

**Minutes of Meeting**  
**Kootenai County Historic Preservation Commission (HPC)**  
**January 15, 2020**  
**3:00 PM**

**A. Call to Order**

The meeting was called to order by Chairman Robert Singletary at 3:02 p.m.

**1. Opening Protocols:**

Russ Brown offered a prayer

**2. Roll Call:**

Present were Chairman Robert Singletary, commission members Laurie Mauser by phone, Walter Burns, Russ Brown, Jonathan Mueller, BOCC Communications Manager Nancy Jones and Recording Secretary Chandra Newberry.

**3. Approve Minutes:**

September 26, 2018; December 19, 2018 and April 17, 2019 meeting minutes were put up for approval. Laurie Mauser moved to accept the three sets of minutes, Russ Brown seconded the motion. The motion was carried. Later in the meeting, December 18, 2019 meeting minutes were put up for approval. Johnathan Mueller moved to approve the minutes as presented. Walter Burns seconded the motion. The motion was carried.

**4. Introduce Guests:**

Courtney Beebe was introduced as a guest

**B. Business (Action Items)**

**Skip Fuller's Proposal/Concern**

- a. Robert spoke on solving the concern, and figure out a common ground. Nancy Jones spoke regarding the logistics of the proposal. It was decided that Skip will be invited to the budget proposal to speak his concern for the Board of County Commissioners.

**Meet and Greet/Meeting on Garden District in February**

- a. Walter advised the commission that he will be holding a reception for the Mayor and the City Council as a thanks for everything they have done with starting the city Historic Preservation group. He proposed the date February 13, 2020 with a backup date of February 20, 2020. Everyone agreed that February 13<sup>th</sup> worked well. Walter will check with the Garden District Board to make sure everyone on that board is able to make it on that date as well.

### **Advisory Board Appointments/Recommendations**

- a. Robert advised the commission that he is going to send a recommendation to the Board of County Commissioners to accept Courtney Beebe, and request her to be a member on the commission. Nancy informed Courtney that her recommendation will be going in front of the board of County Commissioners on January 21, 2020.

### **Garden District Survey**

- a. Walter advised that there was no new news on the Garden District Survey. Sharon Boswell is still doing research. Walter stated that the survey will become more active around March.

### **Farragut Naval Training Station Grant Submission**

- a. Laurie told the commission that they have to set up a meeting plan to meet with the Farragut Park Manager. She also spoke on needing to review and revise what was proposed in the grant before presenting the idea to the Parks Manager. The commission decided to call and schedule a meeting to meet with him on his own turf and terms to discuss the proposal.

### **Election of Officers**

- a. Robert added an item to the agenda. He asked if there was a member of the board that would like to take over as chair of the commission. Everyone agreed that Robert should stay the chair. Jonathan made a motion to Robert staying the chair of the commission. Walter seconded. The motion was carried. Robert then asked if they should have a co-chair. It was decided that Walter would become the co-chair. Jonathan moved to make Walter the co-chair of the commission. Russ Seconded. The motion was carried.

### **C. Open Floor**

Chandra Newberry asked the commission to review and approve December 18, 2019 minutes, since they were not approved before. Russ asked about the progress was on the Romer Building. Nancy Jones advised him there was not much change. There is someone who has a suggestion that will be meeting with one of the Commissioners to give them another option with what to do with the building.

### **D. Adjourn**

There being no further discussion of agenda items or public comment, Russ moved to adjourn the meeting; Johnathan seconded the motion. Chairman Robert Singletary adjourned the meeting at 4:19 p.m.