

**Minutes of Meeting  
Business Meeting  
January 8, 2019  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Solid Waste (SW) Director Cathy Mayer, SW Transfer Station Manager Doug Goodwin, Finance Director Dena Darrow, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, Juvenile Detention Senior Records Clerk Brandie Bradley, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Brian Blackorby from Central Machinery, Travis Patterson from PacWest Machinery LLC and Rick Webster from Pape Machinery.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Marc Eberlein led the Pledge of Allegiance.

Grants Management Office (GMO)/Transit Program Manager Kimberli Riley entered the meeting at 2:01 p.m.

**C. Consent Calendar (items to be approved listed below):**

**Minutes of Meetings:**

12/13/2018	Public Hearing/ZON18-0007/Ordinance 533/City of Coeur d'Alene/ Community Development
12/13/2018	Public Hearing/ZON18-0010/Ordinance 534/City of Spirit Lake/ Community Development
12/18/2018	Idaho State Public Defense Commission Update
12/20/2018	Human Resources Personnel Changes
12/26/2018	Business Meeting
12/27/2018	Human Resources Personnel Changes

**Board Actions:**

County Annual Juvenile Justice Report/Idaho Department of Juvenile Corrections  
PAF/SCF Report: BOCC Review PP01/Human Resources  
BOCC Signatures for Indigent Cases: 12/27/2018 through 01/02/2019

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**D. Approval of Payables List:**

Commissioner Bingham moved to accept the Payables List for the week of December 31, 2018 through January 4, 2018 in the amount of \$710,760.70, with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye  
The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. Action Items:**

**Bid Opening 2019-01/Transfer Trailers/Solid Waste**

Civil Deputy Prosecuting Attorney R. David Ferguson handed Commissioner Fillios a single sealed bid envelope, which Commissioner Fillios opened. Commissioner Fillios stated the bid was from Wilkens Industries of Morris, MN for four transfer trailers for the Solid Waste Department. He said that the bid was for two triple axel trailers at \$198,324 and two tandem axel trailers at \$179,032. He stated there was a cashier's check also, in the amount of \$18,868, or 5% of the total cost. He returned the packet and check to Mr. Ferguson.

Commissioner Fillios moved that the Board acknowledge receipt of the single bid for the 2019-01 transfer trailers for Solid Waste. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye  
The motion carried.

**Bid Opening 2019-02/Wheel Loader/Solid Waste**

Mr. Ferguson handed Commissioner Fillios a stack of sealed bid envelopes. Commissioner Fillios opened each and read the contents into the record. The bids were as follows:

- Pape Machinery of Spokane, WA bid \$230,542.65 for a new John Deere 624L Waste Handler, with an optional trade-in of \$27,500, and a delivery date on or before June 25, 2019. A 5% bid bond was included with the packet.
- Central Machinery Sales of Spokane, WA bid \$236,025 for a Case 721G Waste Handler Wheel Loader, with an optional trade-in of \$29,800, thirty-day term for payment in full and a delivery date of May 20, 2019.
- PacWest Machinery of Spokane, WA bid \$229,145 for a Volvo L90H Wheel Loader with an optional trade-in of \$25,000, thirty-day term and a delivery date

on or before August 21, 2019. A bid bond of \$20,899.82 was included in the packet.

- Western States Cat of Hayden, ID bid \$236,025.16 for a new 2019 Caterpillar 938M with an optional trade-in of \$20,000, with payment on delivery and a delivery date of August 1, 2019. A bid bond of 5% was included with the packet.

Commissioner Bingham moved that the Board acknowledge receipt of the bids as listed. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Memorandum of Understanding/Statewide Woodstove Collection and Recycling Agreement/Solid Waste**

Solid Waste (SW) Director Cathy Mayer requested the Board’s approval of a Memorandum of Understanding between her department and the Idaho Department of Environmental Quality (DEQ) for the Statewide Woodstove Collection and Recycling Agreement. She explained that Idaho residents could have an old woodstove replaced if they present warrant declaring the old stove had been destroyed. Ms. Mayer said that SW provides the documents showing the old stoves were going to the metal recycling program.

Commissioner Fillios moved that the Board approve Memorandum of Understanding between the Idaho DEQ and Kootenai County Solid Waste for the Statewide Woodstove Collection and Recycling Agreement. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Nay

The motion carried.

Chairman Eberlein remarked that he voted no because he liked old woodstoves.

Brian Blackorby of Central Machinery, Travis Patterson of PacWest Machinery LLC and Rick Webster of Pape Machinery exited the meeting at 2:12 p.m.

**Contract Agreement/Hazardous Fuel Treatment Twin Lakes/Spirit Lake Corridor/Grants Management Office**

Grants Management Office (GMO)/Transit Program Manager Kimberli Riley requested the Board’s approval of a contract agreement for hazardous fuel treatment in the Twin Lakes/Spirit Lake Corridor with Majestic View, Inc. She explained that the submitted cost was \$96,871.90 and the agreement stated the full price was not to exceed \$99,999. Ms. Riley stated this would include seven parcels owned by Inland Empire.

Commissioner Bingham moved that the Board approve contract agreement for the hazardous fuel treatment in the Twin Lakes/Spirit Lake Corridor between GMO and Majestic View, Inc. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Request for Annexation/Northwest Lands Unlimited LLC (Neirinckx)/Kootenai County Fire & Rescue**

Mr. Ferguson informed the Commissioners that a request for annexation into Kootenai County Fire & Rescue had been received from Northwest Lands Unlimited LLC, under John Neirinckx. He stated that all requirements had been satisfied and recommended they approve it.

Commissioner Fillios moved that the Board approve the request for annexation by Northwest Lands Unlimited LLC into Kootenai County Fire & Rescue jurisdiction. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Resolution 2019-03/Classify Records/Juvenile Detention**

**Resolution 2019-04/Destroy Records/Juvenile Detention**

Chairman Eberlein suggested that items six and seven on the agenda be handled as one item.

Juvenile Detention Senior Records Clerk Brandie Bradley requested the Board's approval of Resolution 2019-03 and 2019-04, to classify and destroy records. She explained this annual procedure removed the records of individuals who had turned twenty-three years of age.

Commissioner Bingham moved that the Board approve Resolution 2019-03 and Resolution 2019-04 to classify and destroy records from the Juvenile Detention Department. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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