

DELIBERATIONS
MINUTES OF MEETING
January 23, 2020

Case Number: COM19-0090

Case Name: Kootenai County Parks & Waterways

Commissioners Present: Chair Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks

Commissioners Absent: None

CONFLICT(S): None

CHANGES: None

STAFF PRESENT: Mary Shaw, Pat Braden, Kathryn Ford

Case No. COM19-0090, Kootenai County Parks & Waterways Department request to waive the permit building fees in the amount of \$1,593.90 for an office remodel of their existing facility. *(David Callahan, Director)*

Mary Shaw, Planning Manager, stated the fee waiver request before the Board is supported by staff.

Motion by Commissioner Duncan, seconded by Commissioner Brooks to approve the fee waiver request not to exceed the amount of \$2,000.00 for Permit No. **COM19-0090 Kootenai County Parks & Waterways.**

Chair Fillios: Aye

Commissioner Duncan: Aye

Commissioner Brooks: Aye

Decision: Approved

Deputy Clerk's Signature: _____
January 23, 2020

DELIBERATIONS
BOARD OF COUNTY COMMISSIONERS SIGNING

Minutes Date: January 23, 2020

Case Name: Lone Mountain Estates 6th and 7th Addition

Case Number: MSP19-0008

Commissioners Present: Chair Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks

Commissioners Absent: None

CONFLICT(S): None

CHANGES: None

STAFF PRESENT: Mary Shaw, Pat Braden, Ben Tarbutton, Kathryn Ford

Case No. MSP19-0008, Lone Mountain Estates 6th and 7th Addition, a request by JT Holdings, LLC, for preliminary approval of a two phased Major Subdivision consisting of 41 residential lots on an approximately 247 acres in the Rural zone. The subject parcels were recently boundary line adjusted. As a result, the subject parcels are within the depicted geographical boundaries of parcel numbers 52N04W-11-2100 and 52N04W-12-2500. The boundary line adjustments have not been updated on the County Assessor Parcel Maps. The legal description of parcel 52N04W-11-2100 is Tax # 25430 [IN NE, NW, SW, SE] in Section 11, Township 52 North, Range 04 West B.M. Kootenai County, Idaho. The legal description for parcel number 52N04W12-2500 is PTN NE, NW & SW LYING N OF NWLY LN BPA EAS in Section 12, Township 52 North, Range 04 West B.M. Kootenai County, Idaho. The subject site is located on the north side of Chilco Road, approximately 2 miles west of Highway 95. Access to the site will be from a new approach on Chilco Road. The Hearing Examiner held a public hearing on December 19, 2019 and recommended approval. The Board held deliberations on January 16, 2020 and approved the request. *(Ben Tarbutton-Planner)*

Motion by Commissioner Duncan, seconded by Commissioner Brooks, to execute signing the Order of Decision for **MSP19-0008, Lone Mountain Estates 6th and 7th Addition**.

Chair Fillios: Aye

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Decision: Approved

Deputy Clerk's Signature: _____
January 23, 2020

Community Development Update
Minutes of Meeting
January 23, 2020, 9:00 a.m.

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chair Fillios, Commissioner Duncan, and Commissioner Brooks were present. In attendance were Director David Callahan, Civil Deputy Prosecuting Attorney Pat Braden, Planner II Ben Tarbutton, Planner II Zach Trevino, Planner II Amy Hilland, Chief Building Official John Mills, Planning Manager Mary Shaw, and Deputy Clerk Sandi Gilbertson.

I. Call to Order: Chair Fillios called the meeting to order at 9:07 a.m. (after deliberations).

II. Changes to the Agenda:

Motion by Commissioner Duncan, second by Commissioner Brooks, to add an executive session to the agenda under Item C - §74-206(1)(f).

III. Business

A. Information regarding minor subdivision code amendment. (Discussion item)

Planning Manager Mary Shaw said that the Lakes Highway District has adopted an Access Management Ordinance 2019-02 which conflicts with the County's processing of minor subdivisions. Ms. Shaw expects the other highway districts to follow suit. In addition, the department is processing an increasing number of minor subdivisions each year. Community Development staff would like to begin doing research in how to best be more in line with the Highway Districts. The Commissioners agreed that Community Development staff should do the research including meetings with the highway districts.

B. Details regarding the Building Division reorganization. (Discussion item)

Chief Building Official John Mills discussed his proposal to work with Finance and Human Resources to establish new job descriptions for the building inspectors. He would like to have Building Inspector I and Building Inspector II job descriptions to create incentives and advancements in the division. Right now, Mr. Mills asked the Board for approval to start work on details of a reorganization. The Board approved but expressed concerns on the monetary portion for the budget.

C. Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Motion by Commissioner Duncan to enter into Executive Session, second by Commissioner Brooks.

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

Entered Executive Session at 9:28 a.m.

Exited Executive Session at 9:36 a.m.

Motion by Commissioner Duncan to exit from Executive Session, second by Commissioner Brooks, with no decision made.

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There being no further discussion, Chair Fillios adjourned the meeting at 9:36 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Chris Fillios, Chair