

**Minutes of Meeting
Commissioners' Status Update
February 18, 2020
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were Contractor Shawn Riley, Kootenai County Resident Elizabeth Jacobsen and Coeur d’Alene Press Reporter Jennifer Passaro.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Discussion Items):**

Evidence Processing Building Funding

Contractor Shawn Riley reminded the Commissioners that \$50,000 had been earmarked in Fund Balance for the Evidence Processing Building. He remarked that he did not think that amount would be enough to cover the full cost of the project. He stated that he would like to bring the architect to tour the ISP (Idaho State Police) facility to get an idea of the special requirements. After that, Mr. Riley said the architect would be able to make a more accurate estimate of the total cost for the Board.

Mr. Riley commented that he hoped KCSO would provide the \$2,000 for the architect’s estimate.

Finance Director Dena Darrow stated that there was \$26,000 in Fund 11 intended for the Evidence Storage Project. She indicated this could be drawn on for the architect.

Mr. Riley said that he would speak to KCSO Undersheriff Dan Mattos about it and get started, if the Board approved.

There was general agreement from the Commissioners for Mr. Riley to proceed as described.

Liaison Change – Juvenile Detention and Probation

Commissioner Leslie Duncan said that since Snowgroomers had been combined with Parks & Waterways (P&W)/Noxious Weeds, she had time available to act as liaison for another group. She offered to become liaison for Juvenile Detention and Juvenile Probation, if Chairman Fillios agreed.

Chairman Fillios said he was willing and added that he had met with Juvenile Probation Director Debra Nadeau and Juvenile Detention Director JT Taylor, who both said they had no objection. He noted this change would take effect immediately.

Pending Items Status Review (list attached)

The Commissioners reviewed the Pending Items List.

Courtroom 1 Lift: Mr. Riley reported that the DOJ (Department of Justice) would not allow an exception to be made on this. He said the State did not have the funding to replace the lift, either. He concluded that there would be no action taken at this time.

Romer House: Commissioner Duncan reported that there would be a meeting of interested parties on February 19, 2020. She said they were waiting to have an architect review the building and see if the changes they needed could be made. Mr. Riley reported that he would meet with Cory Trapp and representatives of the Music Conservatory today to explore the possibilities further. Chairman Fillios said there was a preliminary fund raiser planned tonight at Spirit Art Gallery at 6:00 p.m.

Herd District Creation: Commissioner Brooks remarked he had been unable to reach the person who had requested this. He said he had a good map that illustrated what would need to be done to increase or change the herd district in the area near Harrison. He stated he would continue to try to reach the resident.

Fire Station at Fairgrounds: Chairman Fillios said Legal was working on this question.

Campus Auction MOU: Chairman Fillios stated he would discuss the MOU (Memorandum of Understanding) with Mr. Riley.

State of the County Address: Chairman Fillios said that the topics that would be covered should be settled within the next couple of weeks. He added he had the impression these were to be PowerPoint Presentations. He explained that BOCC Communications Manager Nancy Jones would give a brief introduction; the Commissioners would each speak and BOCC Senior Business Analyst Nanci Plouffe would provide KPIs (Key Performance Indicators). He reminded everyone that the meeting would be held on March 31, 2020, as a breakfast meeting, with both Coeur d'Alene and Post Falls Chambers of Commerce.

Advisory Board Appointments: Chairman Fillios reported that Sholeh Patrick had recently resigned, effective April 1, 2020. He confirmed that Tim Komberec would be appointed in her place.

3rd Street Meeting Room Use: Chairman Fillios reminded those present this issue dealt with the Elections Office and the University of Idaho Extension. He said he had visited the room and had seen there was still a problem with space and storage of materials. He stated he would pursue the issue further.

Pending Legislation: Commissioner Duncan commented that she would have better information to share on this next week because she was going to Boise tonight.

Body Scanner: Commissioner Brooks said that KCSO was still working on an RFP (Request for Proposal).

KCSO Wellness App Request: Commissioner Brooks indicated he would attend a presentation on the App, but thought it would prove to be too expensive.

FY21 Budget Process: Chairman Fillios reported he had spoken with BOCC Administrative Supervisor Leighanna Keiser, who was in the process of setting up meetings with all the Department Heads.

