

**Minutes of Meeting
Human Resources
September 18, 2019
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Public Defender Anne Taylor, Finance Director Dena Darrow, Community Development Director David Callahan, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Buffin, Prosecutor Administrative Supervisor Patti Surplus, Legal Assistant Carissa Cox, and Deputy Clerk Ronnie Davisson. Commissioner Bill Brooks was excused.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 2:12 p.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

Public Defense Commission Workload Grant FY20, Request for Set Up of New Positions (Action)

Public Defender Anne Taylor requested approval to hire 8.5 new positions for the Public Defender’s Office. She said she would hire four full time AT2’s, two full time AT3’s, two full time AT4’s, one part time AT2, three full time Legal Assistants (Grade G) and one full time Investigator (Grade I). Ms. Taylor pointed out that the remaining part time position would be used to convert her current part time Social Worker to full time.

Commissioner Leslie Duncan moved to approve the Public Defender’s requested new positions to comply with the FY20 Public Defense Workload Grant. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Community Development

Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion Item)

Commissioner Duncan moved to enter into Executive Session pursuant to *Idaho Code §74-206(1)(b)*. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

The Board entered into Executive Session at 2:16 p.m.

The Board exited Executive Session at 2:28 p.m.

Commissioner Duncan moved to exit Executive Session, instructed staff to proceed as directed, and for Community Development Director David Callahan to hire at 100% of market, which was \$48,521. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjourn: Chairman Fillios adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
