

MINUTES
KOOTENAI COUNTY PLANNING AND ZONING COMMISSION
WORKSHOP

January 24, 2019 - 1:00 P.M.
County Administration Building, Meeting Room 2
451 Government Way, Coeur d'Alene, ID 83814

Planning Commissioners:

Present:

Collin Coles
Bob Grossglauser
Wes Hanson
David Levine
John McFaddin

Absent:

John Malloy

Staff Members:

David Callahan (2:40-2:57 pm)
Sandi Gilbertson

MINUTES

PREPARED BY:

Sandi Gilbertson
Deputy Clerk

MINUTES

REVIEWED BY:

David Levine
Chair



The workshop was called to order at 1:00 p.m. The Planning and Zoning Commission is an advisory board to the Board of County Commissioners.

The official record of the workshop is on a DVD recording available at Kootenai County Community Development.

Chair Levine called the workshop to order at 1:00 pm

All Planning Commissioners were present except for Commission Malloy.

Chair Levine asked for changes to the minutes. No changes were offered. Motion to approve the workshop minutes of January 17, 2019 was made by Commissioner McFaddin, seconded by Commissioner Coles. All voted aye by a voice vote.

Workshop Agenda Items:

The Commissioners discussed and made changes to the draft public outreach communication document prepared by Commissioner Coles. Commissioners Coles and Hanson will incorporate the suggested changes and provide an updated document.

The Commissioners considered different options for gathering public input on the proposed Comprehensive Plan goals, objectives and policies and developed the following proposal:

STEP 1: Publish the Comprehensive Plan Update Introduction; proposed Goals, Objectives and Policies; full-text history; and 2010 Comprehensive Plan online with printed copies available upon request.

- A. The County will notify the public that the Comprehensive Plan update is available for review and ask for feedback. Notification may be made by press release, County website or countywide mailing.

STEP 2: Solicit and review public comments on the Comprehensive Plan update.

- A. Comments made by letters, emails (identified by sender) and oral feedback will be received at Planning Commission workshops.

- B. Two-hour workshops are tentatively scheduled at the following sites with locations confirmed at a later time:

- County Administration Building
 - Harrison/Medimont/East Side of Lake Coeur d'Alene
 - Mica Flats/Cougar Gulch/Bellgrove
 - Athol/Bayview
 - Rathdrum/Spirit Lake
 - Blue Creek, Fernan Lake, and Hayden Lake

- C. Meetings will be conducted in a similar manner.

- An explanation of the meeting format and purpose will be shown on professionally prepared charts.

- Additional charts will highlight several significant comprehensive plan elements, including: Property Rights, Community Design/Land Use, Natural Resources, Implementation and Future Policy Decisions and how to submit written comments.

- The public will be afforded a brief period of time (30 minutes) to review the information on the charts, ask individual questions and submit written comments.

- Oral testimony before the Planning Commission will follow and this should last from one hour to 90 minutes.

Comments will be considered only if they include the person's name, the specific area of the Comprehensive Plan the questioner is addressing, and the comment itself.

STEP 3: The public comments will be captured in a report and the Planning Commission will review them and, when appropriate, update the Comprehensive Plan.

STEP 4: The public hearing is scheduled and, prior to the hearing, the revised Comprehensive Plan update is published. Public comments will be accepted throughout this process.

STEP 5: Hold public hearing.

STEP 6: Deliberations take place. The Comprehensive Plan update is then revised and a recommendation is made to the Board of County Commissioners.

Announcements: Next week's agenda on January 31 will continue the discussion of the public outreach strategy including online systems to gather public input. Director Callahan will provide the Commissioners examples of online public outreach systems that may be used to gather feedback.

Adjournment: Motion to adjourn at 2:57 p.m. by Commissioner Coles; seconded by Commissioner Grossglauser, and passed by voice vote.