

Minutes of Meeting
Human Resources Personnel Changes
January 8, 2019
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda item. Also present were Prosecutor Barry McHugh, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Deputy Prosecuting Attorney Darrin Murphey, Finance Director Dena Darrow, Human Resources (HR) Generalist – Compliance Cecelia Sweet and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 11:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Personnel Changes (Open Session)

- **Consultant Contract – Human Resources (Action)**

Human Resources (HR) Generalist – Compliance Cecelia Sweet reminded the Commissioners that a new Human Resources Director would be starting in February of 2019. She explained there were a number of issues for which the previous HR Director had sole responsibility, so no current employees could give the new Director training or background on them. Ms. Sweet asked the Board to approve the agreement with Skye HR Consulting, LLC at a cost of \$75 per hour and not to exceed \$1000, for an initial six month period with an option to renew for another six months. She added that the proposal had been examined and approved by Prosecutor Barry McHugh.

Chairman Eberlein suggested that the dollar limit be accepted but the time be limited to six months maximum. He remarked that the new HR Director was very qualified and would not need consulting time beyond the first six months. Commissioner Chris Fillios and Prosecutor McHugh agreed.

Commissioner Bob Bingham moved that the Board approve the contract with Skye HR Consulting, LLC as amended, limiting it to one six month term with a maximum of \$1,000 for services rendered. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent. (Closed Session – Discussion)

- **Decision/Direction (Open Session – Action Item)**

No material requiring an Executive Session was submitted.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Eberlein adjourned the meeting at 11:09 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
