

Minutes of Meeting
Airport & Airport Advisory Board Update
January 28, 2019
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Bill Brooks and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Airport Deputy Director Phil Cummings, Civil Deputy Prosecuting Attorney R. David Ferguson and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Joan Genter, Airport Advisory Board Vice Chair Jim Thorpe and Kootenai County Residents Jolene Compton, Joe Rossetti and Murdo Cameron.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Airport Advisory board Meeting Summary – 1/2019 (Discussion)

Airport Advisory Board Chair Joan Genter announced that she had been selected to serve another term in the most recent meeting. She said that Jim Thorpe had been selected to serve as Vice Chair. She added that Advisory Board Member John Adams had located the documents establishing their Board, dated from 1992. Ms. Genter noted that the Advisory Board needed to update their listed responsibilities and procedures. She stated that they had formed a working group to handle that task, composed of John Adams, Jim Thorpe and Mark Vehr. She said the Advisory Board, would bring their suggestions to the BOCC.

Airport Director Steven Kjergaard stated that the most significant staff update was related to the AIP land grant. He said this was sent to the FAA (Federal Aviation Administration) to be closed out, so they should be receiving the last ten percent of the grant funds within the next month.

Mr. Kjergaard said that the FAA was reviewing the final documents related to the updated Master Plan; he hoped to receive their input within about six months.

Chairman Fillios asked how they were addressing the runway issue in the Master Plan. Mr. Kjergaard replied that they were shortening Runway 220, which was the best solution available in terms of community impact.

Mr. Kjergaard announced that they had received their FAA inspection report, which included three items:

- Training: This item was completed; the Airport redid their training syllabus.
- Signs: The FAA wanted a plan in place to ensure that every sign would be replaced every ten years. Mr. Kjergaard said they made a schedule and added that each sign would cost about \$5,000 to replace.

- Painting: Mr. Kjergaard said the Airport did not have a paint machine that met FAA requirements for application of glass beads. He said they had borrowed one in the past, but it was not a completely satisfactory solution. Mr. Kjergaard said that their need for a paint machine would be brought up in the coming budget cycle.

Commissioner Bill Brooks asked how much a paint machine would cost. Mr. Kjergaard replied it would be about \$100,000. He added that the Airport had spent about \$100,000 each year on repainting and shared his reasons that it would be less expensive to own a machine.

Ms. Genter announced that she was working on arrangements for an open house for the public and ways to get area youth more interested in aerospace topics.

Rules and Standards (Discussion)

The Commissioners received copies of the most updated draft of the Rules and Standards document. Commissioner Leslie Duncan reviewed a list of suggestions and corrections she had developed.

- “The County recognizes jurisdiction of federal government.” Mr. Kjergaard explained this covers the certification of pilots, air space and air carriers by the federal government. (Page 7, e)
- “The Airport Director can issue citations, summons and notices to appear for violations.” Mr. Kjergaard explained the limited situations in which this applied. He added that these could be appealed first through the Airport Director and then through the BOCC. (Page 9, l, e)
- Commissioner Duncan pointed out duplicate items. (Page 16, f & g)
- Commissioner Duncan pointed out a typographical error. (Page 19, l, d)
- “This provision does not prohibit carry of authorized firearms under State approved concealed carry program.” Mr. Kjergaard clarified the rules applying to carrying firearms on Airport property. He pointed out that if the Airport ever received TSA (Transportation Security Administration) services the rules would have to be changed. Civil Deputy Prosecuting Attorney R. David Ferguson noted that this rule was probably not enforceable as written. Commissioner Duncan suggested correcting the item to make it enforceable. (Page 19, IV a)
- “No helicopter shall be operated within 50 ft. of any building...” Commissioner Duncan asked for clarification. Mr. Kjergaard explained that there are no guidance on helicopters at the Airport currently. He said this item was intended to protect the County from liability. Mr. Kjergaard added that a variance would be available, requiring consultation with the Airport Director and the Airport Advisory Board. Commissioner Bill Brooks stated he felt final approval of such variances should come from the BOCC. There was general agreement on his point. (Page 24, p)
- Commissioner Duncan requested additional information on fueling of aircraft. Mr. Kjergaard explained that they followed the rules from NFPA (National Fire Protection Association) 407: Standard for Aircraft Fuel Servicing. (Page 25, V, b)

Stancraft Lease Update (Discussion)

Ms. Genter reminded the Commissioners that they had recently received a presentation on Airport leases. She said she had asked that the presentation be repeated for the Advisory Board Members at their February meeting. Mr. Kjergaard stated that they were still working on the final format of the leases.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:51 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