Spokane River Wake Concerns: Commissioner Duncan remarked that Mr. Addis had pulled his proposed bill and that Legal had provided an opinion for the Commissioners. She suggested they discuss this in more detail next Monday, after they had time to read over the material from Legal.

Fleet Management: Ms. Darrow confirmed that the vehicle lease agreement was funded February 14, 2020.

Wage Project: Ms. Plouffe said she was going to meet with Ms. Darrow and Human Resources (HR) Director Sylvia Proud on February 20, 2020 to discuss this. She predicted they would have an update to present at the March Elected Officials Meeting.

Facilities Expansion: Chairman Fillios noted this was on hold pending possible legislative changes. Commissioner Duncan said she had spoken to the Elected Officials about possible space assignments and received positive responses. She added that the Treasurer and Clerk would have some details to work out between themselves. She stated that they would contact her once they had discussed their issues.

Elmore County Support Request: Chairman Fillios reminded those present that this involved a suggestion that 50% of Asset Forfeiture Funds to be given to Public Defense. He has been waiting for additional information; Commissioner Duncan will make inquiries.

Parking Policy: Commissioner Duncan stated that there had been little problem with employee parking. She suggested that, if a problem arose with too many employees parking in the customer lots, it could be addressed at that time. She noted that there had been some division between the Elected Officials regarding enforcement of a policy.

PAC Airport Lease: Commissioner Duncan said Mr. Kjergaard had provided the information needed. She added she would follow up with Legal regarding the FY2021 budget impact.

KCATT Meeting: Commissioner Brooks said he had been unable to attend due to a schedule conflict.

HARSB Special Meeting: Commissioner Duncan noted this had been addressed last week; the wastewater units had been adjusted.

Citylink Joint Power Committee Meeting: Chairman Fillios stated he had met with the three mayors and a representative of the Coeur d'Alene Tribe. He reported there was to be no action taken at this time.

Snowgroomer Advisory Board Meeting: Commissioner Duncan reported that the transition of Nick Snyder into control of the Snowgroomers was accomplished smoothly.

CDA EDC Board Meeting: Chairman Fillios stated it had been a routine monthly meeting, with nothing special to report. He noted that a company was in the process of purchasing about 70 acres for a truck parts supply and service facility.

KCATT Committee—JB & DC: Chairman Fillios reminded everyone that Community Development Director David Callahan was on KCATT, which was the advisory board for KMPO (Kootenai Metropolitan Planning Organization). He said that a question had arisen of whether the County needed an additional person's representation on that board. He explained that the decision rested with KMPO and said he was not certain they would want to give a second seat to the County. He noted that Jody Bieze had been put forth as a possible choice.

Meet with Jody Bieze: Chairman Fillios remarked this was probably related to the KCATT Committee.

Meet with Jay Sturgell: Chairman Fillios said Mr. Sturgell was involved with the provision of free legal advice for the Family Law Workshop. He said Mr. Sturgell had been overwhelmed by requests for his help. Chairman Fillios stated he planned to discuss the possibility of getting some funding for him for administrative help with RMO (Resource Management Office).

Meet with Nels Jensen: Chairman Fillios noted that Mr. Jensen had started an organization called Heart of Business to promote local shopping. He said he had given a presentation to that group a couple of months ago but nothing especially relevant to the County was discussed in their recent meeting.

Fair Board Meeting: Commissioner Brooks remarked that he attended the Fair Board Meeting and they were working hard on their 5 Year Plan and upcoming budget requests.

5 Year Plan Meeting: Commissioner Duncan said she met with IT (Information Technology) to get an update on their planned projects. She said they discussed software issues and cloud storage options.

Airport Advisory Board: Commissioner Brooks said he attended their meeting; they discussed upcoming projects and Ms. Patrick announced her resignation.

APD Meeting: Commissioner Duncan said she attended the meeting; there was nothing of significance to report.

KMPO Board Meeting: Commissioner Brooks stated he had a schedule conflict and was not able to attend, but was told that nothing of significance was discussed.

Panhandle Area Council Meeting: Commissioner Duncan said this was the normal quarterly meeting. She said they discussed how they met and exceeded 2019 goals.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 11:36 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
