



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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Agenda  
AMENDED  
**Business Meeting**  
November 22, 2022  
2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

1. Board Approval Request: KCSO CSO Truck Purchase Request / Sheriff (Action)

Capt. K. Smart

**E. Approve Meeting Minutes (Action)**

2. 11/01/2022 Business Meeting Minutes
3. 11/07/2022 Airport Minutes
4. 11/08/2022 Business Meeting Minutes

**F. Approve Consent Calendar (Action)**

5. Assessor Allow Homeowner Exemption
6. Assessor Yield Tax Charge Correction
7. Assessor Yield Tax Charge Correction 11-16

8. Treasurer's Cancellation of Taxes - Solid Waste Fees For AIN/PIN: 103621
9. Canvass of Election / November 8, 2022
10. Human Resources PAF/SCF Report for 2022 PP24 Week 2
11. BOCC Signatures for Indigent Cases: 11/10/2022 - 11/16/2022

**G. Approve Payables List (Action)**

12. Payables List for November 14-18, 2022

**H. Business**

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| 13. Financial/Budget: Request to Purchase Ramsey Scale 1 Replacement / Solid Waste (Action)  | John Phillips        |
| 14. Approval of Wellnecity, LLC - Business Associate Agreement / Wellnecity, LLC / Human Resources (Action)  | Sylvia Proud         |
| 15. Approval of Wellnecity, LLC - Mutual Non-Disclosure Agreement / Wellnecity, LLC / Human Resources (Action)   | Sylvia Proud         |
| 16. Supplemental Agreement No. 1 to install Mezzanine Structure in COE SRE (Snow Removal Equipment) Building-Non AIP / TML Construction Inc / Airport (Action) | Steven Kjergaard     |
| 17. FY2022 Financial Audit Engagement Letter Approval, Eide Bailly, / Eide Bailly / Auditor (Action)   | Keith Taylor         |
| 18. Northern Lakes Fire District Annexation / Howell / BOCC (Action)   | David Ferguson       |
| 19. Kootenai Fire & Rescue Fire District Annexation / Schuler / BOCC (Action)  | Dave Ferguson        |
| 20. Grant Application / Local Community Grant / Holidays and Heroes / Walmart \$5,000 / No Match Requirement / Sheriff (Action)                                | Deputy Nick Franssen |
| 21. Bureau of Land Management (BLM) Amendment / Bureau of Land Management / Sheriff/Patrol (Action)  | Captain Kevin Smart  |
| 22. County Department Annual Report: FY22 ESAC Submission for KCSO / Sheriff (Action)  | Stephanie Drobny     |
| 23. HVAC Service Contract / ATS Inland NW, Inc. / Sheriff (Action)   | Thomas Reed          |

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|---|----------------------|
| 24. Board Approval Request: Kootenai County Jail - Install Boiler due to Boiler Failure. / Sheriff - Jail (Action)  | Thomas Reed          |
| 25. Service Award: Request that Detective Northrup be awarded his Sheriff's badge, duty weapon and ID card upon his retirement. / Sheriff/Detective (Action)  | Marcia Heglie        |
| 26. Resolution 2022-82 / Trade-in old SONAR Boat Trailer / Sheriff - Rec Safety (Action)  | Sergeant Ryan Miller |
| 27. Resolution 2022-83 / Send 40 Ft Pace American Trailer to Auction / Sheriff - Rec Safety (Action)  | Sergeant Ryan Miller |
| 28. Executive Session pursuant to Idaho Code 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated (Discussion) | Stanley Mortenson    |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.