

Minutes of Meeting
Auditor
January 6, 2020
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Assessor Rich Houser, Treasurer Steve Matheson, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, AMP (Adult Misdemeanor Probation) Director Keith Hutcheson, HR (Human Resources) Director Sylvia Proud, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Ronnie Davisson.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 1:01 p.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business (Action Item):**

FY21 Budget Planning Session with Finance Director Dena Darrow and Staff Accountant – Budget Michelle Chiaramonte

Finance Director Dena Darrow opened the meeting by stating she and Staff Accountant – Budget Michelle Chiaramonte had made some budget improvements from the prior year and that the purpose of the meeting would be to get the Board thinking of their budget preferences. She said the main goal of the upcoming budget season was to take what had been learned from last year in order to tweak them and make things more streamlined, and hopefully remove the manual processes.

Ms. Darrow discussed the County’s Mission Statement and how it aligned with the budget process. She discussed one area of how the budget and the mission statement aligned was through excellence in public service; she explained that this could be accomplished by involving the public in the budget process utilizing our social media platform, which would in turn provide more knowledge to the citizens of the budget process.

Ms. Darrow said that they had given the Board a copy of the new Capital Request Form, pointing out what new features the form had and then asked the Board to begin thinking about what would be important to them during the budget season.

There was lengthy discussion, but the Board made no decisions.

- D. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Adjournment: Chairman Fillios adjourned the meeting at 1:59 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
