

Minutes of Meeting
Business Meeting
July 30, 2019
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Senior Staff Accountant Mel Merrifield, Staff Accountant – Fixed Assets Isaac Ohm, KCSO Captain Kim Edmondson, Lieutenant John Brandel, 9-1-1 Communications Manager Collin McRoy, Solid Waste Director Cathy Mayer, Civil Deputy Prosecutor R. David Ferguson, Civil Legal Assistant Barb Nyquist, Airport Administrative Secretary Linda Leigh, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Human Resources (HR) Generalist – Employee Relations Kimberly Buffin, BOCC Senior Business Analyst Nanci Plouffe, Administrative Secretary Teri Johnston and Deputy Clerk Ronnie Davisson. Also present was Contractor Shawn Riley and citizen John Parmann.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Airport Administrative Secretary Linda Leigh led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**

Minutes of Meetings:

07/02/2019	Budget Status Update
07/10/2019	FY20 Health Insurance – Alliant
07/12/2019	FY20 Budget Deliberations
07/15/2019	Commissioners’ Debriefing
07/15/2019	FY20 Budget Deliberations
07/16/2019	Parks & Waterways
07/16/2019	FY20 Budget Deliberations
07/17/2019	Aquifer Protection District FY20 Budget
07/17/2019	Economic Development Corporation
07/18/2019	Human Resources: Personnel Changes
07/23/2019	Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Board Actions:

Treasurer’s Monthly Report/June 2019
Civil Division/June 2019 Financial Report/KCSO
PAF/SCF Report: BOCC Review PP16/Human Resources
Kennel License Renewal/Thomas

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Duncan moved to accept the Payables List for the week of July 22, 2019 through July 26, 2019 in the amount of \$1,209,472.58 with \$1915.74 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda: Commissioner Duncan requested that item #15, Proposal/Evidence Annex/CTC Electrical Contracting/KCSO be removed from the agenda.

F. New Business:

Renewal/Memorandums of Understanding/700 MHz Radio (SWIWN)/Benewah County Sheriff's Office/City of Hayden Lake/Coeur d'Alene Police/Eastside Fire Protection District/Hauser Fire Protection District/Kootenai County Fire & Rescue/Kootenai County Emergency Medical Services System/District 1 Juvenile Detention Center/Kootenai Health/Mica Kidd Island Fire Protection District/Northern Lakes Fire Protection District/Sagle Fire District dba Selkirk Fire/Spirit Lake Fire Protection District/Spirit Lake Police Department/Timberlake Fire Protection District/Worley Fire Protection District/KCSO/9-1-1

9-1-1 Communications Manager Collin McRoy explained that this was the second round of the MOU (Memorandums of Understanding) renewals with the listed agencies and that there were no new agencies or MOUs.

Commissioner Duncan moved to approve the MOU renewals with the listed agencies. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Renewal No. 4/Memorandum of Understanding/Idaho Military Division/KCSO/9-1-1

Mr. McRoy said this was an MOU renewal with the Idaho Military Division, pointing out that there was a 2% escalation this year, as per their contract.

Commissioner Duncan moved to approve the MOU renewal with the Idaho Military Division. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Citizen Rick Whitehead entered the meeting at 2:06 p.m.

**Termination of Lease/Fomo Aviation/Airport
Ground Lease Agreement/Hangar LLC/Fouche/Airport**

Airport Administrative Secretary Linda Leigh explained that Fomo Aviation had sold their hangar to Hangar LLC, which was a flight school, and requested to terminate their lease. Ms. Leigh pointed out that the yearly rate was being increased from \$3100 to \$4400.

Commissioner Duncan moved to approve the lease termination between the Airport and Fomo Aviation and to approve the ground lease agreement between Hangar LLC and Fouche. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Cancellation of Contract/Public Safety Testing/Human Resources

HR Generalist – Employee Relations Kimberley Buffin requested approval to present a 60-day cancellation notice to Public Safety Testing, which would result in a \$7000 annual savings.

Commissioner Duncan moved to approve the cancellation of the contract with Public Safety Testing. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Idaho Public Safety Communications Commission (IPSCC) FY20 Dedicated Enhanced
Emergency Communications Grant Application/Resource Management Office/KCSO/9-
1-1**

Mr. McRoy requested approval to submit the FY20 Grant Application to replace the phone recording system. He said there would be no match required and the requested grant funds were approximately \$573,593.53.

Commissioner Duncan moved to approve the IPSCC FY20 Dedicated Enhanced Emergency Communications Grant application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Agreement/Statewide Interdiction Training/Relentless LLC dba Desert Snow/KCSO/Resource Management Office

RMO Senior Program Manager Kimberli Riley presented an agreement with Relentless LLC to provide statewide interdiction training, which was funded by the FY20 Partnership for Success Law Enforcement Grant.

Commissioner Duncan moved to approve the agreement for statewide interdiction training with Relentless LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Customer Service Order/Spectrum/Public Transportation/Resource Management Office

Ms. Riley presented a customer service order between Spectrum and RMO to install internet at the Transit Center.

Commissioner Duncan moved to approve the order. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

FTA Grant Application/Integrated Mobility Innovation/Public Transportation/Resource Management Office

Ms. Riley requested approval to apply for an FTA grant, which would give a \$150,000 Federal award and would require a \$37,000 match.

Commissioner Duncan moved to approve the grant application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Amendment #2/Engineering Services Contract/Great West Engineering/Solid Waste

Solid Waste Director Cathy Mayer presented the second and final amendment to an engineering services contract for \$10,350.

Commissioner Duncan moved to approve the amendment to the Engineering Services Contract. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Amendment to Contract/Admin & Elections Parking Lots/Welch Comer/Riley/Board of Commissioners

Contractor Shawn Riley presented an amendment to the contract with Welch Comer for the Admin & Elections Parking Lots for approximately \$68,800. He said they were able to eliminate roughly \$28,000 by using the County Surveyor, bidding the projects together and eliminating project management from the contract.

Commissioner Duncan moved to approve the amendment to the contract with Welch Comer. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Contract/Diesel Storage Tank for Generator/Coer d’Alene Service Station Equipment (CDASSE)/Riley/Jail/KCSO

Mr. Riley presented a contract with CDASSE to provide and install a 2500-gallon aboveground diesel storage tank at the Jail. He said it would be approximately \$74,189.62 and would come from the Jail Expansion funds. Mr. Riley also said that in order to get the tank, it would require the Board put down 50% as soon as possible.

Commissioner Duncan moved to approve the contract for a diesel storage tank with CDASSE, with approval for 50% down. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Approval/Hayden Area Regional Sewer FY20 Budget

Commissioner Duncan presented the HARSB FY20 Budget to the BOCC for their approval. She pointed out that HARSB’s Operating budget had decreased, but they did have a rather large capital purchase for \$140,000.

Commissioner Duncan moved to approve the HARSB FY20 Budget. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

B&G Operations Manager Greg Manley entered the meeting at 2:20 p.m.

Resolution 2019-66/Trade-In of Equipment/Building & Grounds

Mr. Manley requested to trade in a snowblade and a box scraper for a new snow blower.

Commissioner Duncan moved to approve Resolution 2019-66. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

~~Proposal/Evidence Annex/CTC Electrical Contracting/KCSO – PULLED~~

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Fillios adjourned the meeting at 2:21 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
