

**Minutes of Meeting
Business Meeting
October 8, 2019
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Chief Deputy Coroner Lynette Acebedo, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, Staff Accountant – Fixed Assets Isaac Ohm, Staff Accountant Julina Hildreth, Airport Director Steven Kjergaard, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, KCSO Lieutenant Stuart Miller, Criminal Investigations Supervisor Larry Kirkhart, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Deputy Prosecuting Attorney Jamila Holmes, Prosecuting Attorney Paul Farina, Prosecuting Attorney’s Office Administrative Supervisor Patti Surplus, Legal Assistant Carissa Cox, Civil Legal Assistant Barb Nyquist, BOCC Administrative Supervisor Leighanna Keiser, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Civil Deputy Prosecuting Attorney Jamila Holmes led the Pledge of Allegiance.

**C. Consent Calendar (items to be approved listed below):
Minutes of Meetings:**

- 09/11/2019 Case No. ORA17-0002/Ordinance 545 Flood Damage Prevention Standards/Community Development
- 09/16/2019 Commissioners’ Debriefing
- 09/19/2019 Waterways Advisory Board Follow Up
- 09/23/2019 Business Meeting

Board Actions:

- Assessor’s Adjustment to tax/valuation/AIN Nos. 145843; 116277; 175310
- Treasurer’s Cancellations of Tax on Personal Property
- Letter of Denial/Request for Cancellation of Taxes/AIN 116354/Wozow/Post Falls Secure Storage LLC
- Local Emergency Planning Committee (LEPC) Nomination/Allen
- 2019 Board of Equalization Appeals/Various Parcels
- PAF/SCF Report: BOCC Review PP21/Human Resources
- BOCC Signatures for Indigent Cases: 9/26/19 through 10/02/19

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
- Commissioner Duncan: Aye
- Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of September 30, 2019 through October 4, 2019 in the amount of \$1,077,104.51, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda

F. Action Items:

Third Amendment/Funeral Home Rotation/Bell Tower Funeral Home/English Funeral Home/Coroner

Chief Deputy Coroner Lynette Acebeto stated that Dr. Keene had not been able to attend the meeting today so she was acting in his place. She said the proposed amendment was acceptable to the Coroner's Office.

Civil Deputy Prosecuting Attorney Jamila Holmes explained that the amendment extended the term of the agreement with two funeral homes through 2021. She said it also set out the increased rate the County will be paying for the monthly rotation of each and included the rotation schedule through December 2019. She added that the parties involved would provide their new rotation schedule to Ms. Acebeto.

Commissioner Duncan moved that the Board approve the third amendment to the funeral home rotation agreement with Bell Tower Funeral Home and English Funeral Home. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Notice of Award/BCR Land Services, Inc./Riverstone Transit Center Snow Removal Services FY19/20 Winter Season/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval of the notice of award for the contract for snow removal services at the Riverstone Transit Center for the FY2019/2020 winter season to BCR Land Services, Inc.

Commissioner Duncan moved that the Board approve the notice of award to BCR Land Services, Inc. for snow removal at the Riverstone Transit Center. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Public Defender Conflict Contract/Rector/Board of Commissioners

BOCC Administrative Supervisor Leighanna Keiser requested the Board's approval of the Public Defender conflict contract with Attorney Monica Rector. She explained that this was an addendum that would add Category A cases to Ms. Rector's contract.

Commissioner Duncan moved that the Board approve the Public Defender conflict contract with Monica Rector. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Memorandum of Understanding/Idaho Attorney General/ICAC Unit/Kootenai County Prosecuting Attorney

Ms. Holmes requested the Board's approval of a memorandum of understanding with the Idaho Attorney General regarding the ICAC (Internet Crimes Against Children) Unit Investigator Paul Farina.

Mr. Farina commented that the Unit had expanded and was accomplishing even more good work for children.

Commissioner Duncan moved that the Board approve the memorandum of understanding with the Idaho Attorney General's Office for the ICAC Unit. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change Order/T Lariviere/Parking Lots Project/Riley/Board of Commissioners

Contractor Shawn Riley requested the Board's approval of a change order for T Lariviere regarding the Parking Lots Project. He explained that some additions needed to be made to the Administrative Building Lot that would cost \$8,362.85. He commented that the Elections Building Lot was almost ready for paving and had cost less than expected. Mr. Riley said he thought the two would approximately balance out.

Commissioner Duncan moved that the Board approve the change order for T Lariviere on the Admin Parking Lot Project. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Prosecutor Barry McHugh entered the meeting at 2:10 p.m.

Resolution 2019-82/Surplus Property/Airport

Airport Director Steven Kjergaard requested the Board's approval of Resolution 2019-82, to declare a provided list of assets surplus to allow them to be removed from the Airport's asset list.

Commissioner Duncan moved that the Board approve Resolution 2019-82, for surplus property at the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Prosecutor McHugh exited the meeting at 2:11 p.m.

Resolution 2019-83/Surplus Property/Asset Deletion/Airport

Mr. Kjergaard requested the Board's approval of Resolution 2019-83, to declare additional assets as surplus. He explained they had discovered more things that could be removed from their assets list after completing the first resolution request.

Commissioner Duncan moved that the Board approve Resolution 2019-83, for surplus property and asset deletion for the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2019-84/Kootenai County Budget Transfer/English Funeral Chapel/Board of Commissioners

Ms. Holmes requested the Board's approval of Resolution 2019-84, to allow a Kootenai County Budget Transfer to English Funeral Chapel. She explained this represented the Board's transfer of \$700 in unbudgeted and unanticipated expenses for storage and refrigeration of a decedent.

Commissioner Duncan moved that the Board approve Resolution 2019-84, a budget transfer for a payment to English Funeral Chapel. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2019-85/Exchange or Trade of Personal Property/SWAT Rifles/KCSO

KCSO Lieutenant Stuart Miller requested the Board’s approval of Resolution 2019-85. He explained that KCSO wished to trade four unsuitable rifles for one for the SWAT Team. He stated that a local company would be used for the transaction and that the value of the four old rifles was approximately equal to that of the new one. He added that another local company had appraised the rifles as well.

Commissioner Brooks expressed his dissatisfaction with the process and his belief that the four old rifles could have brought much more if they had been sold. Lieutenant Miller respectfully disagreed with the Commissioner’s assessment of their value.

Commissioner Duncan moved that the Board approve Resolution 2019-85, for the exchange or trade of personal property for the KCSO SWAT Team. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:16 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
