

Minutes of Meeting
Business Meeting
June 9, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were KCSO Sheriff Ben Wolfinger, KCSO Undersheriff Dan Mattos, KCSO Captain Andy Deak, KCSO Lieutenant Ryan Higgins, KCSO Lieutenant Michael McFarland, KCSO Sergeant Jeremy Hyle, KCSO Sergeant Thomas Stangeland, KCSO Detention Deputy Christopher O’Kelly, Assessor Bela Kovacs, Chief Deputy Assessor Joe Johns, Airport Director Steven Kjergaard, Resource Management Office (RMO) Director Jody Bieze, RMO Senior Program Manager Kimberli Riley, Finance Director Dena Darrow, Staff Accountant – Grants Julina Hildreth, Information Technology (IT) Director James Martin, County Assistance Manager/Elections Manager Shelly Amos, Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, BOCC Communications Manager Nancy Jones, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Kootenai County Resident Robert Norris, Contractor Shawn Riley and Aquifer Protection District (APD) Board Vice Chair BiJay Adams. Mr. Riley, Ms. Riley, Ms. Hildreth, Mr. Adams and Mr. Braden attended via teleconference.

A. Call to Order: Chairman Chris Fillios called the meeting to order at 2:03 p.m.

B. Pledge of Allegiance: Assessor Bela Kovacs led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

05/18/2020	Solid Waste Update
05/18/2020	Clerk FY21 Budget Review
05/19/2020	Business Meeting
05/19/2020	Parks & Waterways Public Meeting
05/20/2020	Kootenai County Assessor Appointment
05/21/2020	Public Hearing Deliberations
05/26/2020	Parks & Waterways
05/27/2020	Human Resources: Personnel Changes
05/28/2020	Kootenai County Sheriff’s Office
06/02/2020	Indigent Appeal 2019-314
06/02/2020	Indigent Appeal 2020-44

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN 114464/Idaho Transportation Department
Treasurer’s Monthly Settlements and Statements/May 2020
PAF/SCF Report: BOCC Review PP12 (week 2)
BOCC Signatures for Indigent Cases: 5/28/20 through 6/3/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar with the exception of a correction to the PAF Report, line 3, from “exit” to “Solid Waste,” as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board approve the Payables List for the week of June 1, 2020 through June 5, 2020 in the amount of \$589,558.41, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action):

Commissioner Duncan noted that on item number five, on the originally provided agenda, one number had been off. She said it was corrected on the amended agenda.

F. Action Items:

Software License and Related Professional Services Agreement/Appraisal Technology Integration/Data Cloud Solutions, LLC/Assessor

Chief Deputy Assessor Joe Johns requested the Board’s approval for a software license and related professional services agreement. He explained this represented an amended agreement for the software that enabled appraisers to enter data from the field.

Commissioner Duncan moved that the Board approve the software license and related professional services agreement regarding appraisal technology integration with Data Cloud Solutions, LLC for the Assessor. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Assessor Bela Kovacs and Mr. Johns exited the meeting at 2:08 p.m.

2020 Service Agreement/Lost Child Prevention/North Idaho State Fair/Volunteer Search and Rescue/KCSO

KCSO Lieutenant Ryan Higgins requested the Board's approval for the 2020 service agreement between the North Idaho State Fair and the KCSO Volunteer Search and Rescue unit. He said the Fair had previously paid \$2,000 in return for lost child services during the North Idaho State Fair, but had increased the amount to \$2,500 for this year.

Commissioner Duncan moved that the Board approve the 2020 service agreement for the Lost Child Prevention Program between the North Idaho State Fair and KCSO Volunteer Search and Rescue. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Amendment to Agreement/Phone and Internet Service/Verizon/Information Technology

Information Technology (IT) Director James Martin requested the Board's approval for an amendment to the agreement for phone and internet service with Verizon. He explained his department had found they did not need certain monitoring services previously included in their package. He said this would reduce the monthly payment to Verizon by \$20.25 per month.

Commissioner Duncan moved that the Board authorize the Chairman to execute the amendment to the agreement for phone and internet service with Verizon. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Martin exited the meeting at 2:10 p.m.

Grant Agreement Form/WW19-1-28-1/Harrison Breakwater Replacement Phase 1/Countywide/Idaho Department of Parks & Recreation/Parks & Waterways

Grant Agreement Form/WW20-1-28-2/Harrison Breakwater Replacement Phase 1/Harrison/Idaho Department of Parks & Recreation/Parks & Waterways

Resource Management Office (RMO) Senior Program Manager Kimberli Riley stated that items number four and five were the final awards for the funding for the Harrison Breakwater Project. She noted both were set to expire on June 30, 2020 and this extended both to June 30, 2021.

Chairman Fillios suggested that items four and five be covered in one motion.

Commissioner Duncan moved that the Board approve the grant agreement form extensions of grants WW19-1-28-1 for the Harrison Breakwater and WW20-1-28-2 for the Harrison Breakwater. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease/AAL-2020-920/AV8TOR LLC/Airport

Airport Director Steven Kjergaard requested the Board's approval for a development and ground lease, AAL-2020-920, with AV8TOR. He noted the lease was for \$4,189.11 per year.

Commissioner Duncan moved that the Board approve the development and ground lease AAL-2020-920 for AV8TOR LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:13 p.m.

