

**Minutes of Meeting
Commissioners' Debriefing
June 3, 2019
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Chief Deputy Coroner Lynette Acebedo, Finance Director Dena Darrow, Senior Staff Accountant Melissa Merrifield, Staff Accountant – Budget Michelle Chiaramonte, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were Contractor Shawn Riley and Coeur d'Alene Chamber of Commerce Representative Steve Wilson.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:03 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Chamber July 4th Parking Agreement Request (Discussion)

Coeur d'Alene Chamber of Commerce Representative Steve Wilson asked the Commissioners to consider their annual request for a July 4th parking agreement. He reminded the Commissioners that the County typically allows the City to charge event-goers for parking in some of its lots. He said they would like to use the Administrative Building lot in front of the Department of Motor Vehicles (DMV) and the large lot across Garden Avenue this year. He noted that the lot directly adjacent to Northwest Boulevard would be closed to the public for use by KCSO and other necessary services. BOCC Communications Manager Nancy Jones said there was normally an MOU (Memorandum of Understanding) signed for the agreement.

Contractor Shawn Riley reminded those assembled that the Judges' parking lot must not be blocked; judges sometimes are required to come in to sign search warrants or other documents even on holidays.

Chairman Fillios suggested the MOU be brought to the Business Meeting next week. There was general agreement.

Ms. Jones and Mr. Wilson exited the meeting at 11:15 a.m.

Legal Opinion on BOCC Meeting Attendance (Discussion)

Commissioner Bill Brooks announced that he had received a legal opinion regarding the BOCC Business Meeting: the meeting was required to be held on Tuesdays at 2:00 p.m. but there was no mandate requiring an individual Commissioner to attend.

Wake Boat Policy and Possible Public Hearing (Discussion)

Commissioner Brooks reported that he had received many communications, including a petition with one hundred signatures, calling for restrictions to be placed on wakeboard activities. He said people had cited instances of docks being damaged, retaining walls collapsing, kayaks being overturned and environmental damage occurring due to wake boats. He suggested a public meeting be held as soon as reasonably possible to allow the residents to make their positions clear.

Commissioner Leslie Duncan remarked that there would be a Waterways Advisory Board Meeting held on June 4, 2019. Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder said that a date for a public hearing could be set during that meeting.

Mr. Snyder exited the meeting at 11:29 a.m.

Status of Romer Building (Discussion)

Contractor Shawn Riley reported that, due to other demands, there had not been any recent developments of significance in the Romer Building project. He said he would speak to Civil Deputy Prosecuting Attorney Pat Braden this week and hoped to have a plan settled in time for the Debriefing on Monday, June 10, 2019.

Coroner Construction Bid (Action)

Commissioner Duncan asked whether the Board wished to request bids for the Coroner’s construction project now or later. Mr. Riley stated he was not able to request bids until the funding for the project was dedicated. He noted that the cost would be around \$60,000, which could be set aside now or in the next Fiscal year. He reminded the Commissioners that they had set aside \$25,000, of which \$12,000 had been spent. Chairman Fillios stated that the remaining \$13,000 could be rolled forward for the rest of the project.

Finance Director Dena Darrow confirmed his statement. Commissioner Duncan remarked that she would prefer to fund it and have the project begin October 1, 2019. Mr. Riley said if it were funded for FY20, he would probably put it out to bid in August.

Commissioner Duncan moved that the Board fund the Coroner construction project, with funds as estimated, for the FY2020 Budget year. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
- Commissioner Duncan: Aye
- Chairman Fillios: Aye

The motion carried.

Underground Storage Tank (Discussion)

Commissioner Duncan inquired whether this would be considered Buildings & Grounds (B&G) Assistant Manager Tom Reed’s project or Mr. Riley’s project. She said it had been her impression that Mr. Reed would not object to Mr. Riley’s assistance.

Mr. Riley noted that the County would not be able to meet the DEQ’s (Department of Environmental Quality) deadline for the project. He said there was a meeting planned with the DEQ for Thursday, June 6, 2019 to request an extension. He asked the Commissioners to approve the suggested plan. All three Commissioners voiced their approval.

Mr. Riley said the lowest estimate to remove the tank, put up the pad, remove and reinstall the generator was about \$190,000. He reminded the Board that if there was contaminated material below the tank when it was removed, there would be another \$10,000 deductible required under the Petroleum Storage Tank Fund for the insurance. Mr. Riley said the electrical bid from Mountain States was \$103,975 and CVC was \$140,650.

- D. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

- E. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
