

Minutes of Meeting
Business Meeting
May 19, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Sheriff Ben Wolfinger, KCSO Lieutenant Michael McFarland, KCSO 911 Communications Services Manager Collin McRoy, Airport Director Steven Kjergaard, Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Staff Accountant – Grants Julina Hildreth, Civil Deputy Prosecuting Attorney R. David Ferguson, Juvenile Detention Senior Records Clerk Brandi Bradley, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident John Grimm. Commissioner Bill Brooks, Ms. Bradley, Ms. Riley and Mr. McRoy attended via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

05-05-2020 Tax Exempt Application Hearing (continued)

Board Actions:

Treasurer’s Monthly Settlements and Statements/April 2020

Letter of Denial/Request for Extension of Due Date/Taxes/AIN Nos. 109323;

135605/KVA Managements/Post Falls Hotels/Pardeshi

Letter of Support: City of Post Falls/Pleasant View Road BUILD Grant

2020 Tax Exempt Affidavits: Religious (IC 63-602B)/Fraternal (IC 63-602C)/Schools (IC 63-602E)/Other (IC 63-602F, GG & 63-605, 63-606A)

Hayden Area Regional Sewer Board (HARSB) Payment Request Approval Form: Aqua/J-U-B Engineering

PAF/SCF Report: PP 11/week 1/Human Resources

BOCC Signatures for Indigent Cases: 5/7/20 through 5/13/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of May 11, 2020 through May 15, 2020 in the amount of \$268,301.54, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

Memorandum of Understanding/Kootenai Amateur Radio Society/KCSO/911

KCSO 911 Communications Services Manager Collin McRoy requested the Board's approval of a memorandum of understanding with the Kootenai Amateur Radio Society. He explained that the Society kept some equipment in their Canfield site and in return they trimmed the weeds inside the perimeter once a year. He said this was a renewal of an ongoing agreement.

Commissioner Duncan moved that the Board approve the renewal of the memorandum of understanding with the Kootenai Amateur Radio Society. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Amendment/Modification of Contract/Bureau of Land Management/KCSO

KCSO Sheriff Ben Wolfinger explained that KCSO received reimbursement from the Bureau of Land Management (BLM) each year for patrolling their property. He said they had not been able to make the full number of patrols last year, due to a shortage of Marine Deputies, so the BLM payment had needed to be reduced.

Chairman Fillios reported that the amount had been reduced from \$30,500 to \$18,223.

Commissioner Duncan moved that the Board approve the amendment for a modification of contract with the Bureau of Land Management and KCSO. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Notice of Change/Inmate Housing Rate/Coeur d'Alene Tribal Police/KCSO

Sheriff Wolfinger explained that an agreement had existed since 2007 with the Coeur d'Alene Tribe to house tribal inmates. He said they had originally paid \$65 per day plus a booking fee, which was changed October 1, 2014 to \$75 per day. He stated that the \$75 was under their current actual cost and the change would bring the fee per inmate day up \$10 per year for the next three years until cost and fee balanced. He noted that annual adjustments for the expense would continue thereafter.

Commissioner Duncan moved that the Board approve the notice of change in the inmate housing rate for the Coeur d'Alene Tribe as listed in the information provided by the Sheriff. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Sheriff Wolfinger exited the meeting at 2:08 p.m.

Food Service Agreement/Kootenai County Public Safety Building/Juvenile Detention

Juvenile Detention Senior Records Clerk Brandie Bradley requested the Board's approval of the food service agreement for the Kootenai County Public Safety Building. Ms. Bradley explained this represented their annual agreement with KCSO to provide meals for residents at their facility, in accordance with the National School Lunch Breakfast Program's requirements.

Commissioner Duncan moved that the Board approve the annual food service agreement for the Juvenile Detention meals with Kootenai County Sheriff's Office. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Memorandum/Lease Agreement/First Interstate Bank/CDA Jet Center/Airport

Airport Director Steven Kjergaard explained that the First Interstate Bank had an interest in the CDA Jet Center buildings that were being constructed at the Airport because they were providing the financing. He said this memorandum would allow the lease agreement to include the relevant information.