Bureau of Justice Assistance Grant/FY20 Coronavirus Emergency Supplemental Funding (CESF) Award 2020-VD-BX-1320/Resource Management Office/KCSO

Ms. Riley reminded the Commissioners that they had approved the application for the Coronavirus Emergency Supplemental Funding Award on May 26, 2020. She said the award was issued on May 31, 2020, for \$59,117, with no match required from the County.

Commissioner Duncan moved that the Board approve the Bureau of Justice Assistance Grant, FY20 Coronavirus Emergency Supplemental Funding Award 2020-VD-BX-1320. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Increase Line Item/Indigent Cremations/County Assistance

County Assistance Manager/Elections Manager Shelly Amos requested the Board increase funding to the line item for indigent cremations. She explained they only had \$2,100 left in the fund for FY2020 and had \$6,000 in bills needing to be paid at this time.

Commissioner Duncan remarked that the amount could come from the Indigent Fund Balance.

Commissioner Duncan moved that the Board approve the increase in line item for indigent cremations for FY20, to be taken from Fund Balance. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Amos exited the meeting at 2:16 p.m.

Notice of Termination/ETA Transit Systems/Public Transportation/Resource Management Office

Resource Management Office (RMO) Director Jody Bieze requested the Board ratify the notice of termination to ETA Transit Systems.

Commissioner Duncan moved that the Board approve the notice of termination for ETA Transit Systems for the County's Public Transportation System. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Non-Competitive Replacement Agreement/Passio Technologies/Resource Management Office

Ms. Bieze requested the Board's approval of the non-competitive Replacement agreement with Passio Technologies as noted in the previous item. She noted this would be authorized under Idaho Code Section 67-2803(15). She explained this represented a replacement contract with the Intelligent Transportation System (ITS) provider who had acquired the County's existing paratransit/demand response provider.

Commissioner Duncan moved that the Board approve the non-competitive replacement agreement with Passio Technologies for the County's Public Transportation System. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Notice of Termination/Peters Fleet Management, Inc./Public Transportation/Resource Management Office

Ms. Riley reported that they had received a notice from Peters Fleet Management, Inc. on June 3, 2020 that stated they were not able to continue paratransit maintenance services. She asked the Board's approval of the notice of termination. She explained the services would be covered by local providers until such time as they were able to find a permanent replacement.

Commissioner Duncan moved that the Board approve the notice of termination with Peters Fleet Management, Inc. and the County's Public Transportation System. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Bieze exited the meeting at 2:19 p.m.

Independent Contractor Agreement/Rand Wichman/Aquifer Protection District

Aquifer Protection District (APD) Board Vice Chair BiJay Adams requested the Board's approval of an independent Contractor Agreement with Rand Wichman. He explained that Mike Gallante of Water Management Consulting LLC had advised them he could not continue the previous contract.

Commissioner Duncan moved that the Board approve the independent contractor agreement with Rand Wichman for the Aquifer Protection District. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

In response to a question from Mr. Adams, Commissioner Duncan stated that the prior contract could not be terminated at this meeting because it was not an item on the agenda. She confirmed that it would be covered in a future meeting and a termination letter would be sent.

Letter of Gratitude/County Detention Deputies and Specialists/Board of Commissioners

Commissioner Duncan read the text of the letter of gratitude to the KCSO Detention Deputies and Juvenile Detention Specialists for their outstanding work during the COVID-19 pandemic. The letter noted that, thanks to their efforts, Kootenai County had not had a Coronavirus outbreak in its detention facilities.

Commissioner Duncan moved that the Board execute the letter of gratitude for the County Detention Deputies and Specialists. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

KCSO Undersheriff Dan Mattos, KCSO Detention Sergeant Thomas Stangeland, KCSO Detention Deputy Christopher O'Kelly and Kootenai County Resident Robert Norris exited the meeting at 2:25 p.m.

Request for Annexation/Henkoski Family Trust/Kootenai Fire & Rescue

Civil Deputy Prosecuting Attorney R. David Ferguson presented a request for annexation to Kootenai Fire & Rescue by the Henkoski Family Trust. He reported to the Commissioners that the request was appropriate and all the other necessary parties had approved it.

Commissioner Duncan moved that the Board approve the request for annexation for the Henkoski Family Trust into Kootenai Fire & Rescue. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mutual Assistance Agreement/Post Falls Police Department/KCSO

KCSO Sheriff Ben Wolfinger requested the Board’s approval of a mutual assistance agreement between KCSO and the Post Falls Police Department for marine patrols on weekends over the summer. He noted that the cap for the expenditure was \$40,000. He reported that it had been signed by himself, a representative of the City of Post Falls and the Post Falls Police Chief.

Commissioner Duncan moved that the Board approve the mutual assistance agreement between the Post Falls Police Department and KCSO’s Marine Deputy Department. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Interstate Mutual Law Enforcement Assistance Agreement/Spokane County/KCSO

Sheriff Wolfinger requested the Board’s approval of the interstate mutual law enforcement assistance agreement with Spokane County. He explained there had been a long history of cooperation between the two departments and this put the arrangement on an official basis. He noted there was a \$10,000 annual payment for the use of Spokane County’s helicopter included.

Commissioner Duncan moved that the Board approve the interstate mutual law enforcement assistance agreement between Spokane County and KCSO. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____

Tina Ginorio, Deputy Clerk
