

Minutes of Meeting
Business Meeting
June 23, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Juvenile Probation Director Debbie Nadeau, Juvenile Detention Director JT Taylor, Solid Waste Director Cathy Mayer, KCSO Lieutenant Ryan Higgins, Staff Accountant – Grants Julina Hildreth, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecutor R. David Ferguson, Human Resources (HR) Generalist – Employee Relations Kimberley Van Slate, BOCC Communications Manager Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present was Contractor Shawn Riley. Mr. Riley and Ms. Riley were present via teleconference and Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Lieutenant Ryan Higgins led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

05/28/2020	Auditor
06/02/2020	Business Meeting
06/08/2020	FY21 Budget Deliberations
06/09/2020	County Board of Canvassers: Elections
06/09/2020	Business Meeting
06/10/2020	Building & Grounds
06/10/2020	FY21 Budget Deliberations
06/11/2020	Human Resources: Personnel Changes
06/16/2020	Request for Debt Forgiveness 2019-258
06/18/2020	Community Development Update

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN Nos. 201880; 143577; 114464; 110262
Approval/Sanitary Sewer Cap Fees for Compton Building/City of Coeur d’Alene
PAF/SCF Review PP13/Week 2/Human Resources
BOCC Signatures for Indigent Cases: 06/11/2020 through 06/17/2020

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks:	Excused
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Duncan moved to accept the Payables List for the week of June 15, 2020 through June 19, 2020 in the amount of \$341,587.73 with no jury payments. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Contract/Metals Recycling/American Recycling Corporation/Solid Waste

Solid Waste Director Cathy Mayer presented a contract with American Recycling Corporation for metals recycling at the transfer stations. She said it was a one-year contract, with a two-year extension and was also a revenue contract.

Commissioner Duncan moved to approve the contract for metals recycling with American Recycling Corporation. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Agreement/Lead-Acid Battery Recycling/Interstate Batteries/Solid Waste

Ms. Mayer requested approval of an agreement for lead-acid battery recycling. She said it was an initial two-term contract, with an optional three-term extension. She pointed out that it was also a revenue contract.

Commissioner Duncan moved to approve the agreement for lead-acid battery recycling with Interstate Batteries. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

SFY21 Waterways Improvement Fund (WIF) Grant Award/Marine Truck Replacement/Idaho Parks & Recreation/Resource Management Office/KCSO

Lieutenant Higgins said that last year KCSO had applied through Idaho Parks and Recreation for a grant for a new tow vehicle, which had been awarded. He explained they

would receive the funds soon as the State's Fiscal Year ended and would use \$22,406 out of the Vessel Account for the match.

Commissioner Duncan moved to approve the SFY21 Waterways Improvement Fund Grant Award for the Marine Truck Replacement from Idaho Parks & Recreation. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

FY21 Law Enforcement Partnership for Success Grant Award/Resource Management Office/KCSO

Lieutenant Higgins explained that they had applied for a recurring grant, and had subsequently been awarded the grant in the amount of \$24,421.32 with no match requirement. He said that the funds would be a reimbursement of overtime and mileage for those Deputies that work on drug enforcement.

Commissioner Duncan moved to approve the FY21 Law Enforcement Partnership for Success Grant Award. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Contract/Temporary Staffing Services/Express Employment Professionals/Human Resources

HR Generalist – Employee Relations Kimberley Van Slate requested approval to continue the existing contract with Express Employment Professionals and mentioned there were no cost increases.

Commissioner Duncan moved to approve the contract for temporary staffing services with Express Employment Professionals. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Van Slate and Ms. Mayer exited the meeting at 2:06 p.m.

Agreement/Provide Law Enforcement Services/State Line Speedway/KCSO

Lieutenant Higgins said that there would be a fireworks show and a demolition derby on July 3, 2020 at Stateline Speedway, which was an annual event. He said they were

anticipating 3000 attendees and had requested law enforcement services from two deputies, which would be paid for by the Speedway.

Commissioner Duncan moved to approve the agreement to provide law enforcement services with Stateline Speedway. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Award/Badge/Duty Weapon/ID/Retirement of Sgt. Stangeland/KCSO

Lieutenant Higgins requested approval to award the badge, duty weapon and ID card upon retirement of Sergeant Stangeland, who served over 20 years at the Jail.

Commissioner Duncan moved to approve the award of badge, duty weapon and ID card to Sergeant Stangeland upon his retirement. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Award/Badge/Duty Weapon/ID/Retirement of Deputy Hast/KCSO

Lieutenant Higgins requested approval to award the badge, duty weapon and ID card to Deputy Hast upon his retirement in September after more than 20 years of service.

Commissioner Duncan moved to approve the award of badge, duty weapon and ID card upon retirement of Deputy Hast. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Independent Contractor Agreement/Chaplain Services/Youth Advocacy/Community Outreach/Lanterman/Juvenile Probation/Juvenile Detention

Juvenile Probation Director Debbie Nadeau requested approval of a three-month Independent Contractor Agreement, which would be through the end of FY20.

Commissioner Duncan moved to approve the Independent Contractor Agreement for Chaplain Services, Youth Advocacy and Community Outreach Program with Mr. Lanterman. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Termination of Lease/AAL-2019-500/CDA Northwest, LLC/Airport

Airport Director Steven Kjergaard requested approval of a lease termination due to the hangar being sold.

Ground Lease AAL-2020-930/Ervin/Airport

Mr. Kjergaard explained that it was new lease agreement related to the lease termination outlined in the prior agenda item. He said the lease would \$2247.01 annually.

Commissioner Duncan moved to approve the termination of lease AAL-2019-500 CDA Northwest, LLC and approve the ground lease AAL-2020-930 Ervin. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Change Order #1 / Phase 3 / Fairgrounds RV Park / Stewart Construction / Riley / Fairgrounds

Contractor Shawn Riley explained that the Fairgrounds had asked for an additional gate, additional fencing and five frost free hydrants. Further, with the project currently under budget, the funds were available for the \$3086.71 change order.

Commissioner Duncan moved to approve the change order #1 for Phase 3 of the Fairgrounds RV Park with Stewart Construction in the amount of \$3,086.71. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approve Quote/Garage Doors/Third Street/Garage Door Center, Inc./Riley/Board of Commissioners

Mr. Riley requested approval for installation of six new garage doors at the Third Street Building. He said the total cost would come from the Five-Year Plan.

Commissioner Duncan moved to approve the quote for garage doors for the Third Street location with Garage Door Center, Inc. in the amount of \$3,757.50. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Fillios adjourned the meeting at 2:14 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
