signatures for Indigent Cases: 03/31/2022 to 04/06/2022
13. Human Resources PAF/SCF Report for FY22 PP08 Week 2

**G. Approve Payables List (Action)**

14. Payables List for April 4-8, 2022

**H. Business**

15. Public Hearing Notice: Ordinance 575 / Pawnbrokers, Secondhand Dealers and Recyclers / Sheriff/Detective (Action) WARD CRAWFORD
16. Bid-Award / Bid Rejection/Swinerton Builders/SRE Building-FAA AIP Project 3-16-0010-052-2021 / Airport (Action) Steven Kjergaard
17. Termination of Ground Lease AAL-2014-030 Not building hangar / Plummer Forest Products Inc. / Airport (Action) Steven Kjergaard
18. Termination of Ground Lease AAL-2020-996 Purchased hangar instead of building / Hayden Hangar LLC / Airport (Action) Steven Kjergaard
19. Development and Ground Lease AAL-2022-900 Hangar development / Crystal Mountain Revocable Living Trust / Airport (Action) Steven Kjergaard
20. Engagement and Fee Agreement / Independent legal review / Investigation expenditure / Sonyalee R. Nutsch / Sheriff/Civil (Action) Darrin Murphey
21. 2022 Invasive Species Inspections Contract / Invasive Species Inspection / Sheriff/Patrol (Action) Lt. Will Klinkefus
22. Annual Audit of the 124 funds and budget expenses / Eide Bailly / 9 1 1 (Action) Alan Mallory
23. Board Approval Request: Kootenai County Public Transportation Chad Ingle

Proposed FY23 Program of Projects - FY22 Partial Apportionment /  
Resource Management Office (Action)

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|---|-----------------|
| 24. Financial/Budget: Purchase Approval per Policy 930 / Election Systems & Software (ES & S) / Elections (Action)  | Asa Gray        |
| 25. Financial/Budget: Budget Increase Request / Office of Emergency Mgmt (Action)                                   | Sarah Loffredo  |
| 26. Fourth Amendment to ICAC MOU, with Amended Appendix A / Office of the Idaho Attorney General / Auditor (Action) | Julina Hildreth |
| 27. Financial/Budget: Present the FY2021 Annual Comprehensive Financial Report / Auditor (Action)                   | Dena Darrow     |
| 28. AmeriBen Supplemental Compensation Analysis Agreement and Funding Request / AmeriBen / Human Resources (Action) | Sylvia Proud    |
| 29. Tax Deed Bid / AIN 114586 / Garver (Action)   |                 |
| 30. Resolution 2022-28 / Surplus Equipment and Asset Deletion/Snowgroomer / Snowgroomers (Action)                   | Nick Snyder     |
| 31. Part 139 Study Request (Discussion)   |                 |
| 32. Opioid Settlement Funds (Discussion)  |                 |
| 33. Kootenai County Fire & Rescue Station 4 Funds (Discussion)  |                 |
| 34. Status Update Pending (Discussion)  |                 |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**April 12, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th. 3/29 - PAC board met and will consider lease. 4/5 - Bill will meet with Wally
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending. April 5 next update. 4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation