

Minutes of Meeting
Business Meeting
July 23, 2019
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Juvenile Probation Director Debra Nadeau, Juvenile Detention Director JT Taylor, Juvenile Detention Mental Health Clinician Robin Jacobson, Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, Airport Deputy Director Phil Cummings, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Staff Accountant Julina Hildreth, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Resource Management Office (RMO) Senior Program Manager Kimberli Riley led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

06/07/2019	FY2020 Budget Deliberations
06/21/2019	Budget Deliberations (9:00 a.m.)
06/21/2019	Budget Deliberations (1:00 p.m.)
07/03/2019	Requests for Cancellation of Taxes
07/10/2019	Waterways Advisory Board
07/11/2019	Human Resources: Personnel Changes
07/16/2019	Business Meeting

Board Actions:

Assessor's Adjustment to Tax/Valuation/AIN 205975 Lind; AIN 118728 Sette
Hayden Area Sewer Board (HARSB) WWTP Facility Upgrades/Payment Request Approval
Form/JUB Engineering/WesTech
Approval/Maintenance Operation II – Public Transportation Position/Transit
Approval/Direct Hire Fee/Express Employment
PAF/SCF Report: BOCC Review PP15/Human Resources
BOCC Signatures for Indigent Cases: 7/11/19 through 7/17/19

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of July 15, 2019 through July 19, 2019 in the amount of \$884,173.84, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

Termination of Lease/Lempesis/Airport

Airport Deputy Director Phil Cummings requested the Board's approval for termination of a lease between the Airport and Charles B. Lempesis. He explained that the hangar had been sold.

Commissioner Duncan moved that the Board approve the termination of the lease between Charles B. Lempesis and the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Ground Lease Agreement/AAL-2019-600/Nilsson/Airport

Mr. Cummings requested the Board's approval for the new ground lease agreement, AAL-2019-600, between the Airport and Mervin Nilsson.

Commissioner Duncan moved that the Board approve the ground lease agreement, AAL-2019-600, between the Airport and Mervin Nilsson. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

FY19 Naloxone Mini Grant Application/KCSO/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval for their application for an FY19 Naloxone Mini Grant. She explained this would permit the purchase of sixty Narcan kits for KCSO. Ms. Riley said that an application had actually already been submitted for the mini grant; the funds were exhausted but Kootenai County would be on the list should additional funding become available.

Commissioner Duncan moved that the Board approve the FY19 Naloxone mini grant application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Contract/Alcohol Monitoring Systems/SCRAM/GPS Monitoring Fees/Adult Misdemeanor Probation

Adult Misdemeanor Probation (AMP) Director Keith Hutcheson requested the Board's approval for a contract for alcohol monitoring systems and GPS monitoring fees. He said this included a master agreement and a product service schedule. Mr. Hutcheson reported that Legal had approved the contract and there had been no increase in cost for the renewal. He explained this was for GPS and alcohol monitoring ankle bracelets. He noted that he had negotiated one free visit for expert testimony, if needed, with the normal \$2,000 fee waived. Mr. Hutcheson commented that the equipment was also shared with Juvenile Probation.

Civil Deputy Prosecuting Attorney R. David Ferguson pointed out that the contract only provided a space for the Chairman to sign and suggested that this be included in the motion.

Commissioner Duncan moved that the Board approve the contract for the alcohol monitoring systems, SCRAM, and the GPS Monitoring with the fee schedule and authorize the Chairman to sign for the Board. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Hutcheson exited the meeting at 2:11 p.m.

Memorandum of Agreement/Clinical Services in Juvenile Detention Facilities/Idaho Department of Juvenile Corrections/Juvenile Detention

Juvenile Detention Director JT Taylor requested the Board's approval for a memorandum of agreement for clinical services in the juvenile detention facility between the Idaho Department of Juvenile Detention and Kootenai County Juvenile Detention. He noted that this agreement has been renewed for at least the past ten years. He explained that they had normally received about \$100,000 for clinical services; an error was made this year and they were only allotted \$85,000. Mr. Taylor stated the error had been investigated and \$10,000 was added back, bringing it back to \$95,000. He assured the Commissioners this was sufficient.

Commissioner Duncan moved that the Board approve the memorandum of agreement for clinical services in the Juvenile Detention Facility with the Idaho Department of Juvenile Corrections. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Third Amended Joint Powers Agreement/Hayden Area Regional Sewer Board

Commissioner Duncan requested the Board's approval for the third amended Joint Powers Agreement with the Hayden Area Regional Sewer Board. She explained that the amended agreement allows the participating entities to sell each other unused wastewater units.

Commissioner Duncan moved that the Board approve the third amendment to the Joint Powers Agreement for Hayden Area Regional Sewer Board. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Grant Application/FY18 Status Offender Services/Idaho Department of Juvenile Corrections/Juvenile Detention/Resource Management Office

Ms. Nadeau reminded the Board that she and Mr. Taylor had previously discussed their problem with status offenders having to stay in the detention center rather than being released under appropriate and safe conditions. She said the state had made a grant available through the Department of Juvenile Corrections. Ms. Nadeau stated they wished to apply for \$80,750 under this grant and believed they had a good chance to have it approved. She noted that there was no match required from the County for the grant.

Commissioner Duncan moved that the Board approve the grant application for the FY18 Status Offender Services. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Contract Modification/Transportation Services/Area Agency on Aging/Public Transportation/Resource Management Office

Ms. Riley stated this represented the annual agreement with the Area Agency on Aging; they provide the cash match for the Ring a Ride program. She noted that they had previously provided \$5.50 per ride, but due to funding reductions, they had reduced it to \$4.00 per ride effective July 1, 2019.

Commissioner Brooks asked if the County was going to begin charging a fee for riding the bus. Ms. Riley said that they had studied this but learned that, due to the cost of equipment and other expenses, it would actually cost the County more to begin charging for rides than the fees would bring in. She commented that they continued to study alternate ways to implement a fare, possibly using wireless technology rather than vending stations. Commissioner Brooks predicted he would want to revisit this issue in the future.

Mr. Ferguson pointed out that this contract also had only one signature line and asked that permission for the Chair to sign for the entire Board be included in the motion.

Commissioner Duncan moved that the Board approve the contract modification for transportation services with the Area Agency on Aging, and authorize the Chairman to sign on behalf of the Board. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2019-64/Public Transportation Procurement Policy and Procedures – Amended/Resource Management Office

Ms. Riley requested the Board’s approval of Resolution 2019-64, regarding an amendment to the Public Transportation Procurement Policy and Procedures. She explained that some legislative changes had occurred that required them to change their policy. She added that Civil Deputy Prosecuting Attorney Pat Braden had assisted in the update.

Commissioner Duncan moved that the Board approve Resolution 2019-64, regarding the amendment to the Public Transportation Procurement Policy and Procedures. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2019-65/Surplus Equipment/Juvenile Detention

Mr. Taylor requested the Board’s approval of Resolution 2019-65, to declare an old copier surplus and permit its disposal. He said they had already bought a replacement. Commissioner Brooks asked what would be done with the old one. Mr. Taylor said it would not be feasible to repair it and it would go to the dump.

Commissioner Duncan moved that the Board approve Resolution 2019-65, surplus of equipment for Juvenile Detention. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
