

**Minutes of Meeting
County Assistance
January 15, 2019
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Bill Brooks and Commissioner Leslie Duncan met to discuss the following agenda item. Also present were County Assistance Manager Shelly Amos, County Assistance Claims Specialist/Interviewer Carrie McCrite, County Assistance Claims Specialist/Interviewer Deanna Gosselin, Civil Deputy Prosecuting Attorney Pat Braden, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.
- D. Business:**

Indigent Appeal Hearing Procedures (Discussion)

Civil Deputy Prosecuting Attorney Pat Braden introduced the County Assistance staff: Manager Shelly Amos, Claims Specialist/Interviewer Carrie McCrite and Claims Specialist/Interviewer Deanna Gosselin to the new Commissioners. Mr. Braden provided a presentation explaining the County Assistance Program and the process by which Indigent Hearings are conducted.

Mr. Braden explained that each person is responsible for his or her own medical care, with County Assistance and the State's Catastrophic Program as the payers of last resort. He said the process of determining if a person is eligible for help from County Assistance begins during the initial provider's intake, when it will be determined if the person is covered under Medicaid or some other program. Mr. Braden stated a properly completed application must be submitted and, if County Assistance agrees to provide coverage, an automatic lien is attached to all real and personal property of the applicant.

Mr. Braden also explained the types of claims presented to County Assistance, the way residency and the Obligated County are determined, the definition of necessary medical services, the definition of indigence, and the documentation required by County Assistance to consider the claim.

Chairman Fillios cautioned the other Commissioners that they must all be careful not to offer advice when hearing an appeal case. Mr. Braden agreed and assured them he would offer guidance during the hearings if needed.

Commissioner Bill Brooks inquired what specific role each person present played in the presentation of an Indigent Hearing. He remarked that in his experience with a hospital board of directors, time and money were often wasted if more staff than actually needed were allowed to attend meetings. BOCC Administrative Secretary Teri Johnston said she acted as clerk for the meetings. Ms. Amos answered that, as Department Manager, she was required to attend the meetings and present her findings. Ms. McCrite and Ms. Gosselin stated one or the other would be present at the Hearings in which her cases were covered, to provide additional information as needed.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:44 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
