

**Minutes of Meeting  
Business Meeting  
January 7, 2020  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Staff Accountant Julina Hildreth, Solid Waste (SW) Director Cathy Mayer, KCSO Lieutenant Ryan Higgins, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Information Technology (IT) GIS (Geographic Information System) Manager David Christianson, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Administrative Supervisor Leighanna Keiser, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Governor’s Office North Idaho Field Director Jake Garringer and Coeur d’Alene Press Reporter Terri Dickerson.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Staff Accountant Julina Hildreth led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**  
**Minutes of Meetings:**  
12/20/2019 Human Resources: Personnel Changes  
12/23/2019 Business Meeting

**Board Actions:**

Treasurer’s Request for Extension of Taxes: AIN 186021/Wigen; AIN 199247/Clyde; AIN 146192/Lopez; AIN 190382/Raingden; AIN 201428/Stabile; AIN 246429/Bushea; AIN 190378/Wery; AIN 181450/Thompson; AIN 141613/Garland; AIN 101932/Konda; AIN 214191/Nickeson; AIN 306131/Reed; AIN 218489/Hanson; AIN 131858/Foster; AIN 187194/Knapp  
PAF/SCF Report: BOCC Review PP01/Human Resources  
BOCC Signatures for Indigent Cases: 12/26/19 through 01/01/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye  
The motion carried.

**D. Payables List (Action):**

Commissioner Duncan moved that the Board accept the Payables List for the week of December 30, 2019 through January 3, 2020 in the amount of \$313,300.98, with jury payments of \$3,991.90. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda

**F. Action Items:**

**Warranty Deed for Public Right-of-Way/Road Improvements/Prairie Transfer Station/Post Falls Highway District/Solid Waste**

Solid Waste (SW) Director Cathy Mayer reminded the Commissioners that they had already authorized the right-of-way contract in October 2019. She requested the Board's approval of the warranty deed that would transfer the property to allow construction of the new roundabout at the intersection between Pleasant View Road and Prairie Avenue.

Commissioner Duncan moved that the Board authorize the Chairman to sign the warranty deed for public right-of-way. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Cooperative Law Enforcement 2020 Annual Operation Plan & Financial Plan/Exhibit A USDA Forest Service/KCSO**

KCSO Lieutenant Ryan Higgins requested the Board's approval for the Cooperative Law Enforcement 2020 Annual Operation Plan & Financial Plan. He explained this represented their annual agreement with the USDA Forest Service to provide services on their lands. He said the Forest Service pays \$12,100 that would be used to reimburse salaries and equipment. He added that the agreement would run through December 31, 2020.

Commissioner Duncan moved that the Board approve the Cooperative Law Enforcement 2020 Annual Operation Plan & Financial Plan with the USDA Forest Service. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Lieutenant Higgins and Ms. Mayer exited the meeting at 2:05 p.m.

**Clarification/5339 Grant Application/Phase II Riverstone Transit Center/Resource Management Office**

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board to clarify their intent regarding the 5339 Grant Application for Phase II of the Riverstone Transit Center. She explained the item had originally been presented and approved on December 10, 2019 and that she wanted to be certain it included the \$250,000 that had been previously awarded in an agreement.

Ms. Riley noted that the application total was \$850,000, with \$680,000 from Federal sources and \$170,000 in matching funds. She stressed that she wanted to be sure the record was completely clear.

Civil Deputy Prosecuting Attorney R. David Ferguson confirmed that the Board could pursue a motion on the topic if desired.

Commissioner Duncan moved that the Board reapprove the grant application for Phase II of the Riverstone Transit Center. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:         Aye  
Chairman Fillios:                Aye

The motion carried.

**Approval/Commissioner Districts/Idaho Statute §31-704/Board of Commissioners**

Information Technology (IT) GIS (Geographic Information System) Manager David Christianson explained that, in view of the upcoming elections for County Commissioners, Idaho Statute §31-704 required that the Commissioners' districts be balanced to reflect as nearly equal population as possible. He noted that there was about a 3% difference at this time, which he said should be completely acceptable. He stated that the districts would be reexamined in two years after the upcoming census.

Staff Accountant Julina Hildreth inquired whether the statute specifically stated a given percentage as acceptable. Mr. Christianson responded that the wording was "as nearly as possible," with no exact percentage listed. Commissioner Duncan confirmed the wording read, "As nearly equal in population as may be."

Commissioner Duncan moved that the Board approve the Commissioners' Districts, reflecting no change at this time, per Idaho Statute §31-704. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:         Aye  
Chairman Fillios:                Aye

The motion carried.

**Resolution 2020-01/Cancellation of Taxes, Penalties, Interest and Filing Fees/Kootenai County Surplus Properties/Parcel/AIN Exhibit "A"/Board of Commissioners**

BOCC Senior Business Analyst Nanci Plouffe requested the Board's approval of Resolution 2020-01, which would allow the cancellation of taxes, penalties, interest and filing fees on Kootenai County Surplus Properties. She noted that a list of properties had been provided to the Commissioners. She added that the assessments for fire districts and aquifer protection fees would be paid as required.

Ms. Plouffe stated that the list did not include tax deed properties.

Commissioner Duncan moved that the Board approve Resolution 2020-01 for the cancellation of taxes, penalties, interest and filing fees for Kootenai County Properties. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**Resolution 2020-02/Cancellation of Taxes, Penalties and Interest/AIN 101750/1607 Lincoln LLC/Board of Commissioners**

Chairman Fillios remarked that this item related to the premises rented by the County for the Public Defender's Office.

Ms. Plouffe requested the Board's approval of Resolution 2020-02, which would allow the cancellation of taxes, penalties and interest on AIN 101750, 1607 Lincoln LLC. She stated that the County portion of the property tax would be cancelled, with any related penalties and interest. She added that the County would be paying any amounts due to other taxing districts or assessments.

Commissioner Duncan moved that the Board approve Resolution 2020-02 for the cancellation of taxes, penalties and interest for the County portion only of AIN 101750. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:13 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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