Commissioner Duncan moved that the Board approve the memorandum for the lease agreement with First Interstate Bank and CDA Jet Center at the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:10 p.m.

Grant Application/FY20 Coronavirus Emergency Supplemental Funding (CESF)/US Department of Justice/Bureau of Justice Assistance/Resource Management Office

KCSO Lieutenant Michael McFarland requested the Board's approval for a grant application for the FY20 Coronavirus Emergency Supplemental Funding (CESF) being made available from the US Department of Justice's Bureau of Justice Assistance. He stated this would be a multi-part grant. He explained they would like to use part of the funds to pay for a Cellebrite System, which would allow them to trace cellphone contacts. He added that there would be an ongoing yearly fee for the service beginning the second year.

Lieutenant McFarland said the remainder of the funds would be used for supplies, such as PPE (Personal Protective Equipment).

Commissioner Duncan stated she would like to do additional research on the Cellebrite System before proceeding with this part of the request.

Resource Management Office (RMO) Senior Program Manager Kimberli Riley stated that the application for the grant would be due May 29, 2020, so there was a limited time available to collect additional information.

No motion was brought forward at this time. It was generally agreed that the item would be brought back at the next Business Meeting.

Lieutenant McFarland exited the meeting at 2:14 p.m.

Grant Project Funding Agreement/Bus Shelters/Idaho Transportation Department/Public Transportation Office/Resource Management Office

Ms. Riley requested the Board's approval of a grant project funding agreement for bus shelters. She reminded the Board that RMO had come to the Board and received permission to apply for the funds in June 2019. She said the shelters would be located at stop C15, at Panhandle Health, and B3, at Seltice and Huetter.

Commissioner Duncan moved that the Board approve the grant project funding agreement for bus shelters C15 and B3 as outlined in the Idaho Transportation Department memo. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Kootenai County Resident John Grimm was recognized by Chairman Fillios to speak on the previous item, regarding the Cellebrite System. He said he felt it was not necessary to rush to purchase the software. He voiced his concern about budget shortfalls in this and coming years and said he wanted to be sure KCSO had negotiated the best price for the software and ongoing maintenance.

Mr. Grimm stated that he had done some research himself on Cellebrite and they were not clear in their descriptions of where the data was stored and how the contact tracing was deployed. He also encouraged the Board to fully investigate the requirements of the Department of Justice grant before accepting it.

Staff Accountant – Grants Julina Hildreth pointed out that even if the application were made and approved, the County would not be obligated to accept the funds if any questionable obligations were attached.

Mr. Grimm exited the meeting at 2:20 p.m.

Fund Balance Discussion/Snyder/Snowgroomer Program

Mr. Snyder reported that the Snowgroomer Program had a fund balance of about \$140,729. He said he would like the Board’s approval to use some of it for critically necessary maintenance on their three state-owned Snowcat machines and to purchase safety gear and other equipment. He pointed out these expenditures were from fund balance not current tax dollars.

He recommended that the funds be used as followed:

- \$10,000 to KCSO Snowmobile Program, under the Back-County Safety Program
- \$15,000 for grant match for a Recreational grant for January to purchase two snowmobiles and a trailer. He pointed out his program did not own any snowmobiles at this time.
- \$25,000 to remain in fund balance
- \$90,000 spending authority for repairs and maintenance to the three Snowcats, other vehicles and heavy equipment and to buy chainsaws and other tools.

Commissioner Duncan moved that the Board direct the Parks & Waterways/Noxious Weeds/Snowgroomers Director to use the following spending authority: to transfer \$10,000 from the Snowgroomers’ Fund Balance to KCSO’s snowmobile program, \$15,000 for grant match, \$90,000 for maintenance and \$25,000 to remain in Fund Balance. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
